

June 11, 2013

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
June 11, 2013**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on June 11, 2013 at 7:00 p.m. at the Village Office, 509 S. Front Street.

**PRESENT:** Garry Lee, Vice-Chairperson  
Tom Harrie, Trustee  
Bill Rotert, Trustee  
Ken Hitchler, Trustee

**ABSENT:** Stanley E. Benke Jr., Chairperson

**ALSO PRESENT:** Nancy Hert, Village Clerk  
Ken Bunger, Attorney

**OPEN MEETING**

Vice-Chairperson Lee called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**PUBLIC COMMENTS**

Meeting was opened for public comments, but there were none.

**MOTIONS TO APPROVE**

Minutes from the May 28th Regular Meeting were approved as presented. Approval of the Treasurers' Report was tabled until the June 25, 2013 Meeting because Garry Lee had a question on the water revenue that requires research.

**ACCOUNTS PAYABLE**

Motion by Lee, second by Hitchler to pay the following bills: Barnes & Noble-Books 461.74, Barnes Enterprises-Alley Project 1950.00, Bi-State Motor-Parts 187.80, Black Hills-Heat 237.56, BlueCross BlueShield-Employee Insurance 2744.19, Bunger-Attorney fees 1275.00, Benke-Cleaning 150.00, Cox Business-Internet/Phones 675.15, Custom Cage-Police vehicle 720.00, Elkhorn Hardware-Supplies 78.35, EPoliceSupply-Equipment 47.30, Flynn Heating & Air-Filters Village facilities 78.00, Follett Software-Library 131.34, Ford Motor-Police SUV 629.72, FSH Communications-Payphone 63.90, HD Supply-Water Meter 5203.00, Heiman Fire Equipment-Fire Department 345.53, Hike-Library IT Support 300.00, Hornady-Police Ammo 269.99, Hotsy-Fire Department supplies 200.00, JQ Office-Office copier 170.60, JEO Consulting-River Bank Project 1620.00, Johnson-Mileage 71.53, Jorgensen-Mileage 16.95, Landscaping 21.27, Menards-Police 28.86, MUD-Cost of water 11822.00, Capital Facility Fees 4088.00, Micromarketing-Library 39.99, Miller-Mileage

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21.21, NDEQ-Water Loan Payment 13220.60, Nebraska Sweeping-Street cleaning 1527.79, Omaha Children's Museum-Summer Reading Program 225.00, Omaha Door & Window-Fire Building Maintenance, OPPD-Electricity 4095.59, Omaha World Herald-Renewal 91.00, OMNI Engineering-Street repairs 219.85, Orkin-Fire Building maintenance 57.25, Papillion Sanitation-Trash Pick-up 114.75, PeopleService-Utility Contract 10,752.00, Quinn-Summer Reading Program 150.00, Royal Lawns-Weed Spraying 1765.00, SR Roll Offs-Clean-up day 750.00, TMDE Calibration Labs-Radar calibration 260.00, Ty's Outdoor-Mower supplies 35.10, United Electric Supply-Office lights and Verizon-Cell phones 91.59. All in favor, motion carried.

**Total Bills: \$ 67,518.46**

**Total Payroll: \$ 37,091.66**

### REPORTS

Reports were provided by department heads and Mike Goddard from PeopleService. Copies are on file at the Village Office.

A lengthy discussion took place related to the handling of nuisance violations and delinquent utility accounts. The Board and the Village Attorney instructed the Village Clerk to follow established policies in all cases.

### JEO LETTER/ADA PLAN

Everyone agreed with Attorney Bunger that we could wait until we have a federally-funded project to adopt an ADA Plan.

### TRUSTEE TOPICS

Trustee Hitchler thinks it would be more efficient for the Village to purchase their own sprayer and asked that this be put on the agenda for the next meeting.


Trustee Harrie said that he wants to move Police training wages from their salary budgets, and wants to make sure we do this for the coming budget year.

Trustee Rotert asked the Clerk to invite a representative from OPPD to the next meeting to discuss a plan for handling all the ongoing streetlight outages. Rotert also wanted to make sure that the clerks' office continues to seek members for the Planning & Park/Tree Boards.

Vice-Chairperson Lee had questions about water revenue and how it is accounted for in the General Fund. Harrie suggested we may need to hire a "Financial Consultant" to handle some of these questions. Clerk Hert tried to explain that she is the Village Treasurer, and when she needs advice she consults with the Village C.P.A.

Meeting was adjourned at 8:25 p.m. The next Regular Meeting is June 25, 2013 at 7:00 p.m.

  
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Nancy Hert, Village Clerk

  
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Garry Lee, Vice-Chairperson