

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
July 13, 2021**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on July 13, 2021 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT:

Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Alicia Harlow, Trustee
David Rochford, Trustee
Corie Sass, Trustee

ALSO PRESENT:

Ken Bunger, Attorney
Melissa Smith, Village Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Sass, seconded by A. Harlow, to approve the June 8, 2021 Regular Meeting minutes. Upon roll call vote, voting YES: Rotert, T. Harlow, Rochford, Sass, A. Harlow. Voting NO: none, motion carried.

Motion by Rotert, seconded by Rochford, to approve the June Treasurer Report. Upon roll call vote, voting YES: Rochford, Rotert, A. Harlow, Sass, T. Harlow. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Rochford, seconded by A. Harlow, to approve accounts payable. Upon roll call vote, voting YES: Sass, A. Harlow, Rotert, T. Harlow, Rochford. Voting NO: none, motion carried. The following bills were approved be paid: Cheryl Benke- cleaning 415, BiState- supplies 252.33, Black Hills- heat 28.46, Ken Bunger- attorney fees 1275, Cox- phone 1299.67, Cummins Central Power- repairs 503.27, Demco- supplies 115.52, DC Gazette- publications 85.84, Dreamscape Homes- deposit refund 200, Econo Signs- signs 441.10, First State Bank- redevelopment tax dist 139311.54, Gregg Young- repairs 151.79, Heritage Nursery- trees 2250, Ingram Library Services- books 438.77, JD's Carwash- cruiser exp 134.30, Jelinek Hardware- supplies 33.97, Julie Jorgensen- dues 40, Kona Ice- library programs 300, Thomas Korpela- deposit refund 200, Lincoln National- insurance 666.44, Marco- copier 148.83, Menards- supplies 493.66, MUD- cost of water 23318.58, Micromarketing- books 147.76, Miller & Associates- lift station project 4312.50, Nebraska Sweeping- street cleaning 2090.89, Office Depot- supplies 398.04, Officenet- copier 119.96, OPPD- electricity 4850.86, Orkin- bldg maint 203.11, Papillion Sanitation- trash 218.60, Peopleservice- contracted maintenance 10828, Platinum Electric- repairs 459.28,

Properties Unlimited- redevelopment tax dist 21363.86, Meagan Pruitt- mileage 69.33, Rob's Oil- fuel 2205.26, Royal Lawns- spraying costs 1715, Standard Heating- repairs 380.02, Tom's Backhoe Service- lift station project 18512.20, USPS- postage 385, Verizon Wireless- cell phone 207.55, Viaduct Gardens- supplies 840

Total Accounts Payable: \$241,411.29

Total Payroll: \$46,815.97

DEPARTMENT REPORTS

T. Harlow introduced and read Resolution 07-13-21-01, to approve purchase of equipment from Sandry Fire Supply with a total cost of \$11,352. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: A. Harlow, Sass, Rochford, Rotert. Voting NO: none, T. Harlow abstained. Motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 07-13-21-12, to approve appointment of Dakota Smith to Fire Department. Motion by Rotert, seconded by Sass, to approve. Upon roll call vote, voting YES: T. Harlow, Sass, Rochford, Rotert, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 07-13-21-02, to approve hiring Doug Overfield as a full-time police officer. Motion by T. Harlow, seconded by Sass, to approve with a starting pay of \$26.00 per hour. Upon roll call vote, voting YES: Rotert, Sass, T. Harlow, A. Harlow, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 07-13-21-03, to approve bid from Elkhorn Automotive in the amount of \$9153.50 to repair police cruiser. Motion by T. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Sass, Rochford, A. Harlow, Rotert, T. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 07-13-21-04, to approve purchase of radar sign from Radarsign at a cost of \$3635. Motion by T. Harlow, seconded by Rotert, to approve using keno funds. Upon roll call vote, voting YES: Rochford, A. Harlow, T. Harlow, Rotert, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 07-13-21-05, to approve purchase of mosquito spray from Vesperis in the amount of \$1925. Motion by Rotert, seconded by Sass, to approve. Upon roll call vote, voting YES: T. Harlow, Sass, Rochford, A. Harlow, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 07-13-21-06, to approve contract with La Rue Little Horse Ranch at a cost of \$200 for the Summer Reading Program on July 31, 2021. Motion by Rotert, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: A. Harlow, Rochford, T. Harlow, Sass, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 07-13-21-08, to approve acquiring business credit card through Foundation One Bank. Motion by T. Harlow, seconded by A. Harlow, to approve with Melissa Smith, Meagan Pruitt and Tim Donahue as signers. Upon roll call vote, voting YES: Rotert, T. Harlow, Sass, A Harlow, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

HEARING

Hearing opened at 7:44 pm for a conditional use permit submitted by Rude Shrimp at 800 N Front Street for extended outdoor music. No objections were heard. The hearing was closed at 7:44 pm.

Motion by Sass, seconded by A. Harlow, to approve the conditional use permit. Upon roll call vote, voting YES: Sass, Rochford, Rotert, A. Harlow. Voting NO: none, T. Harlow abstained. Motion carried.

DISCUSSION/CONSIDERTION/ACTION

Erica Wagner presented plans to the board for a Little Community Food Pantry and asked to place it on Village property. Sass will work with Wagner to find a location.

T. Harlow introduced and read Resolution 07-13-21-09, to approve the 2021 Hazard Mitigation Plan. Motion by T. Harlow, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Rotert, Sass. A. Harlow, T. Harlow, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 07-13-21-10, to approve bid from K&M Plumbing for drainage repair work along 2nd Street in Homes at River Road at a cost of \$6,370. Motion by T. Harlow, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Rochford, Sass, T. Harlow, A. Harlow, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 07-13-21-11, to purchase of signs from Econosign at a cost of \$1,390.40. Motion by Sass, seconded by Rotert, to approve. Upon roll call vote, voting YES: Harlow, A. Harlow, Sass, Rotert, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

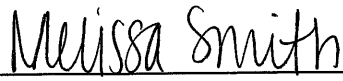
The Certificate of Substantial Completion for Tom's Backhoe Service for the Lift Station Project and Final Pay Application for Tom's Backhoe Service for the Lift Station Project in the amount of \$18,512.20 was tabled until further grading is done.

Motion by Rochford, seconded by A. Harlow, to enter executive session at 7:59 pm to discuss real estate matters for approximately 10 minutes. Upon roll call vote, voting YES: Rotert, A. Harlow, T. Harlow, Sass, Rochford. The purpose of executive session was restated to discuss real estate matters. Executive session ended at 8:14 pm.

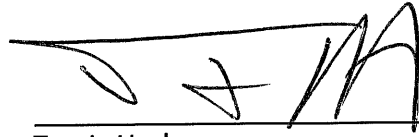
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ADJOURNMENT

There being no further business, the meeting was adjourned at 8:14 pm. The next regular meeting is scheduled for August 10, 2021.

A handwritten signature in cursive script that reads "Melissa Smith".

Melissa Smith
Clerk/Treasurer

A handwritten signature in cursive script that reads "Travis Harlow".

Travis Harlow
Chairperson