

April 10, 2018

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
April 10, 2018**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on April 10, 2018, 2017 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Ken Hitchler, Trustee  
Jeremy Pojar, Trustee

**ABSENT:** Garry Lee, Trustee

**ALSO PRESENT:** Melissa Johnson, Clerk

**OPEN MEETING**

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Pojar, seconded by Rotert, to approve the March 13, 2018 Regular Meeting. Upon roll call vote, voting YES: Hitchler, Harlow, Rotert, Pojar. Voting NO: none, Lee was absent. Motion carried.

Motion by Pojar, seconded by Rotert, to approve the March Treasurer Report. Upon roll call vote, voting YES: Rotert, Hitchler, Pojar, Harlow. Voting NO: none, Lee was absent. Motion carried.

**ACCOUNTS PAYABLE**

Motion by Pojar, seconded by Rotert, to approve accounts payable excluding the invoice from JEO. Upon roll call vote, voting YES: Harlow, Hitchler, Pojar, Rotert. Voting NO: none, Lee was absent. Motion carried. The following bills were approved be paid: Asphalt and Concrete-supplies 603.83, Astro-repairs 1720, Benke, Cheryl-cleaning 300, Bistate-supplies 52.47, Black Hills-heat 1574.65, Bungler, Ken-attorney fees 1275, Comfort Inn-training lodging 284.85, Cox-phone 805.78, Cunningham Associates-picnic tables 1727.62, Danko-bunker gear 4078.50, DC Gazette-publications 296.56, Eckerman, Cheryl-mileage 1Q18 51.02, EMC-insurance 234, Farmer Browns-FD banquet/employee appreciation 2751, First State Bank-TIF disbursement 12408.11, Galls-uniforms 76.94, Hike, Jeremy-Library IT 200, Jelinek-supplies 95.13, Johnson, Melissa-petty cash 102.16 mileage 1Q18 565.17, JP Cooke-supplies 33.66, Lincoln National-insurance 299.16, Marco-copier 88.92, Menards-supplies 3.62, MUD-cost of water 6838.85, Micromarketing-books 441.02, Mutchie Lawn-repairs 218.55, NE Fire Chief Association-dues 50, NE Humane Society-animal enforcement 909, NE Mosquito and Vector Control-training 95,

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NMPP-dues 715.92, O'Reilly-supplies 18.42, Office Depot-supplies 130.68, OPPD-electricity 4669.51, Omaha World Herald-books 156.75, Orkin-maintenance 60.96, Papillion Sanitation-trash 159.16, PeopleService-contracted maintenance 11901, Physio-control-FD equipment 10946.60, Properties Unlimited-TIF disbursement 5459.84, Ramada Midtown-training lodging 449.75, Rob's Oil-fuel 1120.90, Servo-books 71.95, Special Fire School fund-supplies 100, Trader, Amanda-UB deposit 36.04, Travelers-insurance 40, Verizon-cell 156.31  
**Total Accounts Payable: \$74,376.36** **Total Payroll: \$54,972.56**

## **DEPARTMENT REPORTS**

Department reports were presented.

Harlow introduced and read Resolution 04-10-18-01, to approve appointment of Chris Kleveland to the Fire Department. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Pojar, Hitchler, Rotert, Harlow. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 04-10-18-02, to approve appointment of Christian McKenzie to the Fire Department. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Rotert, Harlow, Pojar, Hitchler. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 04-10-18-03, to approve purchase of cruiser cage from Custom Cage at a cost of \$815. Motion by Harlow, seconded by Pojar to approve. Upon roll call vote, voting YES: Pojar, Harlow, Hitchler, Rotert. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 04-10-18-04, to approve Douglas County Interlocal Agreement extension. Motion by Pojar, seconded by Rotert to approve. Upon roll call vote, voting YES: Harlow, Hitchler, Rotert, Pojar. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 04-10-18-05, to approve appointment of Tom Harrie as an alternate on the Library Board. Motion by Pojar, seconded by Hitchler to approve. Upon roll call vote, voting YES: Hitchler, Rotert, Harlow, Pojar. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

## **DISCUSSION/CONSIDERTION/ACTION**

Motion by Harlow, seconded by Pojar to approve United Methodist Church firework stand application. Upon roll call vote, voting YES: Rotert, Pojar, Hitchler, Harlow. Voting NO: none, Lee was absent. Motion carried.

Motion by Harlow, seconded by Pojar to approve Conditional Use Permit for additional Outdoor Music at the Dog House with the permission to also play music every Friday in June only. Upon

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roll call vote, voting YES: Harlow, Rotert, Hitchler, Pojar. Voting NO: none, Lee was absent. Motion carried.

Motion by Rotert, seconded by Harlow to approve request from Adam Smith to hold a July 4<sup>th</sup> party in Cedar Hollow Park on June 30<sup>th</sup>. Upon roll call vote, voting YES: Pojar, Hitchler, Harlow, Rotert. Voting NO: none, Lee was absent. Motion carried.

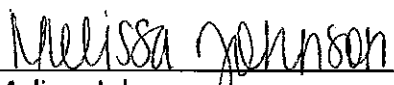
Motion by Harlow, seconded by Pojar to approve payment to T. Hurt Construction in the amount of \$39,243.42 for the new Town Hall building. Upon roll call vote, voting YES: Hitchler, Rotert, Harlow, Pojar. Voting NO: none, Lee was absent. Motion carried.

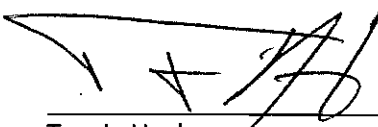
Motion by Harlow, seconded by Pojar to go into executive session at 7:44 pm to discuss employee wages. Upon roll call vote, voting YES: Rotert, Pojar, Hitchler, Harlow. Voting NO: none, Lee was absent. Motion carried. Harlow restated the purpose of the executive session is to discuss employee wages. Executive session ended at 8:00pm.

Harlow introduced Ordinance 786, to set library employee wages. Motion by Pojar, seconded by Hitchler to waive the three readings. Upon roll call vote, voting YES: Harlow, Hitchler, Pojar, Rotert. Voting NO: none, Lee was absent. Motion carried. Motion by Hitchler, seconded by Pojar to approve Ordinance 786. Upon roll call vote, voting YES: Rotert, Hitchler, Harlow, Pojar. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8.02pm. The next regular meeting is scheduled for May 8, 2018.

  
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Melissa Johnson  
Clerk/Treasurer

  
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Travis Harlow  
Chairperson