

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
September 13, 2022**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on September 13, 2022 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Alicia Harlow, Trustee
Corie Sass, Trustee
David Rochford, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Smith, Village Clerk

OPEN MEETING

Chairperson T. Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Rochford, seconded by Sass, to approve the August 9, 2022 Regular Meeting minutes. Upon roll call vote, voting YES: T. Harlow, Sass, Rotert, Rochford, A. Harlow. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve the August 30, 2022 Special Meeting minutes. Upon roll call vote, voting YES: Rotert, T. Harlow, Sass, Rochford, A. Harlow. Voting NO: none, motion carried.

Motion by Rotert, seconded by Sass, to approve the August Treasurer Report. Upon roll call vote, voting YES: Rochford, Sass, Rotert, T. Harlow, A. Harlow. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Rotert, seconded by Rochford to approve accounts payable. Upon roll call vote, voting YES: Sass, Rotert, T. Harlow, Rochford, A. Harlow. Voting NO: none, motion carried. The following bills were approved be paid: All Star Plumbing- repairs 1108.55, Andersen Plumbing- repairs 5428, Astro Concrete- repairs 8450, Barco- supplies 297.93, Bi-State- supplies 53.16, Black Hills- heat 184.36, Cox- phone 1113.49, D&T Shirtfield- Waterloo Days 535, Daily Record- publications 157.10, DC Gazette- publications 866.74, Elite Vehicle Outfitters- repairs 314.98, EMC Insurance- insurance 674.33, First State Bank- TIF distribution 183699.30, Global Industries- supplies 8427, Great Plains Uniforms- uniforms 113.99, HTM Sales- repairs 9508.86, Ingram- books 51.74, JD's Carwash- cruiser expenses 79.05, JEO- engineering fees 146.25, Kaylea Kult- UB deposit refund 32.74, Kallio's Custom Cornhole- Waterloo Days 250, League Of

NE Municipalities- training, dues 5987, Lincoln National- insurance 574.47, Lyman-Richey- supplies 250.31, MC2- repairs 3572.69, Marco- copier 83.25, Ted Maynor- Waterloo Days 110.52, Megabounce Omaha- Waterloo Days 229, Menards- supplies 863.32, MUD- cost of water 40610.53, Micromarketing- books 328.72, NHS- contracted animal control 467.50, NE Municipal Clerks' Association- dues 100, Office Depot- supplies 2239.03, OPPD- electricity 5031.82, Orkin- building maintenance 223, Papillion Sanitation- trash 281.19, Peopleservice- contracted maintenance 11521, Properties Unlimited- TIF distribution 9278.51, Meagan Pruitt- petty cash, mileage 203.18, Publication Printing- Waterloo Days 496.35, Rental City- Waterloo Days 801.54, Rob's Oil- fuel 7109.15, S2 Roll Offs- Waterloo Days 800, Signex- Waterloo Days 249, Melissa Smith- petty cash 85.18, Three Rivers' Clerks Association- dues 20, Trekk- repairs 1005, United Electric Supply- supplies 8.73, Utility Equipment- supplies 435.63, Verizon- phone 245.46, Visa- supplies 2614.61, Waterloo Woodworks- Waterloo Days 300, Dave Westerholt- Waterloo Days 200, Kelci Wolf- UB deposit refund 12.90

Total Accounts Payable: \$317,831.16 Total Payroll: \$48,917.65 Total GL entries: \$164,985.58

DEPARTMENT REPORTS

T. Harlow introduced and read Resolution 09-13-22-01, to approve quote from Publication Printing for pole banners and associated hardware as well as installation for a total cost of \$2813. The resolution was tabled until more information could be gathered regarding placement.

T. Harlow introduced and read Resolution 09-13-22-10, to approve bids for tennis court concrete and fencing. Motion by Rochford, seconded by Rotert, to approve the bid presented by Patterson Enterprises including the fence and rebar add ons for a total cost of \$51,635. Upon roll call vote, voting YES: T. Harlow, Sass, Rochford, Rotert, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 09-13-22-11, to approve bid from Walvoord Grading for grading work to be completed in Garry Lee Memorial Park in the amount of \$8075 plus the cost of seeding. Motion by Sass, seconded by Rotert, to approve with the hydroseeding option. Upon roll call vote, voting YES: Rotert, Sass, T. Harlow, A. Harlow. Voting NO: none, Rochford abstained. Motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 09-13-22-12, to approve purchase of spring rider from aaastateofplay.com in the amount of \$771 plus shipping for placement in Memorial Park. Motion by T. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: A. Harlow, Rotert, T. Harlow, Sass, Rochford. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 09-13-22-02, to approve annual CPI-U increase to contract with a monthly increase from \$11,521 to \$12,615. Motion by T. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Sass, Rochford, T. Harlow, Rotert, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

The Village attorney will work on an ordinance for the next meeting to issue dumpster permits for placement of dumpsters in the public streets for a limited period of time.

T. Harlow introduced and read Resolution 09-13-22-03, to approve bid from Out on a Limb Tree Service to trim trees in Memorial Park at a cost of \$2850. Motion by A. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: T. Harlow, Rotert, Rochford, Sass, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 09-13-22-04, to approve appointment of Allison Goff to the Library Board. Motion by Rochford, seconded by T. Harlow, to approve. Upon roll call vote, voting YES: Rotert, T. Harlow, Rochford, Sass, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow introduced and read Resolution 09-13-22-05, to approve appointment of Amira Rojas to the Library Board. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: Sass, Rochford, T. Harlow, Rotert, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

Motion by T. Harlow, seconded by Rochford, to approve donation to the Girl Scout Troop in the amount of \$50 for their help in Waterloo Days. Upon roll call vote, voting YES: A. Harlow, Sass, Rotert, T. Harlow, Rochford. Voting NO: none, motion carried.

The November meeting will be moved to November 7 due to the regular meeting date falling on Election Day. Smith will talk to the Park Board about moving their meeting to the Library for that day.

Motion by T. Harlow, seconded by A. Harlow, to approve refund of firework stand deposit in the amount of \$2500 to Oskie. Upon roll call vote, voting YES: Rotert, T. Harlow, Rochford, Sass, A. Harlow. Voting NO: none, motion carried.

T. Harlow introduced and read Resolution 09-13-22-14, to approve sewer capacity study proposal from JEO in the amount of \$11,200. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Sass, Rochford, Rotert, T. Harlow, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

HEARING

The Public Hearing was opened at 8:17 pm for public comments on the One and Six Year Plan. No public comments were made. The One and Six Year Plan hearing was closed at 8:18 pm.

T. Harlow introduced and read Resolution 09-13-22-06, to approve the One and Six Year Plan. Motion by T. Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: T. Harlow, Rotert, A. Harlow, Rochford, Sass. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

Julie Ogden, street superintendent, was present to discuss future street projects. She will conduct an inspection on the streets not involved in the previous overlay project and send the board information on repair options.

A representative from Lifestyle Fitness was present to inform the board of a 9/11 Station-to-Station Run they will be having in 2023 running from the Valley Fire Station to the Waterloo Fire Station.

T. Harlow introduced and read Resolution 09-13-22-13, to approve placement of stop sign at the intersection of Harvest Heights Circle and Madison Street. Motion by Sass, seconded by A. Harlow, to approve. Upon roll call vote, voting YES: T. Harlow, Rochford, Sass, Rotert, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

T. Harlow stepped away from the meeting at 8:34 pm.

Rotert introduced and read Resolution 09-13-22-08, to approve Redevelopment Plan with TDH Home Building for Phase 7 in Harvest Heights. Motion by Rotert, seconded Rotert, Rochford, Sass, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.

Rotert introduced and read Resolution 09-13-22-09, to approve Redevelopment Contract with TDH Home Building for Phase 7 in Harvest Heights. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: Sass, Rotert, Rochford, A. Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the clerk's office.


T. Harlow returned to the meeting at 8:38 pm.

TRUSTEE TOPICS

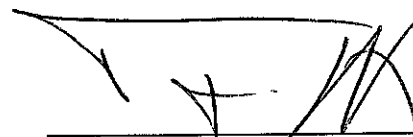
Rochford discussed the possibility of remodeling the baseball field at Garry Lee Memorial Park. He will look into grants and get the process started. Sass stated that she attended a meeting with USDA and there are grants and monies available for fire departments, water and wastewater.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:50pm. A special budget meeting is scheduled for September 19, 2022 at 6pm. The next regular meeting is scheduled for October 11, 2022 at 7pm.



Melissa Smith
Clerk/Treasurer



Travis Harlow
Chairperson