

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
November 13, 2023**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on November 13, 2023 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT:

Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Corie Sass, Trustee
David Rochford, Trustee
Alicia Harlow, Trustee

ALSO PRESENT:

Desirae Solomon, attorney
Melissa Smith, Village Clerk

OPEN MEETING

Chairperson T. Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Rochford, seconded by Rotert, to approve the September 11, 2023 Special Meeting minutes. Upon roll call vote, voting YES: A. Harlow, Rotert, T. Harlow, Sass, Rochford. Voting NO: none, motion carried.

Motion by Rotert, seconded by Rochford, to approve the October 9, 2023 Regular Meeting minutes. Upon roll call vote, voting YES: T. Harlow, Rotart, Sass, A. Harlow, Rochford. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve the October 16, 2023 Special Meeting minutes. Upon roll call vote, voting YES: Rochford, T. Harlow, A. Harlow, Rotert, Sass. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve the October Treasurer Report. Upon roll call vote, voting YES: Rochford, T. Harlow, A. Harlow, Rotert, Sass. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Rochford, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Rochford, Rotert, Sass, A. Harlow, T. Harlow. Voting NO: none, motion carried. The following bills were approved be paid: Astro Concrete LLC- repairs 43125, Bi-State Motor Parts, Inc- supplies 66.34, Black Hills- heat 229.67, CivicPlus- website 1837.50, Commercial Recreation Specialists- supplies 1627, Cox Business Services- phone 1381.84, Custom Electric- repairs

17814, Daily Record- publications 219.33, Danko Emergency Equipment- supplies 19662.30, Douglas County Register Of Deeds- lien release 10, Douglas County Treasurer- repairs 5124.61, Eakes Office Solutions- copier 443.59, Elite Vehicle Outfitters- repairs 479.60, First State Bank- TIF tax distribution 3889.07, Ingram Library Services- books 868.33, JD's Carwash And Detailing- cruiser 36.55, Mack Bros Sports Construction- repairs 33825, Marco- copier 103.72, Max McKeever- supplies 400, Menards- supplies 811.39, Micromarketing Associates- books 95.78, Nebraska Humane Society- contracted animal control 533, New Moon- cleaning 800, Office Depot- supplies 170.82, Omaha Public Power Dist.- electricity 6419.39, Orkin, Inc.- repairs 239.97, Out On A Limb- repairs 1975, Papillion Sanitation- trash 365.01, Powermanager- software 6451.29, Publication Printing- supplies 330.75, Melissa Smith- reimbursement for supplies 40.68, Desirae Solomon- attorney fees 1500, Ty's Outdoor Power & Service- repairs 391.99, Feld Fire- repairs 292.99, Jelinek Hardware Company- supplies 15.07, O'Reilly Auto Parts- supplies 13.48, Peopleservice, Inc- contracted maintenance 17506, Rhonda Shelton- utility account refund 21.49, Verizon Wireless- cell phone 365.41, Visa- supplies 2445.11
Total Accounts Payable: \$171,928.07 **Total Payroll: \$50,241.30**

DEPARTMENT REPORTS

T. Harlow introduced and read Resolution 11-13-23-01, to approve appointment of Jacob Jordahl to the fire department. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: Rochford, T. Harlow, A. Harlow, Rotert, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 11-13-23-02, to approve appointment of Jamie Weis to the fire department. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rotert, A. Harlow, Rochford, Sass, T. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 11-13-23-03, to approve appointment of Connor Pfal to the fire department. Motion by T. Harlow, seconded by Rochford, to approve. Upon roll call vote, voting YES: Sass, Rotert, A. Harlow, T. Harlow, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 11-13-23-04, to approve appointment of Michel Raffel to the fire department. Motion by T. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: A. Harlow, Sass, Rotert, T. Harlow, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 11-13-23-05, to approve appointment of Max Bauermeister to the fire department. The resolution was tabled.

T. Harlow introduced and read Resolution 11-13-23-06, to approve appointment of Brent Rising to the fire department. Motion by T. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Sass, Rochford, T. Harlow, A. Harlow, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 11-13-23-07, to approve interlocal with Rural Fire for FD expenses. The resolution was tabled.

T. Harlow introduced and read Resolution 11-13-23-08, to approve employment of Brandon Adams as a full-time police officer with a starting wage of \$26 per hour. Motion by T. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: A. Harlow, Rotert, T. Harlow, Sass, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 11-13-23-09, to approve employment of Adam Bates as a part-time police officer with a starting wage of \$25 per hour. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rochford, Sass, T. Harlow, Rotert, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 11-13-23-10, to approve installation of lights and equipment on the new cruiser by Elite Vehicle Outfitters in the amount of \$10,677.45. Motion by Rotert, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Rochford, Rotert, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

Motion by Rotert, seconded by Rochford, to approve payment to Elite Vehicle Outfitters in the amount of \$10,677.45. Upon roll call vote, voting YES: Rotert, Rochford, A. Harlow, T. Harlow, Sass. Voting NO: none, motion carried.

T. Harlow introduced and read Resolution 11-13-23-11, to approve completion of electrical work on main street lights by Custom Electric in the amount of \$6,250.00. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Sass, Rochford, A. Harlow, Rotert, T. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

HEARING

A hearing was opened at 7:29pm for a zoning change application for 2818 N 240 St from R-2 Residential to BC Business Commercial. No comments were made. The hearing was closed at 7:31pm. Motion by Rotert, seconded by A. Harlow to waive the three readings of Ordinance 831, to approve zoning change for 2818 N 240 St from R-2 Residential to BC Business Commercial. Upon roll call vote, voting YES: Rotert, Sass, A. Harlow, T. Harlow, Rochford. Voting NO: none, motion carried. Motion by Rotert, seconded by Sass, to approve Ordinance 831. Upon roll call vote, voting YES: Sass, T. Harlow, A. Harlow, Rochford, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

DISCUSSION/CONSIDERTION/ACTION

Jeff Jorgensen with Inspro presented the 2024 Insurance Renewal. Motion by Rochford, seconded by Rotert, to place renewal documents on file. Upon roll call vote, voting YES: Sass,

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Rotert, Rochford, A. Harlow, T. Harlow. Motion by Rochford, seconded by Rotert, to approve renewal with Inspiro Insurance. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Rochford, Rotert, Sass. Voting NO: none, motion carried.

T. Harlow introduced and read Resolution 11-13-23-12, to approve Year end certification of street superintendent. Motion by Rochford, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Rotert, Sass, T. Harlow, Rochford, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

Motion by T. Harlow, seconded by Rochford, to approve a winter firework stand permit for United Methodist Church. Upon roll call vote, voting YES: Sass, A. Harlow, T. Harlow, Rochford, Rotert. Voting NO: none, motion carried.

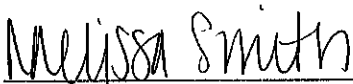
T. Harlow introduced and read Resolution 11-13-23-12, to approve Foundation One ACH Contract renewal. Motion by T. Harlow, seconded by Sass, to approve. Upon roll call vote, voting YES: Rotert, Rochford, A. Harlow, T. Harlow, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

TRUSTEE'S TOPICS

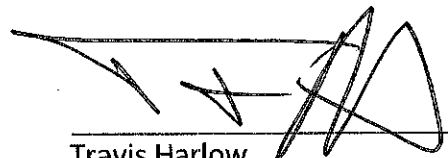
A. Harlow asked where the meeting notices need to be posted. Smith explained they are posted at the office, post office and library.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:44 pm. A Special Meeting is scheduled for November 27, 2023 at 6:00pm and the next regular meeting is scheduled December 11, 2023 at 7:00 pm.



Melissa Smith
Clerk/Treasurer



Travis Harlow
Chairperson