

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
January 11, 2021**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on January 11, 2022 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Alicia Harlow, Trustee  
David Rochford, Trustee  
Corie Sass, Trustee

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Smith, Village Clerk

**OPEN MEETING**

Chairperson T. Harlow called the meeting to order at 7:04 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Sass, seconded by A. Harlow, to approve the December 14, 2021 Regular Meeting minutes. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Rotert, Sass, Rochford. Voting NO: none, motion carried.

Motion by Rochford, seconded by A. Harlow, to approve the December Treasurer Report. Upon roll call vote, voting YES: Rotert, Sass, Rochford, A. Harlow, T. Harlow. Voting NO: none, motion carried.

**ACCOUNTS PAYABLE**

Motion by Rotert, seconded by A. Harlow, to approve accounts payable. Upon roll call vote, voting YES: Sass, A. Harlow, T. Harlow, Rotert, Rochford. Voting NO: none, motion carried. The following bills were approved be paid: B&B Plumbing-deposit refund 450, Bistate-supplies 129.50, Black Hills-heat 1107.98, Bunger, Ken-attorney fees 1275, Cox-phone 1108.87, Cummins Power-repairs 337.69, Custom Electric-repairs 221.80, Demco-supplies 149.31, Elite Vehicle Outfitters-supplies 2681.30, Evans, Marty-deposit refund 75, Fireguard-repairs 211, First State Bank-TIF distribution 227.86, Great Plains Uniforms-uniforms 523.46, Gregg Young-repairs 94.48, Homes by JES-deposit refund 75, Ingram-books 562.78, JD Carwash-cruiser 81.60, JEO-engineering 95, K&M-deposit refund 900, Lincoln National-insurance 333.22, Marco-copier 142.52, Menards-supplies 388.32, MUD-cost of water 8411.75, Micromarketing-books 199.37, NHS-contracted animal enforcement 467.50, OPPD-electricity 4803.62, Orkin-repairs 204, Papillion Sanitation-trash 251.39, PeopleService-contracted maintenance 11521, Priority Plumbing-deposit refund 450, Pruitt, Meagan-4Q21 mileage 32.09, Rob's Oil-fuel 2031.47,

Standard Heating-repairs 518.10, Thomas Plumbing-deposit refund 450, Verizon-phones 717.41, Waterloo Rural-squad payment 14621.33  
**Total Accounts Payable: \$56,184.16 Total Payroll: \$62,845.73 General Ledger: \$340,901.51**

## HEARINGS

A hearing was opened at 7:06pm for an industrial quarter subdivision of approximately 61.39 acres located generally north of old Maple Rd and west of Hwy 275, a subdivision agreement, rezoning application from AG to industrial and redevelopment contract with LaRita Properties. Allison Bore, representing LaRita Properties, was available for questions. There were no objections. The hearing closed at 7:10pm.

T. Harlow introduced and read Resolution 01-11-22-01, to approve subdivision application for LaRita Properties. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: A. Harlow, Rotert, T. Harlow, Sass, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 01-11-22-02, to approve subdivision agreement with LaRita Properties. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: Rotert, Sass, Rochford, T. Harlow, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Ordinance 812, to amend zoning regulations rezoning lots and out-lots within Industrial Quarter Subdivision from AG to Waterloo Industrial. Motion by Rochford, seconded by Rotert, to waive the 3 readings. Upon roll call vote, voting YES: Sass, Rochford, T. Harlow, Rotert, A. Harlow. Motion by Rotert, seconded by Rochford, to approve Ordinance 812. Upon roll call vote, voting YES: A. Harlow, Rochford, T. Harlow, Rotert, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 01-11-22-03, to approve a redevelopment contract with LaRita Properties. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: Sass, Rotert, T. Harlow, A. Harlow, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

## DEPARTMENT REPORTS

T. Harlow introduced and read Resolution 01-11-22-04, to approve contract for water tower repairs and annual maintenance program. Motion by Sass, seconded by Rochford, to approve contract with Suez. Upon roll call vote, voting YES: Rotert, A. Harlow, T. Harlow, Sass, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 01-11-22-05, to approve updating water meters to radio read meters. Motion by T. Harlow, seconded by Rochford, to approve using ARPA funds to purchase meters through UECO and use Wright Sewer and Water for installation of the

meters. Upon roll call vote, voting YES: Sass, Rochford, Rotert, A. Harlow, T. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 01-11-22-06, to approve employment of KC Bang as a part-time police officer. Motion by T. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: A. Harlow, Sass, Rochford, T. Harlow, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 01-11-22-07, to approve appointment of Larry Kohn to the Library Board. Motion by Rotert, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Sass, Rochford, T. Harlow, A. Harlow, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 01-11-22-08, to approve appointment of Joe Pilmaier to the Library Board as an alternate. Motion by Rotert, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Sass, Rochford, A. Harlow, Rotert, T. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

#### **DISCUSSION/CONSIDERTION/ACTION**

T. Harlow introduced and read Resolution 01-11-22-09, to approve 2022 increase in milage rate from \$0.56/mile to \$0.58/mile. Motion by Sass, seconded by Rotert, to approve. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Rochford, Rotert, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 01-11-22-10, to approve signing of CRRSSA Fund Purchase agreement with NDOT. Motion by Rochford, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: T. Harlow, Rotert, Sass, Rochford, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

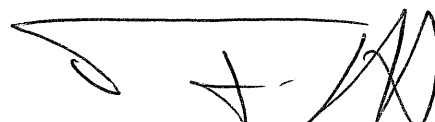
T. Harlow introduced and read Resolution 01-11-22-11, to approve changes to the employee handbook removing the ability to use PTO before it is earned. Motion by Rochford, seconded by Sass, to approve. Upon roll call vote, voting YES: T. Harlow, Rochford, A. Harlow, Sass, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:08 pm. The next regular meeting is scheduled for February 8, 2022 at 7pm.



Melissa Smith  
Clerk/Treasurer



Travis Harlow  
Chairperson