

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
August 10, 2021**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on August 10, 2021 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Alicia Harlow, Trustee  
David Rochford, Trustee  
Corie Sass, Trustee

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Smith, Village Clerk

**OPEN MEETING**

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by A. Harlow, seconded by Sass, to approve the July 13, 2021 Regular Meeting minutes. Upon roll call vote, voting YES: Rotert, T. Harlow, Rochford, Sass, A. Harlow. Voting NO: none, motion carried.

Motion by Rotert, seconded by Rochford, to approve the July Treasurer Report. Upon roll call vote, voting YES: Rochford, T. Harlow, Rotert, A. Harlow, Sass. Voting NO: none, motion carried.

**ACCOUNTS PAYABLE**

Motion by Sass, seconded by Rochford, to approve accounts payable. Upon roll call vote, voting YES: Sass, A. Harlow, Rotert, Rochford, Harlow. Voting NO: none, motion carried. The following bills were approved be paid: Borne-street cut deposit refund 450, Benke-cleaning 340, Biblionix-library subscription 1500, Black Hills-Heat 106.87, Bunger-Attorney fees 1275, Cox-phone 1090.16, Daily Record-publication 23.30, DC Gazette-publications 154.89, Econosigns-signs 1390.40, Elite-fd vehicles 8775, First State-dial redevelopment 10106.57, Great Plains-uniforms 621.38, Gregg Young-cruiser 76.93, Ingram-books 877.57, IIMC-dues 290, JDs Carwash-cruiser expenses 22.95, JEO-engineering 1505, LONM-dues 4070, Lincoln National-life insurance 333.22, Misfeldt-UB deposit refund 36.26, Marco-copier 110.59, Menards-supplies 336.10, MUD-cost of water 21788.11, Micromarketing-books 250.51, NHS-contracted animal enforcement 457.50, Officenet-copier 509.92, OPPD-electricity 5700.33, Orkin-bldg maint 203.11, Papillion Sanitation-trash 218.60, PeopleService-contracted maint 10828, Rob's Oil-fuel 2041.32, Royal Lawns-fertilizing 705, SEI-building maintenance 432, Smith-2Q21

mileage 14.01, Staples-supplies 64.90, THG Development-levee fill 34720.50, Verizon-cell 208.54, Vesperis-mosquito spray 1925, Visa-supplies 80.06, Walker-UB deposit refund 21.34  
**Total Accounts Payable: \$113,660.94** **Total Payroll: \$69,802.39**

### DEPARTMENT REPORTS

T. Harlow introduced and read Resolution 08-10-21-01, to approve appointment of Gunner Lamb to the Fire Department. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: A. Harlow, Rochford, Harlow, Rotert, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 08-10-21-02, to approve hiring Lauren Polak as a part-time police officer. Motion by Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: T. Harlow, Sass, Rotert, A. Harlow, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Ordinance 808, to approve a salary increase for Chris Schendt to \$26.50/hour. Motion by T. Harlow, seconded by Rotert, to waive the three readings. Upon roll call vote, voting YES: Rotert, A. Harlow, Rochford, Sass, T. Harlow. Voting NO: none, motion carried. Motion by Rotert, seconded by Rochford, to approve Ordinance 808. Upon roll call vote, voting YES: A. Harlow, Rotert, Sass, T. Harlow, Rochford. Voting NO: none, motion carried, A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 08-10-21-04, to approve purchase of supplies for cruiser at a cost of \$710. Motion by T. Harlow, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Rochford, Rotert, A. Harlow, Sass, T. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

### DISCUSSION/CONSIDERTION/ACTION

T. Harlow introduced and completed the first reading of Ordinance 807, annexing and extending the corporate limits of the Village of Waterloo, Nebraska, to include certain real estate generally described as a tract of land of approximately 61.39 acres lying northwest of the intersection of West Maple Road and Highway 275, also including abutting West Maple Road, Union Pacific Railroad right-of-way and a portion of Highway 275; amending the zoning map of the Village of Waterloo to include such annexed property in the AG agricultural district; finding that the planning board duly recommended the adoption of this ordinance; finding that notice of hearing on this ordinance was duly given prior to the hearing as provided by law and that public hearing was had thereon; finding that such annexation is subject to the pre-development agreement.

T. Harlow introduced and read Resolution 08-10-21-03, to place lien on 110 Washington in the amount of \$162.50 for unpaid mowing costs. Motion by Sass, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Sass, A. Harlow, Rochford, T. Harlow, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

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Motion by T. Harlow, seconded by Rochford, to approve Change Order #9 for the Flood Damage Repair Project with a net increase of \$3,541.17. Upon roll call vote, voting YES: Rotert, T. Harlow, Rochford, Sass, A. Harlow. Voting NO: none, motion carried.

Motion by T. Harlow, seconded by Rochford, to approve Pay Application #10 for the Flood Damage Repair Project in the amount of \$25,376.66 plus the retainage of 8,873.66. Upon roll call vote, voting YES: Sass, T Harlow, Rotert, A. Harlow, Rochford. Voting NO: none, motion carried.

Motion by T. Harlow, seconded by Rotert, to approve the Certificate of Substantial Completion for Tom's Backhoe Service for the Lift Station Project. Upon roll call vote, voting YES: A. Harlow, Sass, Rotert, T. Harlow, Rochford. Voting NO: none, motion carried.

Motion by T. Harlow, seconded by Rotert, to approve Final Pay Application for Tom's Backhoe Service for the Lift Station Project in the amount of \$18,512.20. Upon roll call vote, voting YES: Rotert, Rochford, Sass, A. Harlow, T. Harlow. Voting NO: none, motion carried.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:43 pm. The next regular meeting is scheduled for September 14, 2021. A special meeting is scheduled for August 17, 2021.



Melissa Smith  
Clerk/Treasurer



Bill Rotert  
Vice-Chairperson