

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
January 8, 2024**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on January 8, 2024 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:**

Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Alicia Harlow, Trustee  
David Rochford, Trustee  
Corie Sass, Trustee

**ALSO PRESENT:**

Desirae Solomon, Attorney  
Melissa Smith, Village Clerk

**OPEN MEETING**

Chairperson T. Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Rotert, seconded by Rochford, to approve the December 11, 2023 Special Meeting-annexation minutes. Upon roll call vote, voting YES: Rotert, Rochford, A. Harlow, Sass. Voting NO: none, T. Harlow abstained. Motion carried.

Motion by Rochford, seconded by Rotert, to approve the December 11, 2023 Special Meeting-audit minutes. Upon roll call vote, voting YES: Rochford, Rotert, A. Harlow, T. Harlow, Sass. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve the December 11, 2023 Regular Meeting minutes. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Rotert, Rochford, Sass. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve the December Treasurer Report. Upon roll call vote, voting YES: Rochford, Rotert, Sass, A. Harlow, T. Harlow. Voting NO: none, motion carried.

**ACCOUNTS PAYABLE**

Motion by Rochford, seconded by Rotert to approve accounts payable. Upon roll call vote, voting YES: T. Harlow, Sass, Rotert, A. Harlow, Rochford. Voting NO: none, motion carried. The following bills were approved be paid: AR Custom Solutions-town hall door repairs 1030, Black Hills-Heat 1993.98, Cox-phone 1178.39, Custom electric-main street repairs 6550, DC West Post Prom 250, Daily record-publications 82.66, Danko-FD equipment 20134.09, EMC-Insurance

premiums 76212, Fireguard-fd inspections 288, Garage door services-repairs 3672, Ingram-library books 389.08, JCI-WWTF repairs 1506.56, JDs Carwash-cruiser expenses 21.25, JEO-street improvement project 13475, Lincoln National-life insurance 347.84, Marco-copier 163.24, Menards-supplies 114.43, MUD-cost of water 8990.69, Micromarketing-library books 69.79, MES-FD equipment 794.47, NHS-contracted animal enforcement 467.50, NE Sweeping-street cleaning 2704.17, New moon-cleaning 400, OPPD-electricity 5764.27, Orkin-building maintenance 237.97, Papillion Sanitation-trash 365.01, PeopleService-contracted maintenance 13145, Pruitt-mileage 4Q23 41.79, Radar shop-police equipment maintenance 192, Schroeder-audit 13495, Solomon-conference fees 1817.50, Verizon-cell 245.38, Visa-supplies 4649.53, Walvoord excavating-park repairs 8536.56, West O Chamber-holiday basket donation 250  
**Total Accounts Payable: \$189,575.15** **Total Payroll: \$80,149.40**

### DEPARTMENT REPORTS

T. Harlow introduced and read Resolution 01-08-24-01, to approve purchase of equipment from Ace Hardware in the amount of \$994.00. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: T. Harlow, Sass, Rotert, Rochford, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 01-08-24-05, to approve on-call employment of Lucas Kasson for the maintenance department. Motion by Sass, seconded by Rotert, to approve using the current rates of \$14/hr non-emergency and \$20/hr emergency. Upon roll call vote, voting YES: Sass, A. Harlow, Rochford, T. Harlow, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 01-08-24-02, to approve appointment of Janelle Altman to the Library Board. Motion by Sass, seconded by Rochford, to approve. Upon roll call voting, voting YES: A. Harlow, Sass, T. Harlow, Rotert, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

### DISCUSSION/CONSIDERTION/ACTION

T. Harlow introduced and read Ordinance 833, amend firework regulations to remove requirement to set the number of stand and fees each year. Motion by T. Harlow, seconded by Rochford, to waive the three readings. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Rotert, Rochford, Sass. Voting NO: none, motion carried. Motion by T. Harlow, seconded by Rochford, to approve Ordinance 833. Upon roll call vote, voting YES: Rotert, Rochford, A. Harlow, Sass, T. Harlow. Voting NO: none, motion carried A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 01-08-24-03, set mileage rate for 2024 at \$0.67 per mile. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Rotert, Sass, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

### CHAIRMAN TOPICS

January 8, 2024

T. Harlow gave the board an update on the street improvement project.

Motion by Rochford, seconded by Rotert, to authorize bidding for the 2023 Street Improvement Project contingent on attorney's clarification of Ave. A, JC Robinson and Maple entrance. Upon roll call vote, voting YES: T. Harlow, Sass, Rotert, A. Harlow, Rochford. Voting NO: none, motion carried.

#### **TRUSTEE TOPICS**

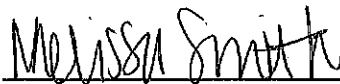
T. Harlow introduced and read Resolution 01-08-24-04, to approve quote to have headshots taken of Village Board and employees by Lopeman Photography. Motion by Rochford, seconded by A. Harlow, to approve quote for the Village Boards and all employees at a cost of \$800.10. Upon roll call vote, voting YES: T. Harlow, Sass, Rotert, Rochford, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

Rochford presented the idea of implementing a new occupation like Omaha's restaurant tax. Attorney Solomon will research the topic and present a report at the next meeting.

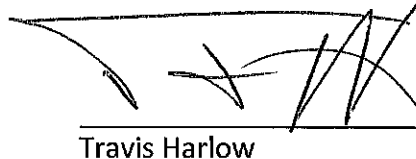
Sass discussed requests she has received for installation of speed bumps. Once locations are determined, a change order can be added to the street project

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:17pm. A Special meeting is scheduled for February 1, 2024 at 5pm. The next regular meeting is scheduled for February 5, 2024 at 7pm.



Melissa Smith  
Clerk/Treasurer



Travis Harlow  
Chairperson