

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
September 11, 2023**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on September 11, 2023 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:**

Travis Harlow, Chairperson  
Alicia Harlow, Trustee  
Corie Sass, Trustee  
David Rochford, Trustee

**ABSENT:**

Bill Rotert, Vice-Chairperson

**ALSO PRESENT:**

Desirae Solomon, attorney  
Melissa Smith, Village Clerk

**OPEN MEETING**

Chairperson T. Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Rochford, seconded by A. Harlow, to approve the August 14, 2023 Regular Meeting minutes. Upon roll call vote, voting YES: Sass, Rochford, T. Harlow, A. Harlow. Voting NO: none, Rotert was absent. Motion carried.

Motion by Rochford, seconded by A. Harlow, to approve the August 28, 2023 Special Meeting minutes. Upon roll call vote, voting YES: Rochford, T. Harlow, A. Harlow, Sass. Voting NO: none, Rotert was absent. Motion carried.

Motion by Rochford, seconded by A. Harlow, to approve the August Treasurer Report. Upon roll call vote, voting YES: T. Harlow, Rochford, A. Harlow, Sass. Voting NO: none, Rotert was absent. Motion carried.

**ACCOUNTS PAYABLE**

Motion by Sass, seconded by Rochford, to approve accounts payable. Upon roll call vote, voting YES: A. Harlow, Sass, Rochford. Voting NO: none, Rotert was absent and Harlow abstained. Motion carried. The following bills were approved be paid: Barco-supplies 214.38, Black Hills-Heat 205.98, Cox-phone 1136.19, Daily record-publications 175.70, Demco-supplies 329.69, Elite Vehicle Outfitters-repairs 684.99, First State Bank-dial redevelopment distribution 183129.81, Great Plains-uniforms 34.50, Harvest Heights-tax redevelopment distribution 12968.88, Heritage-supplies 2075, Ingram-books 693.60, JCI-repairs 10784, JDs Carwash-cruiser expenses 56.10, JP Cooke-supplies 24.36, LONM-annual conference 790, Lincoln National-

insurance 347.84, Luke's Lawn & Pest-spraying fees 4129, Marco-copier 120.35, Marriott-LNM conference 358, Menards-supplies 96.73, MUD-cost of water 24296.80, Micromarketing-books 39.99, NHS-contracted animal enforcement 533, Office Depot-supplies 394.55, OPPD-electricity 5454.33, Orkin-building maintenance 239.97, Papillion Sanitation-trash 98, PeopleService-contracted maintenance 12615, Properties Unlimited-redevelopment tax distribution 1588.87, Meagan Pruitt-mileage 179.98, Publication Printing-supplies 30.75, Rob's Oil-fuel 3083.47, Ed Schroeder-budget prep 5989, Ty's Outdoor Power-repairs 115.97, verizon-phone 365.19, Visa-supplies 1561.83, Vrba-repairs 12425

**Total Accounts Payable: \$287,366.78    Total Payroll: \$49,539.10    GL Entries: \$66,934.92**

## DEPARTMENT REPORTS

T. Harlow introduced and read Resolution 09-11-23-01, to approve installation of an air conditioning unit at the waste water treatment facility. Motion by T. Harlow, seconded by Rochford, to approve bid submitted by Wieseco in the amount of \$4,184.99. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Rochford, Sass. Voting NO: none, Rotert was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 09-11-23-02, to approve CPI increase of 4.2%. Motion by T. Harlow, seconded by Rochford, to approve. Upon roll call vote, voting YES: Sass, T. Harlow, A. Harlow, Rochford. Voting NO: none, Rotert was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 09-11-23-03, to approve purchase of computers for the fire department. Motion by Rochford, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Rochford, Sass, T. Harlow, A. Harlow. Voting NO: none, Rotert was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow congratulated Chief Donahue on his 25year anniversary with the Village.

T. Harlow introduced and read Resolution 09-11-23-04, to approve employment of Roy Napora as a part-time officer with a starting wage of \$25 per hour. Motion by Rochford, seconded by Sass, to approve. Upon roll call vote, voting YES: A. Harlow, Rochford, Sass, T. Harlow. Voting NO: none, Rotert was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 09-11-23-05, to approve purchase of body cameras from Brite at a cost of \$12,926. Motion by T. Harlow, seconded by Rochford, to approve. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Rochford, Sass. Voting NO: none, Rotert was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 09-11-23-06, to approve purchase of light globes from Amazon at a cost of \$1,775.90. Motion by T. Harlow, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Sass, T. Harlow, A. Harlow, Rochford. Voting NO: none, Rotert

was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 09-11-23-07, to approve purchase of shelving units. Motion by Rochford, seconded by A. Harlow, to approve purchasing shelving units from Sams Club. Upon roll call vote, voting YES: Rochford, Sass, T. Harlow, A. Harlow. Voting NO: none, Rotert was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

#### **HEARINGS**

T. Harlow opened a hearing at 7:28 pm for the Final Subdivision Plat by Dean Jessick at 102 Lincoln St. Jessick went over his plans and answered questions from the Board. No other comments were made. The hearing was closed at 7:30 pm. Motion by A. Harlow, seconded by T. Harlow to approve. Upon roll call vote, voting YES: A. Harlow, T. Harlow, Sass, Rochford. Voting NO: none, Rotert was absent. Motion carried.

T. Harlow opened a hearing at 7:31 pm for the One and Six Year Street Plan. No public comments were made. The hearing was closed at 7:32 pm. T. Harlow introduced and read Resolution 09-11-23-08, to approve One and Six Year Street Plan. Motion by Rochford, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: A. Harlow, Rochford, Sass, T. Harlow. Voting NO: none, Rotert was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow opened a hearing at 7:32 pm for the Budget Hearing. No public comments were made. The hearing was closed at 7:32 pm. Motion by Motion by Rochford, seconded by A. Harlow, to approve additional one percent increase for 2023/2024 Budget. Upon roll call vote, voting YES: Rochford, A. Harlow, Sass, T. Harlow. Voting NO: none, Rotert was absent. Motion carried. Motion by Motion by Rochford, seconded by A. Harlow, to approve 2023/2024 Budget for \$610,442 with a levy of 0.492098. Upon roll call vote, voting YES: Sass, A. Harlow, Rochford, T. Harlow. Voting NO: none, Rotert was absent. Motion carried.

T. Harlow opened a hearing at 7:33 pm for the Tax Request Hearing. No public comments were made. The hearing was closed at 7:34 pm. T. Harlow introduced and read Resolution 09-11-23-09, to set property tax request. Motion by T. Harlow, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rochford, Sass, T. Harlow, A. Harlow. Voting NO: none, Rotert was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

#### **DISCUSSION/CONSIDERTION/ACTION**

T. Harlow introduced and read Resolution 09-11-23-10, to approve connection to water and sewer system. Motion by Rochford, seconded by T. Harlow, to amend resolution to change Mayor to Chairperson. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Rochford, Sass. Voting NO: none, Rotert was absent. Motion carried. Motion by T. Harlow, seconded by Rochford, to approve as amended. Upon roll call vote, voting YES: T. Harlow, A. Harlow,

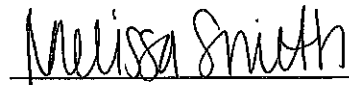
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Rochford, Sass. Voting NO: none, Rotert was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

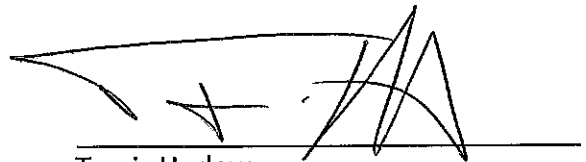
T. Harlow introduced and read Resolution 09-11-23-11, to approve contract with JEO for 2023 Street Improvement Project. Motion by T. Harlow, seconded by Rochford, to approve. Upon roll call vote, voting YES: Sass, T. Harlow, A. Harlow, Rochford. Voting NO: none, Rotert was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:55 pm. The next regular meeting is scheduled for October 9, 2023 at 7:00 pm.



Melissa Smith  
Clerk/Treasurer



Travis Harlow  
Chairperson