

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
October 11, 2022**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on October 11, 2022 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Alicia Harlow, Trustee  
Corie Sass, Trustee  
David Rochford, Trustee

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Smith, Village Clerk

**OPEN MEETING**

Chairperson T. Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Rochford, seconded by A. Harlow, to approve the September 13, 2022 Regular Meeting minutes. Upon roll call vote, voting YES: Rotert, Sass, Rochford, T. Harlow, A. Harlow. Voting NO: none, motion carried.

Motion by Sass, seconded by Rochford, to approve the September 19, 2022 Special Meeting minutes. Upon roll call vote, voting YES: Sass, Rochford, T. Harlow, A. Harlow, Rotert. Voting NO: none, motion carried.

Motion by Sass, seconded by A. Harlow, to approve the September 27, 2022 Special Meeting minutes. Upon roll call vote, voting YES: Rochford, T. Harlow, A. Harlow, Rotert, Sass. Voting NO: none, motion carried.

Motion by Rochford, seconded by Sass, to approve the September Treasurer Report. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Rotert, Sass, Rochford. Voting NO: none, motion carried.

**ACCOUNTS PAYABLE**

Motion by Rochford, seconded by Sass to approve accounts payable. Upon roll call vote, voting YES: A. Harlow, Rotert, Sass, Rochford, T. Harlow. Voting NO: none, motion carried. The following bills were approved be paid: Bi-State- supplies 66.84, Black Hills- heat 182.59, Brite-equipment 12,105, Commercial Recreation Specialists- repairs 1057.35, Cox- phone 1105.64, Demco- supplies 739.03, DC Gazette- publications 393.84, DC Treasurer- repairs 4686.66,

Edward Schroeder- professional fees 5989, Elite Vehicle Outfitters- repairs 1319.93, First State Bank- tax disbursement 54264.97, Great Plains Uniforms- uniforms 626.99, Harvest Heights- tax disbursement 4199.50, Ideal Images- uniforms 1850.05, Ingram Library Services- books 954.11, JD's Carwash- cruiser expenses 39.95, Jelinek Hardware- supplies 171.10, Jeremy Hike- IT support 100, Jon Starke- mileage 432.90, Ken Bunger- attorney fees 1275, Luke's Lawn- repairs 3105, Marco- copier 117.92, Menards- supplies 386.87, MUD- cost of water 40,198.17, Micromarketing- books 129.79, Nebraska Sweeping- street cleaning 2,455.91, Office Depot- supplies 318.77, OPPD- electricity 5050.51, Orkin- repairs 153.69, Papillion Sanitation- trash 283.44, Peopleservice- contracted maintenance 12615, Properties Unlimited- tax disbursement 7889.37, Standard Heating- repairs 285.20, The Marksman Indoor Range- training 284.96, Utility Equipment Co- supplies 296.70, Verizon- cell phone 245.30, Visa- supplies 3774.87, Waterloo Fire & Rescue- reimbursement 21564.87

**Total Accounts Payable: \$228,063.77 Total Payroll: \$51,390.40 Total GL entries: \$32,952.36**

#### **DEPARTMENT REPORTS**

T. Harlow introduced and read Resolution 10-11-22-01, to approve quote from Commercial Recreation Specialists for parts to repair the splashpad at a total cost of \$1,057.35. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rotert, Sass, Rochford, T. Harlow, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 10-11-22-05, to approve purchase of tennis court net from nationalsportsproducts.com at a cost of \$1599 plus shipping. Motion by T. Harlow, seconded by Sass, to approve. Upon roll call vote, voting YES: Sass, Rochford, A. Harlow, T. Harlow, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 10-11-22-02, to approve quote from Custom Electric to make repairs to the maintenance shop at a total cost of \$7,493. Motion by Rochford, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Rotert, Sass, T. Harlow, A. Harlow, Rochford. Voting NO: none. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow stepped away from the meeting at 7:31 pm.

#### **HEARING**

The Public Hearing was opened at 7:32 pm for a Zoning Change Application by Properties Unlimited to change the zoning at 2730 River Road Drive from Residential to Commercial. The hearing was closed at 7:35 pm.

Rotert introduced and read Ordinance 820, to approve Zoning Change Application by Properties Unlimited to change the zoning at 2730 River Road Drive from Residential to Commercial. Motion by Rochford, seconded by Sass, to waive the three readings. Upon roll call vote, voting YES: A. Harlow, Rotert, Sass, Rochford. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve Ordinance 820. Upon roll call vote, voting YES: Sass, Rochford, A. Harlow, Rotert. A true, correct, and complete copy is on file at the Village Office.

T. Harlow returned to the meeting at 7:37 pm.

#### **DISCUSSION/CONSIDERTION/ACTION**

Bruce O'Neel and other representatives from EAA presented plans to the board to refurbish the Garry Lee Memorial Park Baseball Field. The representatives will go over plans with Rochford before the next meeting.

T. Harlow introduced and read Resolution 10-11-22-04, to approve renewal of NextLink lease agreement. Motion by Rochford, seconded by Sass, to approve. Upon roll call vote, voting YES: Rotert, T. Harlow, Sass, Rochford, A. Harlow. Voting NO: none. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

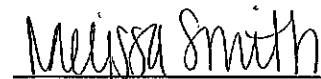
T. Harlow introduced and read Ordinance 819, to add a new section 6-113 to the Village of Waterloo Municipal Code allowing temporary obstruction of right-of-way upon the receipt of a permit. The ordinance will be redrafted to included a two week time limit

#### **TRUSTEE TOPICS**

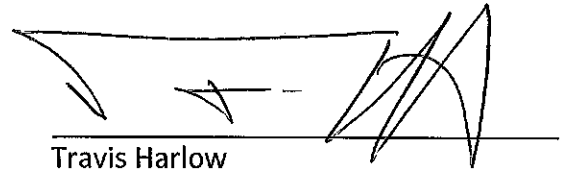
Sass asked for the grading work in Homes at River Road to be readdressed. Smith will work with Rotert to resolve the issues.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:24pm. The next regular meeting is scheduled for November 7, 2022 at 7pm.



Melissa Smith  
Clerk/Treasurer



Travis Harlow  
Chairperson