

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
February 8, 2022**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on February 8, 2022 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:**

Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Alicia Harlow, Trustee  
David Rochford, Trustee  
Corie Sass, Trustee

**ALSO PRESENT:**

Ken Bunger, Attorney  
Melissa Smith, Village Clerk

**OPEN MEETING**

Chairperson T. Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Rochford, seconded by Rotert, to approve the January 11, 2022 Special Meeting minutes. Upon roll call vote, voting YES: Sass, A. Harlow, T. Harlow, Rotert, Rochford. Voting NO: none, motion carried.

Motion by Sass, seconded by Rochford, to approve the January 11, 2022 Regular Meeting minutes. Upon roll call vote, voting YES: A. Harlow, T. Harlow, Rochford, Sass, Rotert. Voting NO: none, motion carried.

Motion by Rochford, seconded by A. Harlow, to approve the January Treasurer Report. Upon roll call vote, voting YES: Rotert, Sass, A. Harlow, T. Harlow, Rochford. Voting NO: none, motion carried.

**ACCOUNTS PAYABLE**

Motion by Rochford, seconded by A. Harlow, to approve accounts payable. Upon roll call vote, voting YES: Sass, T. Harlow, Rotert, Rochford, A. Harlow. Voting NO: none, motion carried. The following bills were approved be paid: Ryan Bailey -deposit refund 200, BiState -supplies 110.35, Biblionix -library software 1500, Black Hills -heat 1775.21, Blue360 Media -supplies 171.43, Ken Bunger -attorney fees 1275, Core & Main -water meters 1322.34, Cox -phone 1111.60, DC Gazette -publications 7.31, Elite Vehicle Outfitters -repairs 1,800.55, Embroidery Connection -police uniforms 75, First State Bank -redevelopment distribution 2420.03, Goldstar Products -supplies 149.70, Great Plains Uniforms -police uniforms 748.41, Greg Hall -deposit refund 400, Ingram Library Services -books 418.34, JD's Carwash -cruiser expenses 56.10,

Jelinek Hardware -supplies 19.96, JEO -engineering fees 1600, Lincoln National -insurance 333.22, Marco -copier 133.70, Menards -supplies 21.75, Metro Chiefs Association -dues 75, MUD -cost of water 9,261.16, Micromarketing Associates -books 234.75, NHS -contracted animal control 467.50, Office Depot -supplies 22.49, Old Republic Surety Group -insurance 100, OPPD -electricity 5003.45, Orkin -building maintenance 268, Papillion Sanitation -trash 271.39, Peopleservice -contracted maintenance 11521, RS Technologies -supplies 300, Richey Holiday Lights -park lights 475, Edward W. Schroeder -audit fees 11750, Staples -supplies 277.92, Utility Equipment Co. -water meters 196270.39, Verizon Wireless -phone 210.03, Visa -supplies 2129.37, Waterloo Rural Fire District -supplies 12015

**Total Accounts Payable: \$266,302.45**

**Total Payroll: \$43,286.79**

## **DEPARTMENT REPORTS**

T. Harlow presented and read the Arbor Day Proclamation.

Motion by T. Harlow, seconded by Rochford, to approve the Park Board to spend up to \$500 out of the Park Board budget for the Easter Egg Hunt. Upon roll call vote, voting YES: Rotert, A. Harlow, T. Harlow, Sass, Rochford. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve and certify the list of first responders for incentive act tax credit. Upon roll call vote, voting YES: Rochford, A. Harlow, Sass, Rotert. Voting NO: none, T. Harlow abstained. Motion carried.

T. Harlow introduced and read Resolution 02-08-22-02, to approve invoice from Elite Outfitters for repairs to snow plow at a cost of \$1800.55. Motion by A. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Sass, Rotert, A. Harlow, T. Harlow, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 02-08-22-06, to employment of Abigail Bechtel as a full-time library employee. Motion by A. Harlow, seconded by Sass, to approve with a starting wage of \$18 per hour. Upon roll call vote, voting YES: T. Harlow, Sass, Rochford, A. Harlow, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

## **DISCUSSION/CONSIDERTION/ACTION**

T. Harlow step down from the meeting for the next two topics.

Rotert introduced and read Resolution 02-08-22-03, to approve the Harvest Heights Redevelopment Plan Phase Four including a provision for the division of ad valorem real estate taxes. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: A. Harlow, Rotert, Sass, Rochford. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

Rotert introduced and read Resolution 02-08-22-04, to approve a Redevelopment Contract with TDH Home Building, Inc. (the "Redeveloper") in connection with the Harvest Heights

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Redevelopment Plan Phase Four. Motion by Rochford, seconded by Sass, to approve. Upon roll call vote, voting YES: Rotert, Sass, Rochford, A. Harlow. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow rejoined the meeting

T. Harlow introduced and read Resolution 02-08-22-05, approve SDL for Modern Market at 302 N Front St, Suite 1 on April 30, 2022 from 10am-4pm (with a raid date of May 7, 2022). Motion by Sass, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Harlow, T. Harlow, Rotert, Rochford, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

#### **CHAIRMAN'S TOPICS**

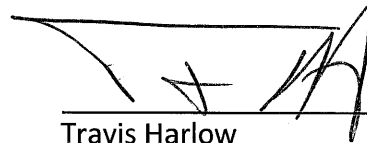
T. Harlow would like to have an employee appreciation dinner for all employees and the various board members. Sass suggested to hold it at Farmer Brown's. Smith will look into availability for April 30.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:22pm. The next regular meeting is scheduled for March 8, 2022 at 7pm.



Melissa Smith  
Clerk/Treasurer



Travis Harlow  
Chairperson