

WATERLOO BOARD OF TRUSTEES
MEETING AGENDA
July 14, 2020
7:00 P.M.

OPEN MEETING

- Call to Order
- Open Meeting Act
- Roll Call
- Notice of Changes to agenda by Village Clerk (Except for items of an emergency nature, the agenda shall not be altered later than 24 hours before the scheduled start of the meeting).

MOTION(S) TO APPROVE

1. Minutes – June 9, 2020 Regular Meeting
2. June Treasurer’s Report
3. Accounts Payable

REPORTS

4. Utilities-PeopleService
5. Fire & Rescue
 - a. Resolution 07-14-20-07-to approve appointment of Tony Marriot to the FD
 - b. Resolution 07-14-20-08-to approve appointment of Jordon Teplitsky to the FD
 - c. Resolution 07-14-20-09-to approve appointment of Scott Mumm to the FD
6. Police
7. Maintenance
 - a. Resolution 07-14-20-01- to approve installation of hand dryers in park bathrooms by Custom Electric at a cost of \$1000
 - b. Resolution 07-14-20-02- to approve work done to electrical box in park bathrooms by Custom Electric at a cost of \$2000
 - c. Discuss drainage area along 240th Street between Madison and Cedar Drive
8. Library
9. Planning Board
 - a. Resolution 07-14-20-10- to approve appointment of Bob Eggen to Planning Board
 - b. Resolution 07-14-20-11- to approve appointment of Jayson Pruitt to Planning Board
10. Park and Tree Board
 - a. Discuss installation of sidewalk to splash pad
11. Waterloo Days Committee
 - a. Resolution 07-14-20-03- approve allowing alcohol at Cedar Hollow Park baseball field for Waterloo Days Softball Tournament on August 29, 2020
 - b. Resolution 07-14-20-04- approve SDL for August 29, 2020 at Cedar Hollow Park baseball field and Thrive Space baseball field
 - c. Resolution 07-14-20-12- to approve contract with La Rue’s Little Horse Ranch Pony Ride for Waterloo Days at a cost of \$700

July 14, 2020

- 12. Clerk
 - a. Schedule budget workshops

HEARINGS

- 13. Conditional Use Permit for Waterloo Days to allow outdoor music until 12am on August 29, 2020

DISCUSSION/CONSIDERATION /ACTION

- 14. Approve Pay Application #4 for Yong Construction in the amount of \$43,127.09
- 15. Resolution 07-14-20-05- approve MAPA Functional Classification Change to add N 240 St, 7th St and N Front St from Blondo Rd to W Maple Rd as a minor collector
- 16. Julie Ogden – discuss plans for 1 & 6 Year Street Plan
- 17. Resolution 07-14-20-06- approve lot certifications for Homes at River Road
- 18. Ordinance 793– food truck regulations
- 19. Discuss truck limitations on Blondo Street
- 20. Consider approval of a motion to ratify all actions identified in the attached minutes taken by the Village of Waterloo Board of Trustees during the meetings held on April 14, 2020, May 12, 2020 and June 9, 2020 by videoconference before June 30, 2020, pursuant to Gov. Ricketts’ Executive Orders No. 20-03 and No. 20-24 (attached to this agenda)

CORRESPONDENCE

ATTORNEY TOPICS

CHAIRMAN’S TOPICS

TRUSTEES’ TOPICS

ADJOURNMENT

CALENDER

August

- 4 Planning Board Meeting – 6pm
Park and Tree Board Meeting-7pm
- 11 Board of Trustees Meeting – 7pm

September

- 1 Planning Board Meeting – 6pm
Park and Tree Board Meeting-7pm
- 7 Employee Holiday-Labor Day
- 8 Board of Trustees Meeting – 7pm

Items for the agenda must be delivered to the Clerk’s Office by the close of business on the Thursday preceding the meeting. The Board reserves the right to adjourn into Executive Session pursuant to State Statute 84-1410 when it is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual.

This agenda, which shall be kept continually current, shall be available for public inspection in the Office of the Village Clerk, 509 S Front St, Waterloo, NE, during normal business hours.



STATE *of* NEBRASKA
OFFICE OF THE GOVERNOR
LINCOLN

EXECUTIVE ORDER NO. 20—03
CORONA VIRUS – PUBLIC MEETINGS REQUIREMENT LIMITED WAIVER

WHEREAS, In order to provide flexibility to assist in meeting the emergency conditions and subsequent impacts brought on from COVID-19, a state of emergency was declared in Nebraska on March 13, 2020; and

WHEREAS, the State of Nebraska is committed to providing seamless government operations to the people of Nebraska throughout the state of emergency; and

WHEREAS, state and local governmental boards, commissions and other public bodies must comply with the Open Meetings Act so that citizens may exercise their democratic privilege of participating in meeting of public bodies; and

WHEREAS, for public health purposes, meetings and gatherings have now been limited to no more than 50 people and may be further limited if the presence of COVID-19 warrants;

NOW THEREFORE, I, Pete Ricketts, Governor of the State of Nebraska, by virtue of the authority vested in me by the Constitution and laws of Nebraska, hereby issue this limited waiver of certain requirements of the Nebraska Open Meetings Act.

Pursuant to this declaration, I hereby order the following:

1. This executive order applies to all governing bodies as defined in Neb. Rev. Stat. §84-1409 (1) and to all public meetings as defined in Neb. Rev. Stat. § 84-1409 (2).
2. All governing bodies may meet by videoconference or by telephone conferencing or by conferencing by other electronic communication so long as there is made available at such meeting access to members of the public and to members of the media.

3. The advanced publicized notice and the agenda requirements for meetings that are set forth in Neb. Rev. Stat. §84-1411 and the remaining provisions of Nebraska's Open Meeting Act shall continue to be complied with by all governing bodies and are not waived by this executive order.
4. This waiver shall apply to all public governing body meetings that occur from today through May 31, 2020.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nebraska to be affixed on this 17th day of March, 2020.

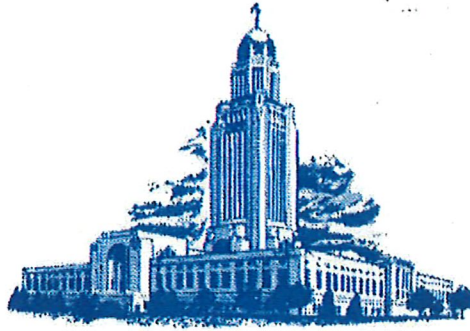
ATTEST:



Pete Ricketts, Governor



Robert B. Evnen, Secretary of State



STATE *of* NEBRASKA

OFFICE OF THE GOVERNOR

LINCOLN

EXECUTIVE ORDER NO. 20-24 CORONAVIRUS – CONTINUED LIMITED WAIVER OF PUBLIC MEETINGS REQUIREMENTS

WHEREAS, in order to provide flexibility to assist in meeting the emergency conditions and subsequent impacts brought on from COVID-19, a state of emergency was declared in Nebraska on March 13, 2020; and

WHEREAS, the State of Nebraska is committed to providing seamless government operations that are open to the people of Nebraska throughout the state of emergency.

NOW THEREFORE, I, Pete Ricketts, Governor of the State of Nebraska, by virtue of the authority vested in me by the Constitution and laws of Nebraska, hereby issue this continued limited waiver of certain requirements of the Nebraska Open Meetings Act.

Pursuant to this declaration, I hereby order the following:

1. Executive Order No. 20-03, which is currently scheduled to end on May 31, 2020, shall remain in effect through June 30, 2020; and
2. The identical statutory waivers and conditions contained within Executive Order No. 20-03 shall continue through June 30, 2020.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nebraska to be affixed on this 19th day of May, 2020.



Pete Ricketts, Governor
State of Nebraska

Robert B. Evnen,
Secretary of State
State of Nebraska

Attest:

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
April 14, 2020**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on April 14, 2020, at 7:00 pm via virtual meeting using Zoom.com.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Garry Lee, Trustee
Ken Hitchler, Trustee
David Rochford, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:03 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws. The Pledge of Allegiance was recited.

MOTIONS TO APPROVE

Motion by Lee, seconded by Rotert, to approve minutes from the March 10, 2020 Regular Meeting. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Hitchler, Rochford Voting NO: none, motion carried.

Motion by Rochford, seconded by Lee, to approve minutes from the March 17, 2020 Emergency Meeting. Upon roll call vote, voting YES: Hitchler, Rotert, Rochford, Lee, Harlow. Voting NO: none, motion carried.

Motion by Rotert, seconded by Lee, to approve the March Treasurer Report. Upon roll call vote, voting YES: Hitchler, Rochford, Harlow, Rotert, Lee. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Rotert, seconded by Lee, to approve accounts payable. Upon roll call vote, voting YES: Harlow, Rotert, Hitchler, Lee, Rochford. Voting NO: none, motion carried. The following bills were approved be paid: Andersen Plumbing- repairs 2925, Barnes & Noble- books 1173.26, Cheryl Benke- cleaning 340, Bi-State- supplies 81.71, Black Hills- heat 784.99, Ken Bunger- attorney fees 1285, Cox- phone 936.13, Daily Record- publications 37.86, Demco- supplies 248.06, DC Gazette- publications 44.19, Elite Vehicle Outfitters- repairs 150, First State Bank- TIF distribution 24739.11, Gall's Incorporated- uniforms 85.47, Great Plains Uniforms- uniforms 1108.49, JD's Carwash- cruiser 161.50, JEO- FEMA projects 10200, Melissa Johnson- 1Q20 mileage 151.69, Julie Jorgensen- reimbursement 337.61, Lincoln National- insurance

547.08, Marco- copier 121.57, Menards- supplies 383.88, Micromarketing- books 69.98, Miller & Associates- lift stations 2960, NHS- animal control 457.50, NMPP- dues 715.92, Office Depot- supplies 195.58, OPPD- electricity 3375.05, Orkin- building maintenance 140, Papillion Sanitation- trash 200.22, Peopleservice- contracted maintenance 12466, Properties Unlimited- TIF distribution 9047.24, Meagan Pruitt- 1Q20 mileage 35.02, Rob's Oil- fuel 1037.92, Royal Lawns-spraying fees 2720, Sid Dillon- repairs 1382.54, Verizon- cell phone 156.59
Total Accounts Payable: \$80 802.16 **Total Payroll: \$43,736.60**

DEPARTMENT REPORTS

Department reports were presented.

Harlow introduced and read Resolution 04-14-20-01, to approve employment of Jerry Brown as a part time police officer. Motion by Rotert, seconded by Hitchler, to approve at a starting wage of \$24/hr. Upon roll call vote, voting YES: Lee, Rochford, Hitchler, Harlow, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 04-14-20-02, to approve purchase of a 2013 Chevy Caprice from Light Em Up Emergency Equipment at a cost of \$13,500. Motion by Rotert, seconded by Lee, to approve. Upon roll call vote, voting YES: Rochford, Harlow, Rotert, Hitchler, Lee. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

Motion by Harlow, seconded by Lee, to approve Change Order #2 for the Flood Damage repair project to adjust the start date due and for stabilization necessary at 3rd and Madison for an overall increase of \$1,655.31 to the contract price. Upon roll call vote, voting YES: Rotert, Harlow, Rochford, Lee, Hitchler. Voting NO: none, motion carried.

Motion by Harlow, seconded by Rotert, to approve Pay Application #1 to Yong Construction for the Flood Damage repair project in the amount of \$30,801.60. Upon roll call vote, voting YES: Lee, Rochford, Hitchler, Harlow, Rotert. Voting NO: none, motion carried.

Johnson will direct Miller and Associates to go with the hut style for the lift station project.

Motion by Rochford, seconded by Hitchler to approve firework stand application from United Methodist Church. Upon roll call vote, voting YES: Rotert, Harlow, Hitchler, Rochford, Lee. Voting NO: none, motion carried.

Motion by Harlow, seconded by Rotert, to enter executive session at 8:04pm for 30 minutes to discuss potential litigation. Upon roll call vote, voting YES: Hitchler, Rochford, Harlow, Rotert, Lee. Voting NO: none, motion carried. Harlow restated the reason for entering executive session was to discuss potential litigation. Executive session closed at 8:17pm.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:18pm. The next regular meeting is scheduled for May 12, 2020.

Melissa Johnson
Clerk/Treasurer

Travis Harlow
Chairperson

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
May 12, 2020**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on May 12 2020, at 7:00 pm via virtual meeting using Zoom.com.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Garry Lee, Trustee
Ken Hitchler, Trustee
David Rochford, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Hitchler, seconded by Rotert, to approve minutes from the April 14, 2020 Regular Meeting. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Rochford, Hitchler. Voting NO: none, motion carried.

Motion by Rotert, seconded by Hitchler, to approve the April Treasurer Report. Upon roll call vote, voting YES: Hitchler, Harlow, Lee, Rotert, Rochford. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Rotert, seconded by Lee, to approve accounts payable. Upon roll call vote, voting YES: Lee, Rotert, Rochford, Hitchler, Harlow. Voting NO: none, motion carried. The following bills were approved be paid: Cheryl Benke-cleaning 170, Bi-State-supplies 160.24, Black Hills-heat 1392.11, Certified Laboratories-supplies 149, Collaborative Summer Library Program-supplies 180.40, Cox-phone 930.32, DC Gazette-publications 87, First Wireless-equipment 565.80, Gall's-uniforms 224.39, Jd'S Carwash-cruiser expenses 91.80, Jelinek-supplies 196, Julie Jorgensen-reimbursement 121.08, Kirby Auto Parts-supplies 46.49, Legacy Homes-utility fee refund 2051, Light Em Up Emergency Equipment-cruiser 14150, Lincoln National-insurance 42.48, Marco-copier 124.34, Menards-supplies 246.83, MUD-cost of water 15003.05, Micromarketing-books 424.81, NHS-contracted animal control 457.50, NMVCA-dues 15, Nebraska Sweeping-street cleaning 2010.47, Office Depot-supplies 598.70, Officenet-copier 275.62, OPPD-electricity 3184.18, Orkin-building maintenance 469.33, Palletforks.com-equipment 1638.75, Papillion Sanitation-trash 200.22, Peopleservice-contracted maintenance 21232, Publication Printing-supplies 155, Rob's Oil-fuel 650.15, Ty'S Outdoor Power-mower

6559.69, Verizon-cell phone 156.50, Walvoord Excavating-splash pad 2900, Yong Construction-FEMA projects 30801.60

Total Accounts Payable: \$107,661.85 GL Entries: 42,586.10 Total Payroll: \$44,461.37

DEPARTMENT REPORTS

Department reports were presented.

Harlow introduced and read Resolution 05-12-20-01, to approve purchase of radio for new cruiser from Motorola in the amount of \$5,425.70. Motion by Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Lee, Rochford, Hitchler, Rotert, Harlow. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-12-20-02, to approve purchase of decals for new cruiser from On Site Decals in the amount of \$525. Motion by Rotert, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Rochford, Lee, Harlow, Rotert, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-12-20-03, to approve purchase of signs according to sign replacement policy from Econo Signs in the amount of \$2,826.93. Motion by Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Harlow, Hitchler, Lee, Rotert, Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

Motion by Harlow, seconded by Hitchler, to approve Change Order #3 for the Flood Damage repair project to add additional pavement repairs for an overall increase of \$14,960 to the contract price. Upon roll call vote, voting YES: Lee, Rochford, Hitchler, Harlow, Rotert. Voting NO: none, motion carried.

Motion by Harlow, seconded by Rochford, to approve Pay Application #2 to Yong Construction for the Flood Damage repair project in the amount of \$57,651.75. Upon roll call vote, voting YES: Lee, Hitchler, Rochford, Rotert, Harlow. Voting NO: none, motion carried.

Motion by Harlow, seconded by Rochford to approve firework stand application from Kracklin' Kirk's. Upon roll call vote, voting YES: Hitchler, Harlow, Rochford, Rotert, Lee. Voting NO: none, motion carried.

Harlow introduced and read Ordinance 803, to increase part-time police wages. Motion by Rochford, seconded by Hitchler, to waive the three readings. Upon roll call vote, voting YES: Harlow, Rochford, Rotert, Lee, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office. Motion by Harlow, seconded by Hitchler, to approve Ordinance 803. Upon roll call vote, voting YES: Rotert, Lee, Rochford, Harlow, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-12-20-04, to approve No parking on east side of Thomas Drive and north side of Agee Lane. Motion by Rotert, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Lee, Rochford, Harlow, Hitchler, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

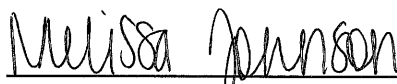
Harlow introduced and read Resolution 05-12-20-05, to approve purchase and installation of flag poles for the Town Hall building from A-1 Flags, Poles & Repair at a cost of \$1,863. Motion by Rotert, seconded by Rochford, to approve using keno funds. Upon roll call vote, voting YES: Hitchler, Harlow, Lee, Rotert, Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Harlow, seconded by Hitchler, to approve Change Order #4 for the Flood Damage repair project to add repairs to the library parking lot for an overall increase of \$62,477.10 to the contract price. Upon roll call vote, voting YES: Lee, Rochford, Harlow, Rotert, Hitchler. Voting NO: none, motion carried.

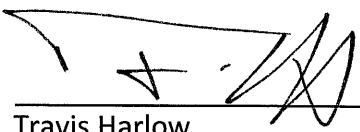
Motion by Harlow, seconded by Rotert, to enter executive session at 8:23pm for 15 minutes to discuss real estate. Upon roll call vote, voting YES: Hitchler, Rotert, Harlow, Rotert, Lee. Voting NO: none; motion carried. Harlow restated the reason for entering executive session was to discuss real estate. Executive session closed at 8:37pm.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:37pm. The next regular meeting is scheduled for June 9, 2020.



Melissa Johnson
Clerk/Treasurer



Travis Harlow
Chairperson

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
June 9, 2020**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on June 9, 2020, at 7:00 pm via virtual meeting using Zoom.com.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Garry Lee, Trustee – arrived at 7:10 pm
David Rochford, Trustee – left at 7:35 pm

ABSENT: Ken Hitchler, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:01 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Rotert, seconded by Rochford, to approve minutes from the May 12, 2020 Regular Meeting. Upon roll call vote, voting YES: Rochford, Harlow, Rotert. Voting NO: none, Hitchler and Lee were absent. Motion carried.

Motion by Rochford, seconded by Rotert, to approve the May Treasurer Report. Upon roll call vote, voting YES: Harlow, Rotert, Rochford. Voting NO: none, Hitchler and Lee were absent. Motion carried.

ACCOUNTS PAYABLE

Motion by Rotert, seconded by Rochford, to approve accounts payable. Upon roll call vote, voting YES: Rotert, Harlow, Rochford. Voting NO: none, Hitchler and Lee were absent. Motion carried. The following bills were approved be paid: AR Custom Solutions-repairs 2601.24, Barnes & Noble-books 1248, Cheryl Benke-cleaning 510, Bi-State-supplies 120.81, Black Hills-heat 116.68, Ken Bunger-attorney fees 2550, Cox-phone 735.05, Cummins Central Power-repairs 490.27, Custom Electric-repairs 3060.83, Danko-equipment 5339.54, Dave's Auto Body-repairs 4254.36, DC Gazette-publications 93.83, Donnie Andersen-rock 4995, Elevation Graphics-cruiser 155, EMC-insurance 904, First State Bank-TIF distribution 122677.43, Gall's-uniforms 84.99, Great Plains Uniforms-uniforms 73.50, HDS White Cap-supplies 917.62, Jelinek-supplies 0.98, JEO-engineering 7562.70, Julie Jorgensen-reimbursement 154.42, Kirby Auto Parts-supplies 10.28, Library Furniture International-supplies 594, Lincoln National-insurance 294.78, Marco-copier 183.90, Menards-supplies 66.68, MUD-cost of water 12156.95, Micromarketing-books 214.56, Motorola Solutions-equipment 19420.60, NHS-animal control

457.50, Office Depot-supplies 20.54, OPPD-electricity 3,079.58, On-site decals-cruiser 525, Papillion Sanitation-trash 200.22, Police Chief Association Of Nebraska-dues 20, Properties Unlimited-TIF distribution 15724.93, Rob's Oi-fuel 1136.34, Royal Lawns-spraying 2120, Sid Dillon-cruiser 762.50, Standard Heating-repairs 1774.50, Staples-supplies 90.38, U-Fill-It-clean up day 3250, Verizon Wireless-cell phones 171.98, Viaduct Gardens-supplies 700, Waterloo Fire & Rescue-reimbursement 12283.56, Bill Wilson-reimbursement 14.54, Yong Construction-repairs 57651.75

Total Accounts Payable: \$291,571.32 GL Entries: \$22,045.46 Total Payroll: \$45,454.39

DEPARTMENT REPORTS

Department reports were presented.

Motion by Rochford, seconded by Rotert, to put the Ave A well in emergency status. Upon roll call vote, voting YES: Rotert, Harlow, Rochford, Lee. Voting NO: none, Hitchler was absent. Motion carried

Motion by Rotert, seconded by Rochford, to approve moving forward to bids for the lift station project. Upon roll call vote, voting YES: Lee, Harlow, Rochford, Rotert. Voting NO: none, Hitchler was absent. Motion carried.

Harlow introduced and read Resolution 06-09-20-01, to approve purchase of flowers from Viaduct Gardens in the amount of \$700 for planters on Main Street. Motion by Rotert, seconded by Harlow, to approve. Upon roll call vote, voting YES: Rotert, Rochford, Lee, Harlow. Voting NO: none, Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-02, approve bid for installation of sod around splash pad from The Sod Co. at a cost of \$1,380. Motion by Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Rochford, Harlow Rotert, Lee. Voting NO: none, Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-03, to approve bid from Standard Heating and Air for repairs needed to the HVAC system at the town hall building at a cost of \$738.34. Motion by Harlow, seconded by Rochford, to approve. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Rochford. Voting NO: none, Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-04, to approve bid from SteriClean to disinfect library following the primary election at a cost of \$1,079.16. Motion by Rochford, seconded by Harlow, to approve. Upon roll call vote, voting YES: Rotert, Harlow, Lee, Rochford. Voting NO: none, Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-05, to approve bid from Elevation Graphics for 14 pole banners at a cost of \$2,660. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Lee, Rochford, Rotert, Harlow. Voting NO: none, Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-06, to approve Special Designated Liquor License for FireBarn Bar and Grill for Waterloo Days beer garden. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rochford, Rotert, Lee. Voting NO: none, Harlow abstained and Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

HEARINGS

Harlow opened a Conditional Use hearing for Dog House to allow additional dates on their outdoor music permits at 7:40pm. No objections were heard. The hearing was closed at 7:41pm. Motion by Rotert, seconded by Harlow, to approve the permit as presented. Upon roll call vote, voting YES: Lee, Rotert, Harlow. Voting NO: none, Hitchler and Rochford were absent. Motion carried.

Harlow opened a Conditional Use hearing for Waterloo Days to allow outdoor music until 12am on August 29, 2020 at 7:41pm. No objections were heard. The hearing was closed at 7:46pm. The Conditional Use permit application will be placed on the next agenda when there are enough board members present to vote.

DISCUSSION/CONSIDERTION/ACTION

Motion by Harlow, seconded by Lee, to approve Change Order #4 for Yong Construction increasing contract price of \$96,227.27 plus an additional 33 days due to additional work on the library parking lot. Upon roll call vote, voting YES: Rotert, Lee, Harlow. Voting NO: none, Hitchler and Rochford were absent. Motion carried.

Motion by Harlow, seconded by Rochford, to approve Pay Application #3 to Yong Construction for the Flood Damage repair project in the amount of \$69,697.50. Upon roll call vote, voting YES: Lee, Rotert, Harlow. Voting NO: none, Hitchler and Rochford were absent. Motion carried.

Harlow introduced and read Resolution 06-09-20-07, to approve amendment #1 to contract with JEO for flood damage projects increasing the contract price \$8,900 due to additional projects. Motion by Rotert, seconded by Harlow, to approve. Upon roll call vote, voting YES: Harlow, Lee, Rotert. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-08, to approve use of municipal property for sports and recreational activities. Motion by Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Harlow, Rotert, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-09, to approve bid for demolition of 410 Jefferson Street. Motion by Rotert, seconded by Lee, to approve bid submitted by Donnie Andersen in the amount of \$4,800. Upon roll call vote, voting YES: Harlow, Rotert, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

A complaint about a commercial business parking along Lincoln Ave between 6th and 7th Streets was discussed. The zoning administrator will send a letter to the business to try to find parking on their property for their employees.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:08pm. The next regular meeting is scheduled for July 14, 2020.

Melissa Johnson
Clerk/Treasurer

Travis Harlow
Chairperson