

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
May 11, 2021**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on May 11, 2021 at 7:00 pm in the Village Office, 509 S. Front Street. The Board met in person and by Zoom teleconferencing.

**PRESENT:**

Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Corie Sass, Trustee  
Alicia Harlow, Trustee

**ABSENT:**

David Rochford, Trustee

**ALSO PRESENT:**

Ken Bunger, Attorney  
Melissa Smith, Village Clerk

**OPEN MEETING**

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Rotert, seconded by A. Harlow, to approve the April 13, 2021 Regular Meeting minutes. Upon roll call vote, voting YES: T. Harlow, Sass, Rotert, A. Harlow. Voting NO: none, Rochford was absent. Motion carried.

Motion by A. Harlow, seconded by Rotert, to approve the April Treasurer Report. Upon roll call vote, voting YES: A. Harlow, Rotert, Sass, T. Harlow. Voting NO: none, Rochford was absent. Motion carried.

**ACCOUNTS PAYABLE**

Motion by Sass, seconded by A. Harlow, to approve accounts payable. Upon roll call vote, voting YES: T. Harlow, Sass, Rotert, A. Harlow. Voting NO: none, Rochford was absent. Motion carried. The following bills were approved be paid: Cheryl Benke- cleaning 340, Black Hills- heat 422.78, Ken Bunger- attorney fees 1,275, Choice Homes- utility deposit refund 200, Cox- phone 707.40, Daily Record- publications 18.50, Danko- supplies 283.01, Demco- supplies 347.74, DC Election Commission- election costs 100, DC Gazette- publications 228.57, Gall's- uniforms 137.98, Ideal Designs- utility deposit refund 100, Ingram- books 1,067.99, Jd's Carwash- cruiser 68.85, Jelinek- supplies 151.48, JEO- engineering fees 4,078.75, Julie Jorgensen- petty cash 98.98, Lincoln National- life insurance 312.12, Metropolitan Community College- training 3,276, Marco- copier 106.20, Menards- supplies 140.45, MUD- cost of water 8,135.23, Micromarketing- books 299.34, NHS- contracted animal control 915, Nebraska

Sweeping- contracted street cleaning 2,265.89, Officenet- copier 293.75, OPPD- electricity 4,985.98, Orkin- bldg maint. 204, Papillion Sanitation- trash 218.60, Ramm Construction- utility deposit refund 100, Rob's Oil- fuel 2,192.45, The Marksman- training 173, Ty'S Outdoor Power-supplies 6,887.28, U-Fill-It- clean up day 2,340, Verizon- phone 208.55, Vesperis- chemicals 759  
**Total Accounts Payable: \$43,439.87** **Total Payroll: \$44,500.61**

## **DEPARTMENT REPORTS**

T. Harlow introduced and read Resolution 05-11-21-01 to approve quote from Viaduct Gardens for flowers on Main Street at a total cost of \$840. Motion by Sass, seconded by A. Harlow to approve 13 plants for a total cost of \$780. Upon roll call vote, voting YES: Rotert, A. Harlow, T. Harlow, Sass. Voting NO: none, Rochford was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

## **HEARING**

Hearing opened at 7:26pm for a final subdivision plat submitted by Greg Hall for 301 Madison St. Greg Hall presented his plan for his subdivision application. Sass asked what value of homes were planned to be built. Hall did not know what would be built once the lots were sold. The hearing was closed at 7:30pm.

Motion by Rotert, seconded by A. Harlow, to approve final subdivision plat. Upon roll call vote, voting YES: Sass, A. Harlow, Rotert, T. Harlow. Voting NO: none, Rochford was absent. Motion carried.

## **DISCUSSION/CONSIDERTION/ACTION**

Don Gross from MAPA was present to discuss updating the comprehensive plan. Gross stated that he would discuss the plans with his staff and send a proposal.

Drainage plans for Homes at River Road were discussed.

Julie Ogden with JEO and Scott Wiekhorst with Yong Construction were present to provide an update on the Flood Damage Repair Project.

T. Harlow introduced and read Resolution 05-11-21-02 to approve lien on 23407 Denton St for mowing expenses in the amount of \$100. Motion by Rotert, seconded by A. Harlow to approve. Upon roll call vote, voting YES: T. Harlow, Rotert, Sass, A. Harlow. Voting NO: none, Rochford was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 05-11-21-03 to approve one-time payroll loan to Chris Schendt in the amount of \$8,000 for a withholding error due to a software error. Motion by Rotert, seconded by Sass to approve. Upon roll call vote, voting YES: Sass, T. Harlow, A. Harlow, Rotert. Voting NO: none, Rochford was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 05-11-21-04 to approve one-time payroll loan to Tom Lamb in the amount of \$5,131 for a withholding error due to a software error. Motion by

May 11, 2021

Rotert, seconded by Sass to approve. Upon roll call vote, voting YES: A. Harlow, Sass, T. Harlow, Rotert. Voting NO: none, Rochford was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 05-11-21-05 to approve one-time payroll loan to Melissa Smith in the amount of \$3,867 for a withholding error due to a software error. Motion by Sass, seconded by Rotert to approve. Upon roll call vote, voting YES: Rotert, A. Harlow, Sass, T. Harlow. Voting NO: none, Rochford was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by T. Harlow, seconded by A. Harlow, to approve firework stand application for Kracklin Kirk's on 301 S Front St. Upon roll call vote, voting YES: A. Harlow, T. Harlow, Rotert, Sass. Voting NO: none, Rochford was absent. Motion carried.


Motion by A. Harlow, seconded by Sass, to approve invoice submitted by Astro Concrete, LLC. in the amount of \$7,200 for emergency repairs done at 2<sup>nd</sup> and Blondo. Upon roll call vote, voting YES: Sass, Rotert, T. Harlow, A. Harlow. Voting NO: none, Rochford was absent. Motion carried.

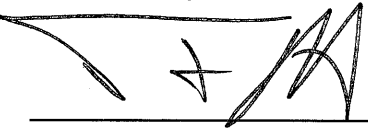
The board discussed the speed limit around Memorial Park. Maintenance will look into getting some new signage in the area.

Motion by Sass, seconded by Rotert, to go into executive session to discuss possible litigation and real estate at 8:37 pm for approximately 15 minutes. Upon roll call vote, voting YES: A. Harlow, Rotert, T. Harlow, Sass. Voting NO: none, Rochford was absent. Motion carried. The motion to go into executive session to discuss possible litigation and real estate was restated. Executive session ended at 8:55pm.

#### ADJOURNMENT

There being no further business, the meeting was adjourned at 8:55 pm. The next regular meeting is scheduled for June 8, 2021.

  
\_\_\_\_\_  
Melissa Smith  
Clerk/Treasurer

  
\_\_\_\_\_  
Travis Harlow  
Chairperson