

April 10, 2023

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
April 10, 2023**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on March 13, 2023 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:**

Bill Rotert, Vice-Chairperson  
David Rochford, Trustee  
Alicia Harlow, Trustee  
Corie Sass, Trustee

**ABSENT:**

Travis Harlow, Chairperson

**ALSO PRESENT:**

Desirae Solomon, Attorney  
Melissa Smith, Village Clerk

**OPEN MEETING**

Vice-Chairperson Rotert called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Rochford, seconded by A. Harlow, to approve the March 13, 2023 Regular Meeting minutes. Upon roll call vote, voting YES: Rotert, A. Harlow, Rochford, Sass. Voting NO: none, T. Harlow was absent. Motion carried.

Motion by Rochford, seconded by Rotert, to approve the March Treasurer Report. Upon roll call vote, voting YES: A. Harlow, Sass, Rochford, Rotert. Voting NO: none, T. Harlow was absent. Motion carried.

**ACCOUNTS PAYABLE**

Motion by Rotert, seconded by Rochford, to approve accounts payable. Upon roll call vote, voting YES: Rotert, Rochford, A. Harlow, Sass. Voting NO: none, T. Harlow was absent. Motion carried. The following bills were approved be paid: Bechtel-mileage 1Q23 78.75, Bistate-supplies 194.42, Black Hills-Heat 2139.27, cox-phone 722.61, Koley-Waterloo days non-profit formation 412.50, DC Election-election fees 100, Gazette-publications 91.75, DC Reg-file lien 10, Elkhorn Auto-cruiser repairs 443.36, EMC-Insurance premiums 7141, First State Bank-dial redevelopment distribution 31355.29, Great Plains-uniforms 127.50, Hike-library it support 350, Ingram-library books 598.34, JDs Carwash-cruiser expenses 72.25, JEO-capacity study 1680, MC2-wwtf repairs 4936.89, MARCO-COPIER 229.52, Menards-supplies 169.35, MUD-cost of water 7809.50, Micromarketing-library books 51.99, NHS-contracted animal enforcement 533, nmpp-software 5001, NMPP-dues 741.15, OPPD-signs 10113.95, Orkin-Building Maintenance 239.97, Papillion Sanitation-Trash 284.07, Peopleservice-Contracted maintenance 12615,

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Properties Unlimited-redevelopment tax distribution 7458.01, Pruitt-mileage 1Q23 66.88, Smith-1Q23 mileage 218.91, Solomon-attorney fees 3000, Tys-supplies 11160.18, Verizon-Cell 365.23, visa-supplies 4870.83, Warren-1Q23 mileage 51.62, Waterloo fire-reimbursment 29929.10, Woodhouse-cruiser expenses 641.84

**Total Accounts Payable: \$146,005.03    Total Payroll: \$48,380.63    GL Entries: \$28,470.92**

## **DEPARTMENT REPORTS**

Nikki Ewing updated the board on the Park Board.

Matt Richman with PeopleService provided a report on the water and sewer system.

Rotert introduced and read Resolution 04-10-23-01, to approve bid for repairs to the south clarifier at the wastewater treatment facility by JCI, LLC. Motion by Rotert, seconded by A. Harlow, to approve bid at a cost of \$10,784. Upon roll call vote, voting YES: Sass, Rochford, Rotert, A. Harlow. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

Jamie Bednar provided an update on the maintenance department.

Meagan Pruitt provided an update on the library.

Minutes from the last Planning Board meeting were provided to the Board.

Meagan Pruitt provided an update on the progress of the Waterloo Days 501(c)3 filing and requested the Waterloo Days funds. Smith needs to meet with Pruitt to finalize the numbers.

Clerk Smith provided an update on the office.

## **HEARINGS**

The Public Hearing was opened at 7:40 pm for rezoning Lot 2 of Elkhorn Valley Acres as part of their subdivision application, DOUGLAS COUNTY, NEBRASKA. No public comments were made. Attorney Solomon requested the matter go in front of the Planning Board before being voted on. A special meeting of both boards will be scheduled. The hearing was closed at 7:46 pm. Ordinance 828 was tabled.

A hearing was opened at 7:46 pm for public input on the proposed changes to the Waterloo Floodplain Regulations. Smith gave a brief overview of the updates that were made. No public comments were heard. The hearing closed at 7:49 pm. Smith will send the proposed regulations to FEMA for approval before adoption by the board.

A hearing was opened at 7:50 pm for a final subdivision application submitted by Properties Unlimited at 2546 and 2730 River Road Drive. No public comments were made. The hearing closed at 7:51 pm. Motion by Rotert, seconded by Rochford to approve. Upon roll call vote,

voting YES: Sass, Rotert, Rochford, A. Harlow. Voting NO: none, T. Harlow was absent. Motion carried.

#### **DISCUSSION/CONSIDERTION/ACTION**

Rotert introduced and read Resolution 04-10-23-02, to approve bid for weed spraying. Motion by Sass, seconded by A. Harlow, to approve bid by Luke's Lawn and Pest at a cost of \$3829 per spray for 2 sprays. Upon roll call vote, voting YES: Rotert, A. Harlow, Sass, Rochford. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

Rotert introduced and read Resolution 04-10-23-03, to approve closure of streets for the Station to Station Run. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: Sass, Rochford, Rotert, A. Harlow. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

Rotert introduced and read Resolution 04-10-23-04, to approve increase of mileage rate. Motion by Rotert, seconded by Rochford, to approve increasing mileage rate to \$0.655 per mile. Upon roll call vote, voting YES: Sass, Rotert, A. Harlow, Rochford. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

Rotert introduced and read Ordinance 829, to set employee wages. Motion by Rotert, seconded by Sass, to waive the three readings. Upon roll call vote, voting YES: A. Harlow, Sass, Rochford, Rotert. Voting NO: none, T. Harlow was absent. Motion carried.

Motion by Sass, seconded by Rotert, to strike the words "from salary to hourly" from the ordinance. Upon roll call vote, voting YES: Rotert, Sass, Rochford, A. Harlow. Voting NO: none, T. Harlow was absent. Motion carried.

Motion by Sass, seconded by A. Harlow to approve Ordinance 829. Upon roll call vote, voting YES: Rotert, Sass, Rochford, A. Harlow. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

Rotert introduced and read Resolution 04-10-23-05, to approve quote for site survey of ball field. Resolution 04-10-23-05 was tabled.

Rotert introduced and read Resolution 04-10-23-06, to approve purchase of shirts and pullovers for Park Board, Planning Board and Library Board. Resolution 04-10-23-05 was tabled

Rotert introduced and read Resolution 04-10-23-07, to approve employment of Chuck Trufholz as a full-time fire department employee at a wage of \$25 per hour. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: A. Harlow, Rotert, Sass, Rochford. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

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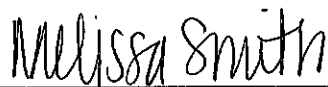
**CORRESPONDCE**

**CHAIRMAN'S TOPICS**

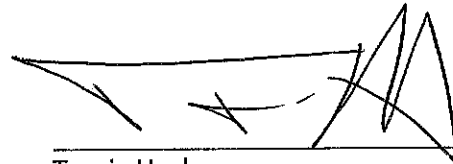
**TRUSTEES' TOPICS**

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:26 pm. The next regular meeting is scheduled for May 8, 2023 at 7:00 pm.



Melissa Smith  
Clerk/Treasurer



Travis Harlow  
Chairperson