

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
May 8, 2023**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on May 8, 2023 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT:

Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
David Rochford, Trustee
Alicia Harlow, Trustee
Corie Sass, Trustee

ALSO PRESENT:

Desirae Solomon, Attorney
Melissa Smith, Village Clerk

OPEN MEETING

Chairperson T. Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Sass, seconded by Rochford, to approve the April 10, 2023 Regular Meeting minutes. Upon roll call vote, voting YES: Rotert, T. Harlow, Sass, Rochford, A. Harlow. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve the April 18, 2023 Special Meeting minutes. Upon roll call vote, voting YES: T. Harlow, Rochford, A. Harlow, Sass, Rotert. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve the April Treasurer Report. Upon roll call vote, voting YES: Sass, Rochford, Rotert, A. Harlow, T. Harlow. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Rochford, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Rotert, A. Harlow, Rochford, Sass. Voting NO: none, T. Harlow abstained. Motion carried. The following bills were approved be paid: All star-repairs 250, Bistate-supplies 109.61, Black Hills-Heat 1271.23, CSL-library programs 140.91, Cox-phone 1550.70, Daily record-publications 212.40, Eakes-copier 223.91, First State Bank-dial redevelopment distribution 157832.42, Goldstar-supplies 149.25, Great Plains-uniforms 80, Harvest Heights-tax redevelopment distribution 15119.17, Ingram-library books 528.40, JCI-sewer repairs 3167.20, JDs Carwash-cruiser expenses 34, JEO-engineering 200, Lincoln National-life insurance 657.94, Marco-copier 302.04, Menards-supplies 557.55, MUD-cost of water 8854.50, Micromarketing-library books 89.79, NHS-contracted animal enforcement 533, NE sweeping-street cleaning

May 8, 2023

2600.16, Nutrien Ag-supplies 168.75, Office depot-supplies 128.97, OPPD-electricity 4338.06, Orkin-bldg maintenance 239.97, Papillion Sanitation-trash 363.17, PeopleService-contracted maintenance 12615, Rob's oil-fuel 3023.16, Solomon-attorney fees 1500, Trekk-sewer repairs 1348, Verizon-cell 365.17, Vesperis-mosquito spray 322.30, Visa-mel 425.11, Waterloo Days-village contribution 5183.52

Total Accounts Payable: \$224,485.36 Total Payroll: \$45,792.35 GL Entries: \$26,484.88

DEPARTMENT REPORTS

Nikki Ewing updated the board on the Park Board. Motion by T. Harlow, seconded by Rochford, to place the playground renderings on file. Upon roll call vote, voting YES: Rotert, A. Harlow, T. Harlow, Sass, Rochford. Voting NO: none, motion carried. Ewing presented ideas on replacing playground equipment at the Garry Lee Park.

Matt Richman with PeopleService provided a report on the water and sewer system.

Jamie Bednar provided an update on the maintenance department. Motion by T. Harlow, seconded by Rotert, to spend up to \$28,000 on misc. street repairs that T. Harlow, Rotert and Bednar determine need to be made. Upon roll call vote, voting YES: Rochford, Sass, T. Harlow, Rotert, A. Harlow. Voting NO: none, motion carried.

T. Harlow introduced and read Resolution 05-08-23-01, to approve quote from Viaduct Gardens for flowers on main street for a total of \$980. Motion by T. Harlow, seconded by Sass, to approve. Upon roll call vote, voting YES: Rotert, A. Harlow, Sass, Rochford, T. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

Sass discussed with the Board about the need to get an on-call employee for the library.

T. Harlow introduced and read Resolution 05-08-23-02, to approve street closures for parade, vendor fair and street dance. Motion by T. Harlow, seconded by Sass, to approve. Upon roll call vote, voting YES: Rotert, A. Harlow, Sass, Rochford, T. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

Clerk Smith provided an update on the office.

HEARINGS

The Public Hearing was opened at 7:51 pm for amending floodplain regulations. No public comments were made. The hearing was closed at 7:52 pm. T. Harlow introduced and read Ordinance 830, to approve floodplain regulations. Motion by Rochford, seconded by T. Harlow, to waive the three readings. Upon roll call vote, voting YES: Sass, T. Harlow, Rotert, A. Harlow, Rochford. Voting NO: none, motion carried. Motion by T. Harlow, seconded by Rotert, to approve Ordinance 830. Upon roll call vote, voting YES: Rotert, A. Harlow, Sass, Rochford, T. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

DISCUSSION/CONSIDERTION/ACTION

Zach Schulz and Sam Handrock with JEO presented the findings of the Water and Wastewater Capacity Study.

Motion by Rochford, seconded by Rotert, to approve firework stand application for Kracklin' Kirk's. Upon roll call vote, voting YES: T. Harlow, Sass, Rochford, A. Harlow, Rotert. Voting NO: none, motion carried.

Motion by Rochford, seconded by A. Harlow, to approve firework stand application for KaBoomers. Upon roll call vote, voting YES: Sass, Rotert, Rochford, A. Harlow. Voting NO: none, T. Harlow abstained. Motion carried

Motion by T. Harlow, seconded by A. Harlow, to approve Conditional Use Application submitted by Dog House Saloon for additional days for outdoor music. Upon roll call vote, voting YES: Rochford, T. Harlow, A. Harlow, Rotert, Sass. Voting NO: none, motion carried.

T. Harlow recused himself from the meeting at 8:19 pm due to conflict of interest on the next two topics.

Rotert introduced and read Resolution 05-08-23-03, to approve amended Redevelopment Plan with Properties Unlimited. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: A. Harlow, Sass, Rochford, Rotert. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

Rotert introduced and read Resolution 05-08-23-04, to approve amended Redevelopment Contract with Properties Unlimited. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: Sass, Rochford, A. Harlow, Rotert. Voting NO: none, T. Harlow was absent. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow returned to the meeting at 8:25 pm.

CORRESPONDCE

The Board was given the Nebraska Humane Society 2022 Annual Report.

TRUSTEES' TOPICS

Rochford will continue to work with Rotert to get information on the baseball field.

Rochford brought up adding Juneteenth as an employee holiday. Smith will add it for approval on the next agenda.

Sass asked the Board about the Village's involvement in maintenance of the retention pond in Homes at River Road. Attorney Solomon stated that the Village cannot maintain property that is not owned by it.

May 8, 2023

A. Harlow wants to ensure community input is taken into consideration before extending the trail.

The Board discussed the current process to publish minutes on the website. There will be no changes made.

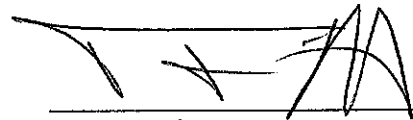
Motion by T. Harlow, seconded by Rotert to go into executive session at 9:06pm to discuss possible litigation and to protect the attorney client relationship. Upon roll call vote, voting YES: Rotert, Sass, Rochford, T. Harlow, A. Harlow. Voting NO: none, motion carried. T. Harlow restated the reason for executive session was to discuss possible litigation and to protect the attorney client relationship. Executive session ended at 9:37 pm.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:37 pm. The next regular meeting is scheduled for June 12, 2023 at 7:00 pm.



Melissa Smith
Clerk/Treasurer



Travis Harlow
Chairperson