

May 8, 2018

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
May 8, 2018**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on May 8, 2018, 2017 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Ken Hitchler, Trustee  
Jeremy Pojar, Trustee

**ABSENT:** Garry Lee, Trustee

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Johnson, Clerk

**OPEN MEETING**

Chairperson Harlow called the meeting to order at 7:01 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Pojar, seconded by Rotert, to approve the April 10, 2018 Regular Meeting. Upon roll call vote, voting YES: Harlow, Hitchler, Pojar, Rotert. Voting NO: none, Lee was absent. Motion carried.

Motion by Pojar, seconded by Rotert, to approve the April Treasurer Report. Upon roll call vote, voting YES: Hitchler, Rotert, Pojar, Harlow. Voting NO: none, Lee was absent. Motion carried.

**ACCOUNTS PAYABLE**

Motion by Pojar, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Pojar, Hitchler, Harlow, Rotert. Voting NO: none, Lee was absent. Motion carried. The following bills were approved be paid: All Flags-supplies 108.70, Barnes & Noble-books 306.08, Benke, Cheryl-cleaning 300, Bistate-supplies 11, Black Hills-heat 919.30, Bunger, Ken-attorney fees 1275, Chrisman, Wes-cruiser 12, Cox-phone 802.43, Custom Cage-cruiser 875, Custom Electric-repairs 408.67, DC Gazette-publications 55.38, EconoSigns-signs 68.90, First State Bank-TIF distribution 92651.24, Galls-uniforms 180.69, Golden Harvest-repairs 400, Guzman, Omar-new town hall 3280, Heritage Nursery-tree 169, Hike, Jeremy-IT support 200, LONM-conference 445, Lincoln National-life insurance 299.16, Marco-copier 73.21, Menards-supplies 233.47, MUD-cost of water 6698.43, Micromarketing-books 1271.21, NHS-animal enforcement 454.50, NE Sweeping-street cleaning 1858.79, O'Reilly-supplies 25.64, Office Depot-supplies 27.87, OPPD-electricity 3983.38, Orkin-bldg maintenance 60.96, Papillion Sanitation-trash 154.10,

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People Service-contracted maintenance 11901, Properties Unlimited-TIF distribution 6518.56, Rob's Oil-fuel 2511.62, SEI-new town hall 409.50, Sid Dillon-repairs 41.95, Ty's Outdoor-mower 6395.41, Verizon-cell phones 156.30

**Total Accounts Payable: \$145,543.45**

**Total Payroll: \$41,681.10**

## **DEPARTMENT REPORTS**

Department reports were presented.

Harlow introduced and read Resolution 05-08-18-10, to approve appointment of Kyle Rotert to the Fire Department. Motion by Pojar, seconded by Hitchler to approve. Upon roll call vote, voting YES: Harlow, Hitchler, Rotert, Pojar. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-08-18-11, to approve appointment of Ben Johnson to the Fire Department. Motion by Rotert, seconded by Pojar to approve. Upon roll call vote, voting YES: Hitchler, Pojar, Rotert, Harlow. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-01-18-01, to approve repairs to storm sewer on Agee Lane and street repairs on Lincoln Street. Motion by Harlow, seconded by Rotert to approve the bid from Owens Custom Contracting in the amount of \$4650. Upon roll call vote, voting YES: Harlow, Rotert, Pojar. Voting NO: none. Hitchler abstained, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-01-18-02, to approve repairs to lot behind shop. The resolution was tabled until bid from installing concrete could be obtained.

Harlow introduced and read Resolution 05-01-18-03, to approve Sign Replacement Plan Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Hitchler, Harlow, Pojar, Rotert. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-01-18-04, to approve purchase of hanging flower pots for Third Street. Motion by Harlow, seconded by Rotert to approve the purchase of the flower baskets using keno funds. Upon roll call vote, voting YES: Pojar, Rotert, Hitchler, Harlow. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-01-18-05, to approve purchase of supplies for maintenance department. Motion by Pojar, seconded by Rotert to approve. Upon roll call vote, voting YES: Hitchler, Pojar, Harlow, Rotert. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

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Harlow introduced and read Resolution 05-01-18-06, an Arbor Day Proclamation. Motion by Rotert, seconded by Pojar to approve. Upon roll call vote, voting YES: Harlow, Hitchler, Pojar, Rotert. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

**DISCUSSION/CONSIDERTION/ACTION**

Michael Bash with JEO gave an update on the levee trench drain project. The board approved JEO moving forward with the bidding process.

Motion by Harlow, seconded by Pojar, to approve payment of JEO invoice #101409 in the amount of \$525. Upon roll call vote, voting YES: Rotert, Harlow, Hitchler, Pojar. Voting NO: none, Lee was absent. Motion carried.

Agenda items #17 and #18 were moved up. Harlow recused himself from the meeting.

Rotert introduced and read Resolution 05-01-18-08, to approve Properties Unlimited Redevelopment Plan Amendment #2. Motion by Rotert, seconded by Pojar to approve. Upon roll call vote, voting YES: Hitchler, Rotert, Pojar. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Rotert introduced and read Resolution 05-01-18-09, to approve Properties Unlimited Redevelopment Contract. Motion by Rotert, seconded by Pojar to approve. Upon roll call vote, voting YES: Rotert, Pojar, Hitchler. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow returned to the meeting.

Motion by Hitchler, seconded by Pojar to approve Kracklin Kirk firework stand application. Upon roll call vote, voting YES: Rotert, Harlow, Hitchler, Pojar. Voting NO: none, Lee was absent. Motion carried.

Harlow introduced and read Resolution 05-01-18-07, to approve repairs to park bathrooms. Motion by Harlow, seconded by Pojar to approve. Upon roll call vote, voting YES: Pojar, Hitchler, Harlow, Rotert. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Harlow, seconded by Pojar, to approve payment of T. Hurt Invoice #6 in the amount of \$24,327.84 for work done on the new town hall building. Upon roll call vote, voting YES: Hitchler, Rotert, Harlow, Pojar. Voting NO: none, Lee was absent. Motion carried.

Harlow introduced and read Resolution 05-01-18-12, to approve purchase of meeting room table from Cornhusker State Industries at a cost of \$995. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Pojar, Harlow, Rotert, Hitchler. Voting NO:

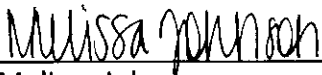
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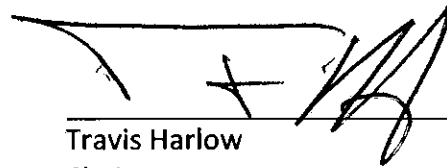
Harlow introduced and read Resolution 05-01-18-13, to approve purchase of dog waste station. Motion by Harlow, seconded by Pojar to approve purchase of one station using keno funds to be placed in the park. Upon roll call vote, voting YES: Rotert, Hitchler, Pojar, Harlow. Voting NO: none, Lee was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:28pm. The next regular meeting is scheduled for June 12, 2018.



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Melissa Johnson  
Clerk/Treasurer



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Travis Harlow  
Chairperson