

March 14, 2017

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
March 14, 2017**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on March 14, 2017 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Garry Lee, Trustee
Ken Hitchler, Trustee

ABSENT: Jeremy Pojar, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Rotert, seconded by Lee to approve minutes from the February 28, 2017 Regular Meeting. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Hitchler. Voting NO: none, Pojar was absent. Motion carried.

Motion by Lee, seconded by Rotert to approve the February Treasurer's Report. Upon roll call vote, voting YES: Lee, Rotert, Hitchler, Harlow. Voting NO: none, Pojar was absent. Motion carried.

ACCOUNTS PAYABLE

Motion by Lee, seconded by Rotert to pay the following bills. Upon roll call vote, voting YES: Rotert, Hitchler, Harlow, Lee. Voting NO: none, Pojar was absent. Motion carried. Benke, Cheryl-cleaning 300, BiState-supplies 51.46, Black Hills-heat 216.93, Certified Laboratories-supplies 282.34, Cox-phone 831.89, Danko-brush truck chassis 51217, DC Gazette-publications 38.40, Foundation One-safe deposit box 20, Galls-pd uniforms 399.99, Hampton Inn-lodging 438.06, Jelinek-supplies 47.03, JEO-professional fees 1040, Johnson, Melissa-petty cash 80.08, meal reimbursement 50.48, Kirby-supplies 7.29, Lincoln National-fd life insurance 254.84, Marco-copier 107.59, Menards-supplies 246.29, MUD-cost of water 6174.18, Michael Todd-supplies 461.80, Micromarketing-books 194.37, Ne Humane Society-contracted animal control 468.50, O'Reilly-supplies 73.48, Office Net-copier 290.25, OPPD-electricity 4078.69, Omaha Tractor-rental 3650, Omaha World Herald-subscription 176.80, Papillion Sanitation-trash 144.70, Pena, Manuela-UB deposit refund 75, PeopleService-contracted maintenance 11702, Pugsley, Daniel-UB deposit refund 75, Rob's Oil-fuel 1064.26, Staples-supplies 36.45, Ty's Outdoor-repairs 499.90, Verizon-cell phones 115.82, Western DC Chamber-dues 200

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Total Accounts Payable: 85,061.73

Total Payroll: 29,309.80

DEPARTMENT REPORTS

Department reports were presented.

Harlow introduced and read Resolution 03-14-17-01, to approve making Adam Smith full-time. Motion by Rotert, seconded by Lee, to approve. Upon roll call, voting YES: Hitchler, Harlow, Lee, Rotert. Voting NO: none, Pojar was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 03-14-17-02, to approve bid for installation of AC unit in maintenance shop. Motion by Rotert, seconded by Hitchler, to approve bid from Standard Heating and Air. Upon roll call, voting YES: Rotert, Lee, Harlow, Hitchler. Voting NO: none, Pojar was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 03-14-17-03, to approve 50 hour service of Bobcat for approximately \$600. Motion by Pojar, seconded by Lee, to approve. Upon roll call, voting YES: Harlow, Lee, Hitchler, Rotert. Voting NO: none, Pojar was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

Michael Bash with JEO was present to discuss plans for the levee trench drain manholes.

Julie Ogden and Jon Mooberry with JEO were present to discuss the engineering contract for the Blondo Street paving project.

Motion by Travis, seconded by Hitchler to approve firework stand applications for United Methodist Church, Kracklin Kirks, KaBoomers. Upon roll call vote, voting YES: Lee, Harlow, Rotert, Hitchler. Voting NO: none, Pojar was absent. The Board directed Johnson to send letters to those stands stating that the Board will discuss a resolution to open the application deadline to May 31, 2017.

Motion by Harlow, seconded by Rotert to go into executive session at 8:13pm to discuss wages and real estate. Upon roll call vote, voting YES: Rotert, Harlow, Hitchler, Lee. Voting NO: none, Pojar was absent. Motion carried. Harlow restated that executive session was to discuss wages and real estate.

Executive session ended at 8:55pm.

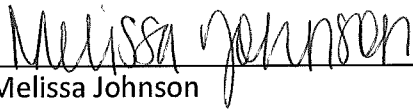
Motion by Hitchler, seconded by Harlow to give all employees a 2.5% increase. Upon roll call vote, voting YES: Harlow, Hitchler, Rotert, Lee. Voting NO: none, Pojar was absent. Motion carried. An ordinance will be placed on the next agenda to reflect these increases.

Motion by Hitchler, seconded by Rotert to increase Tom Lamb to \$17.50/hour including the 2.5% increase. Upon roll call vote, voting YES: Lee, Rotert, Hitchler, Harlow. Voting NO: none, Pojar was absent. Motion carried.

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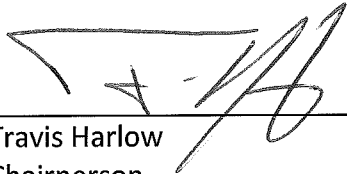
ADJOURNMENT

There being no further business, the meeting was adjourned at 9:00pm. The next regular meeting is scheduled for March 28, 2017 at 7:00pm.



Melissa Johnson
Clerk/Treasurer





Travis Harlow
Chairperson