

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
July 10, 2023**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on July 10, 2023 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:**

Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Alicia Harlow, Trustee  
Corie Sass, Trustee  
David Rochford, Trustee

**ALSO PRESENT:**

Melissa Smith, Village Clerk

**OPEN MEETING**

Chairperson T. Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Sass, seconded by A. Harlow, to approve the June 12, 2023 Regular Meeting minutes. Upon roll call vote, voting YES: Rotert, Sass, Rochford, T. Harlow, A. Harlow. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve the June 16, 2023 Special Meeting minutes. Upon roll call vote, voting YES: T. Harlow, A. Harlow, Sass, Rotert, Rochford. Voting NO: none, motion carried.

Motion by Sass, seconded by A. Harlow, to approve the June Treasurer Report. Upon roll call vote, voting YES: Rochford, A. Harlow, T. Harlow, Rotert, Sass. Voting NO: none, motion carried.

**ACCOUNTS PAYABLE**

Motion by Sass, seconded by A. Harlow, to approve accounts payable. Upon roll call vote, voting YES: A. Harlow, Sass, T. Harlow, Rotert. Voting NO: none, Rochford abstained. Motion carried. The following bills were approved be paid: Black Hills-Heat 232.88, Cox-phone 1136.61, Cummins-FD maintenance 541.05, Daily record-publications 71.44, Demco-supplies 88.72, Electric Pump-WWTF repairs 15885.32, EMC-insurance premiums 7392, Foundation one-brush truck loan payment 2225.08, Great Plains-uniforms 184.50, Ingram-library books 401.40, JDs Carwash-cruiser expenses 18.70, Jelinek-supplies 54.77, Lincoln National-life insurance 347.84, Marco-copier 176.65, MUD-cost of water 35233.69, Micromarketing-library books 91.98, NHS-contracted animal enforcement 533, office depot-supplies 44.32, Omaha Children Museum-summer reading program 277, OPPD-electricity 4336.13, Orkin-building maintenance 239.97, Papillion sanitation-trash 389.60, Peopleservice-contracted maintenance 12615, Publication-

police forms 282.75, Quinn-summer reading program 250, Rob's oil-fuel 6892.78, Rochford-conference reimbursement 121.44, RS Tech-software 300, Smith-mileage 2Q23 182.22, Solomon-attorney fees 1500, Trekk-sewer repairs 1824, Ty's Outdoor-repairs 135.42, UMB-bond servicing 300, UECO-meters 1549.21, Verizon-cell 365.17, Visa-supplies 1621.03, Vrba-main break 12230, Warren-2Q23 mileage 35.63, WRFD-interlocal invoice refund 5619.02

**Total Accounts Payable: \$115,726.32    Total Payroll: \$74,105.64    GL Entries: \$93,884.11**

#### **DEPARTMENT REPORTS**

T. Harlow introduced and read Resolution 07-10-23-08, to approve purchase of police equipment from Accredited Safety in the amount of \$1,457.90. Motion by Rotert, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: T. Harlow, Rotert, Rochford, Sass, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 07-10-23-01, to approve purchase of trash receptacles from Commercial Recreation Specialists in the amount of \$3,254. Motion by Sass, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Rotert, T. Harlow, A. Harlow, Rochford, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 07-10-23-02, to approve quote from Out on a Limb for removal of tree debris from North Front Street in the amount of \$1500. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rochford, Sass, T. Harlow, Rotert, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 07-10-23-03, to approve SDL for Waterloo Days on August 26, 2023 from 10am to 1am on Third Street. Motion by Sass, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: T. Harlow, Rotert, Sass, A. Harlow, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 07-10-23-04, to approve purchase of automatic paper folding machine from Amazon in the amount of \$798. Motion by Sass, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rochford, Sass, A. Harlow, Rotert, T. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

#### **DISCUSSION/CONSIDERTION/ACTION**

T. Harlow introduced and read Resolution 07-10-23-05, to approve SDL for Saddle Creek Breakfast Club on September 30, 2023 from 10a to 5p at 302 N Front St with a rain date of October 7, 2023. Motion by Rotert, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Rotert, Rochford, T. Harlow, A. Harlow, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

July 10, 2023

T. Harlow introduced and read Resolution 07-10-23-06, to approve SDL for ML Brands for 304 3<sup>rd</sup> St on August 26, 2023 from 11a-7p. Motion by Rotert, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: Sass, Rotert, T. Harlow, Rochford, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

T. Harlow introduced and read Resolution 07-10-23-07, to approve policy for marquee signs. Motion by Rochford, seconded by T. Harlow, to approve. Upon roll call vote, voting YES: Rochford, Rotert, T. Harlow, Sass, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Clerk's office.

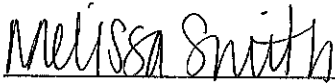
Budget meeting discussions will be held at the August 14 and September 11 Regular Meetings

#### **CHAIRMAN TOPICS**

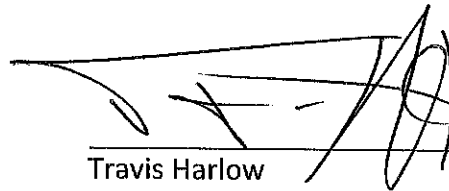
Motion by Rotert, seconded by Rochford, to approve spending up to \$28,000 on various street repairs. Upon roll call vote, voting YES: Sass, Rochford, A. Harlow, T. Harlow, Rotert. Voting NO: none, motion carried.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:20 pm. The next regular meeting is scheduled for August 14, 2023 at 7:00 pm.



Melissa Smith  
Clerk/Treasurer



Travis Harlow  
Chairperson