

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
September 14, 2021**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on September 14, 2021 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Bill Rotert, Vice-Chairperson  
Alicia Harlow, Trustee  
David Rochford, Trustee  
Corie Sass, Trustee

**ABSENT:** Travis Harlow, Chairperson

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Smith, Village Clerk

**OPEN MEETING**

Vice-Chairperson Rotert called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Rotert, seconded by A. Harlow, to approve the August 10, 2021 Regular Meeting minutes. Upon roll call vote, voting YES: Sass, Rochford, A. Harlow, Rotert. Voting NO: none, T. Harlow was absent. Motion carried.

Motion by Sass, seconded by A. Harlow, to approve the August 17, 2021 Special Meeting minutes. Upon roll call vote, voting YES: Rochford, Rotert, Sass, A. Harlow. Voting NO: none, T. Harlow was absent. Motion carried.

Motion by Sass, seconded by A. Harlow, to approve the August 31, 2021 Special Meeting minutes. Upon roll call vote, voting YES: Rotert, Sass, A. Harlow, Rochford. Voting NO: none, T. Harlow was absent. Motion carried.

Motion by Rotert, seconded by Rochford, to approve the August Treasurer Report. Upon roll call vote, voting YES: A. Harlow, Sass, Rotert, Rochford. Voting NO: none, T. Harlow was absent. Motion carried.

**ACCOUNTS PAYABLE**

Motion by Rotert, seconded by A. Harlow, to approve accounts payable. Upon roll call vote, voting YES: Rotert, A. Harlow, Rochford, Sass. Voting NO: none, T. Harlow was absent. Motion carried. The following bills were approved be paid: Bi-State- supplies 89.43, Black Hills- heat 271.20, Ken Bunger- attorney fees 1275, Central Plains Library System- supplies 425.79, Custom

Cage- supplies 710, DC West- liquor license fees 1950, DC Gazette- publication 102.69, DC Register Of Deeds- professional fees 10, First State Bank- TIF distribution 104998.53, Garage Door Services- repairs 344, Girl Scouts Troop #48835- Waterloo Days 50, Linda Hartin- Dillenburg- Waterloo Days 125, Homes By J.E.S- deposit refund 400, Ingram Library Services- books 486.27, JD's Carwash- cruiser 94.35, Jelinek- supplies 36.08, Julie Jorgensen- supplies 135, Julie Jorgensen petty cash 98.57, Marco- copier 79.76, Menards- supplies 138.32, MAPA- housing rehab 1725.20, MUD- cost of water 26418.58, Micromarketing- books 79.98, NHS- contracted animal control 457.50, NE Library Commission- dues 500, NE Sweeping- street cleaning 2090.89, O'Reilly- supplies 208.67, Office Depot- supplies 449.17, OPPD- electricity 5422.79, Orkin- repairs 140.89, Papillion Sanitation- trash 218.60, Peopleservice- contracted maintenance 10828, Properties Unlimited- TIF distribution 11779.54, Publication Printing- supplies 397, Ramm Construction- deposit refund 100, Rob's Oil- fuel 2077.89, Sandry Fire Supply- supplies 12186.64, Edward W. Schroeder- professional fees 5989, Staples- supplies 139.27, Three Rivers' Clerks Association- dues 20, Valley American Legion Post #58- Waterloo Days 50, Valley Boy Scout Troop #344- Waterloo Days 50, Verizon phone 209.55, Visa supplies 1095.08, Yong Construction lift station project 8873.66

**Total Accounts Payable: \$203,327.89    Total Payroll: \$46,025.86    General Ledger: \$34,854.48**

#### **DEPARTMENT REPORTS**

Rotert introduced and read Resolution 09-14-21-01, to approve annual CPI-U increase to contract with a monthly increase from 10,828 to \$11,521. Motion by A. Harlow, seconded by Rotert, to approve. Voting YES: A. Harlow, Rochford, Sass, Rotert. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

Rotert introduced and read Resolution 09-14-21-09, to approve quote from Tango Tango for Fire Department radio system at a total cost of \$19,900. Motion by Rochford, seconded by A. Harlow, to approve. Voting YES: Sass, Rochford, Rotert, A. Harlow. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

Rotert introduced and read Resolution 09-14-21-10, to approve quote from PAXUSA for Fire Department supplies at a total cost of \$1,190. Motion by Rotert, seconded by A. Harlow, to approve. Voting YES: Rochford, Rotert, A. Harlow, Sass. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

Rotert introduced and read Resolution 09-14-21-11, to approve quote from Philips for Fire Department supplies at a total cost of \$2,464. Motion by Rochford, seconded by A. Harlow, to approve. Voting YES: Sass, A. Harlow, Rochford, Rotert. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

Rotert introduced and read Resolution 09-14-21-12, to approve quote from Danko for Fire Department supplies at a total cost of \$11,258.55. Motion by Rochford, seconded by A. Harlow, to approve. Voting YES: Rotert, Rochford, Sass, A. Harlow. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

Rotert introduced and read Resolution 09-14-21-03, to approve purchase of library supplies from Demco at a cost of \$1,192.41. Motion by Rochford, seconded by A. Harlow, to approve. Voting YES: Rotert, Rochford, Sass, A. Harlow. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

Rotert introduced and read Resolution 09-14-21-04, to approve removal and replacement of landscaping at a cost not to exceed of \$2,629. Motion by Rotert, seconded by A. Harlow, to approve. Voting YES: Sass, A. Harlow, Rochford, Rotert. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

Rotert introduced and read Resolution 09-14-21-05, to approve changing employment of Shelby Janke from full-time to part-time as needed basis. Motion by Sass, seconded by A. Harlow, to approve. Voting YES: Rochford, Rotert, A. Harlow, Sass. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

#### **HEARING**

The Public Hearing was opened at 7:53 pm for input and comments on the proposed 2021-2022 Budget. There were no questions or comments on the budget. The Budget Hearing was closed at 7:53pm.

Motion by A. Harlow, seconded by Rotert, to approve an additional one percent (1%) to prior year restricted funds as allowed by the state. Upon roll call vote, voting YES: A. Harlow, Rotert, Rochford, Sass. Voting NO: none, T. Harlow was absent. Motion carried.

Motion by Rochford, seconded by Rotert, to approve 2021/2022 Budget for \$507,055.00 with a tax levy of 0.493139. Upon roll call vote, voting YES: Rochford, Sass, Rotert, A. Harlow. Voting NO: none, T. Harlow was absent. Motion carried.

The Public Hearing was opened at 7:55pm for public comments on the 2021/2022 Final Tax Request. There were no comments or questions. The Hearing to Set Final Tax Request was closed at 7:55pm.

Rotert introduced and read **RESOLUTION 09-14-21-06: A RESOLUTION OF THE WATERLOO VILLAGE BOARD OF TRUSTEES OF WATERLOO, NEBRASKA ESTABLISHING THE PROPERTY TAX REQUEST FOR 2020/2021.**

**WHEREAS**, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the Village of Waterloo passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

**WHEREAS**, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

**WHEREAS**, it is in the best interest of the Village of Waterloo that the property tax request for the current year be a different amount than the property tax request for a prior year.

**NOW THEREFORE**, the Governing Board of the Village of Waterloo, by a majority vote resolves that:

1. The 2021-2022 property tax request be set at:
  - General Fund \$281,097.00
  - Bond Fund \$225,958.00
2. A copy of the resolution be certified and forwarded to the County Clerk prior to September 20, 2021.

**DATED THIS 14<sup>TH</sup> DAY OF SEPTEMBER 2021.**

Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: Sass, A. Harlow, Rochford, Rotert. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the Village Office.

The Public Hearing was opened at 7:56pm for public comments on the One and Six Year Plan. No public comments were made. The One and Six Year Plan hearing was closed at 7:56pm.

Rotert introduced and read Resolution 09-14-21-07, to approve the One and Six Year Plan. Motion by Sass, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rochford, A. Harlow, Rotert, Sass. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the Village Office.

The Public Hearing was opened at 7:57 pm for input and comments on a Conditional Use Permit Application from Katie Manganaro and Jill Dudzinski to allow outdoor music at 302 N Front St on October 2, 2021. There were no questions or comments on the application. The Hearing was closed at 7:58pm.

Motion by Rotert, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Sass, Rotert, A. Harlow, Rochford. Voting NO: none, T. Harlow was absent. Motion carried.

#### **DISCUSSION/CONSIDERTION/ACTION**

Motion by Rotert, seconded by A. Harlow to approve Certificate of Substantial Completion for Yong Construction for the Flood Damage Repair Project. Upon roll call vote, voting YES: Rochford, A. Harlow, Rotert, Sass. Voting NO: none, T. Harlow was absent. Motion carried.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:22 pm. The next regular meeting is scheduled for October 12, 2021.

September 14, 2021



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Melissa Smith  
Clerk/Treasurer



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Travis Harlow Bill Rotert  
Vice-Chairperson