

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
February 13, 2023**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on February 13, 2023 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
David Rochford, Trustee

**ABSENT:** Alicia Harlow, Trustee  
Corie Sass, Trustee

**ALSO PRESENT:** Desirae Solomon, Attorney  
Melissa Smith, Village Clerk

**OPEN MEETING**

Chairperson T. Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Rotert, seconded by Rochford, to approve the January 9, 2023 Special Meeting minutes. Upon roll call vote, voting YES: T. Harlow, Rotert, Rochford. Voting NO: none, A. Harlow and Sass were absent. Motion carried.

Motion by Rochford, seconded by Rotert, to approve the January 9, 2023 Regular Meeting minutes. Upon roll call vote, voting YES: Rotert, Rochford, T. Harlow. Voting NO: none, A. Harlow and Sass were absent. Motion carried.

Motion by Rochford, seconded by Rotert, to approve the January Treasurer Report. Upon roll call vote, voting YES: Rochford, T. Harlow, Rotert. Voting NO: none, A. Harlow and Sass were absent. Motion carried.

**ACCOUNTS PAYABLE**

Motion by Rochford, seconded by Rotert to approve accounts payable. Upon roll call vote, voting YES: T. Harlow, Rotert, Rochford. Voting NO: none, A. Harlow and Sass were absent. Motion carried. The following bills were approved be paid: All Star-repairs 311.33, Bi-state-supplies 4.38, Biblionix-software 1760, Black Hills-heat 2589.68, Blue360-supplies 1039.75, Cox-phone 401.64, Custom electric-repairs 7493, Danko-FD gear 3289.50, Gazette-publications 520.74, Eakes-copier maintenance 183.74, Elkhorn Auto-cruiser repairs 1150, First state bank-tax redevelopment 7336, Great Plains-uniforms 148, Harvest Heights-redevelopment tax distribution 94.27, Ingram-library books 903.66, JDs Carwash-cruiser expenses 57.80, JEO-

capacity study 560, LONM-conference dues 2209, Marco-copier 164.70, Menards-supplies 229.85, MUD-cost of water 7618.45, Micromarketing-library books 100.79, Motorola-fd equipment 2352, MSI-meter project supplies 1588.50, NHS-contracted animal enforcement 533, O'Reilly-supplies 312.04, Office depot-supplies 73.58, Old republic-clerk bond 100, OPPD-electricity 4982.87, Orkin-bldg maintenance 223, Papillion Sanitation-trash 294.07, PeopleService-contracted maintenance 12615, Powertech-WWTF repairs 300, Rob's oil-fuel 2730.94, Schroeder-bond payment analysis 449, Sanppylogos-police supplies 440, Solomon-attorney fees 2250, Standard Htg-repairs 451, Staples-supplies 54.89, Trekk-repairs 1725, UMC-firework stand deposit 4500, UECO-supplies for meter project 1754.40, Utility Service Co-tower maintenance agreement 11967, Verizon-phone 477.52, Visa-supplies 5485.64, Vrba-water main repair 74216.15

**Total Accounts Payable: \$167,818.18      Total Payroll: \$51,105.76**

### DEPARTMENT REPORTS

The Board discussed recent non-compliance notifications that were received for both the water and wastewater. Quotes submitted by PeopleService for repairs to the wastewater treatment facility were also discussed. Motion by T. Harlow, seconded by Rotert, to approve purchase of a new pump for the lift station not to exceed \$15,000 after reviewing quotes. Upon roll call vote, voting YES: Rochford, T. Harlow, Rotert. Voting NO: none, A. Harlow and Sass were absent. Motion carried.

T. Harlow introduced and read Resolution 02-13-23-01, to approve appointment of David Bratcher to the Fire Department, Resolution 02-13-23-02, to approve appointment of Patti Motl to the Fire Department, Resolution 02-13-23-03, to approve appointment of Stacy Jukes to the Fire Department, Resolution 02-13-23-04, to approve appointment of Maya Moran to the Fire Department, Resolution 02-13-23-05, to approve appointment of Dalton Witt to the Fire Department. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: T. Harlow, Rotert, Rochford. Voting NO: none, A. Harlow and Sass were absent. Motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 02-13-23-06, to approve employment of Forrest Christensen as a full-time police officer. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rotert, Rochford, T. Harlow. Voting NO: none, A. Harlow and Sass were absent. Motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 02-13-23-07, to approve purchase of new mower from Ty's at a total cost of \$15,782.08 after trade-in. Motion by T. Harlow, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rotert, T. Harlow, Rochford. Voting NO: none, A. Harlow and Sass were absent. Motion carried. A true, correct, and complete copy is on file at the Village Office.

T. Harlow introduced and read Resolution 02-13-23-08, to approve purchase of mosquito dunks from Univar at a cost of \$818.40. Motion by Rochford, seconded by Rotert, to approve. Upon

roll call vote, voting YES: T. Harlow, Rochford, Rotert. Voting NO: none, A. Harlow and Sass were absent. Motion carried. A true, correct, and complete copy is on file at the Village Office.

Motion by T. Harlow, seconded by Rochford, to approve spending \$2,500 out of keno funds for attorney fees, articles of incorporation, publications, but not through legal zoom, for the Waterloo Days Committee to apply for a 501(c)(3). Upon roll call vote, voting YES: Rochford, T. Harlow, Rotert. Voting NO: none, A. Harlow and Sass were absent. Motion carried.

Motion by Rochford, seconded by T. Harlow, to put the Waterloo Days Committee report on file. Upon roll call vote, voting YES: Rochford, T. Harlow, Rotert. Voting NO: none, A. Harlow and Sass were absent. Motion carried.

### HEARINGS

The Public Hearing was opened at 7:53 pm for a Final Subdivision Plat Review-Elkhorn Valley Acres- Parcel ID 0106000020 (PART OF THE SE ¼ OF SECTION 4, T15, R10E OF THE 6<sup>TH</sup> PM, DOUGLAS COUNTY, NEBRASKA. Jason Porto summarized the subdivision proposal. No other comments were heard. The hearing was closed at 7:58 pm.

Motion by Rochford, seconded by Rotert, to approve the subdivision plan as presented. Upon roll call vote, voting YES: T. Harlow, Rochford, Rotert. Voting NO: none, A. Harlow and Sass were absent. Motion carried.

### DISCUSSION/CONSIDERTION/ACTION


T. Harlow presented and read the Arbor Day Proclamation.

Regulations for chickens were discussed. Solomon and Smith will work on an ordinance proposal for the next meeting.

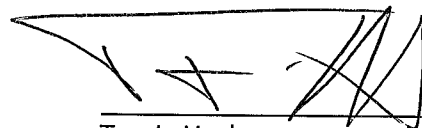
Five residents have volunteered to participate in the Street Project Committee. T. Harlow and Rotert will also participate. The office will help coordinate a meeting.

### ADJOURNMENT

There being no further business, the meeting was adjourned at 8:20 pm. The next regular meeting is scheduled for March 13, 2023 at 7:00 pm.



Melissa Smith  
Clerk/Treasurer



Travis Harlow  
Chairperson