

August 14, 2023

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
August 14, 2023**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on August 14, 2023 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:**

Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Alicia Harlow, Trustee  
Corie Sass, Trustee  
David Rochford, Trustee

**ALSO PRESENT:**

Desirae Solomon, attorney  
Melissa Smith, Village Clerk

**OPEN MEETING**

Chairperson T. Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by A. Harlow, seconded by Rotert, to approve the July 10, 2023 Regular Meeting minutes. Upon roll call vote, voting YES: Rotert, Sass, Rochford, T. Harlow, A. Harlow. Voting NO: none, motion carried.

Motion by Sass, seconded by A. Harlow, to approve the July Treasurer Report. Upon roll call vote, voting YES: Rochford, A. Harlow, T. Harlow, Rotert, Sass. Voting NO: none, motion carried.

**ACCOUNTS PAYABLE**

Motion by Rotert, seconded by Rochford, to approve accounts payable. Upon roll call vote, voting YES: A. Harlow, Sass, Rochford, Rotert. Voting NO: none, Harlow abstained. Motion carried. The following bills were approved be paid: Accredited Security-Tasers 1996.90, Black Hills-Heat 205.41, CRS-Trash cans 1627, Cox-phone and internet 1136.93, Crash Champions-cruiser repairs 4940.78, Custom Electric-exhaust fan repairs 140, Daily record-publications 302.48, Eakes-copier 316.24, Elevation graphics-Explorer installation 70, Elkhorn Automotive-Tahoe repairs 30, First State Bank-dial redevelopment distribution 6254.83, Fremont Electric-entrance signs 181, Garage door-supplies 70, Goldstar-patch 124.75, Harvest Heights-redevelopment tax distribution 93.37, Hike-library it support 300, Ingram-library books 2797.11, IIMC-Deputy clerk 310, JCI-Oxidation Ditch 295860, JDs Carwash-cruiser expenses 23.80, LNM-Membership dues 4759, Lincoln National-life insurance 695.68, Marco-copier 125.21, Menards-supplies 147.03, MUD-cost of water 31511.72, Micromarketing-library books 44.79, NHS-animal control services 533, NLC-book software 500, Nebraska Sweeping-street cleaning 2600.16, Office Depot-office supplies 208.48, Omaha Neon-entrance signs 94553,

OPPD-electricity 5042.24, On Site Decals-Explorer graphics 365, Orkin-building maintenance 239.97, Out On A Limb-tree trimming 1950, Papillion Sanitation-trash 562.68, PeopleService-contracted maintenance 12,615, Robs oil-fuel 1913.83, Solomon-attorney fees 1,500, UMB-bonding services 282.50, UECO-water meters 9680.65, Utility Service Co-Water tower repairs 120019, Verizon-cell 365.19, Visa-supplies 3067.89, Waterloo Days foundation-reimbursement for park board 407.62

**Total Accounts Payable: \$610,470.24**

**Total Payroll: \$49,229.19**

#### **DEPARTMENT REPORTS**

T. Harlow introduced and read Resolution 08-14-23-01, to approve proposal from Trekk to clean storm drains on Fifth Street from Washington Street to North Front Street in the amount of \$3,500. Motion by T. Harlow, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rotert, T. Harlow, A. Harlow, Rochford, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 08-14-23-02, to approve closure of a portion of 3<sup>rd</sup> Street on October 26, 2023 from 3:30pm to 8:00pm for Trunk or Treat. Motion by T. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Rochford, Sass, T. Harlow, Rotert, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 08-14-23-06, to approve installation of keypad to office door by ARCS, LLC at a cost of \$1,890.00. Motion by Rochford, seconded by T. Harlow, to approve. Upon roll call vote, voting YES: T. Harlow, Rotert, Sass, A. Harlow, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

#### **DISCUSSION/CONSIDERTION/ACTION**

T. Harlow introduced and read Resolution 08-14-23-03, to authorize signing of the municipal annual certification of program compliance. Motion by T. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Rotert, Rochford, T. Harlow, A. Harlow, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

#### **ATTORNEY TOPICS**

T. Harlow introduced and read Resolution 08-14-23-04, to approve interlocal agreement with the City of Blair to share costs for municipal attorney training fees and associated lodging. Motion by T. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Sass, Rotert, T. Harlow, Rochford, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

#### **TRUSTEES TOPICS**

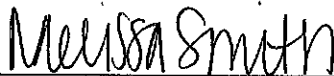
T. Harlow introduced and read Resolution 08-14-23-02, to approve proposal for meeting room signage by Curzon Promotion Graphics in the amount of \$2,200. Motion by Rochford, seconded

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by Sass, to approve. Upon roll call vote, voting YES: Rochford, Sass, T. Harlow, Rotert, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:55 pm. Special meetings are scheduled for August 28, 2023 and September 11, 2023 at 6:00pm and the next regular meeting is scheduled for September 11, 2023 at 7:00 pm.



Melissa Smith  
Clerk/Treasurer



Travis Harlow  
Chairperson