

July 9, 2013

**Village of Waterloo
Meeting Minutes
July 09, 2013**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on July 09, 2013 at 7:00 p.m. at the Village Office, 509 S. Front Street.

PRESENT:

Stanley E. Benke, Jr., Chairperson
Garry Lee, Vice-Chairperson
Tom Harrie, Trustee
Bill Rotert, Trustee)
Ken Hitchler, Trustee

ALSO PRESENT:

Nancy Hert, Village Clerk
Ken Bunger, Village Attorney

OPEN MEETING

Chairperson Benke called the meeting to order at 7:07 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

PUBLIC COMMENTS

Meeting was opened for public comments, but there were none.

MOTIONS TO APPROVE

Minutes from the June 25, 2013 Regular Meeting and the Treasurer's Reports were approved as presented.

WATER FUND

Village C.P.A. Ed Schroeder was at the meeting to answer questions about the water fund. He explained to Trustee Lee and the Board that water funds are not restricted, but if they are used for anything other than water, property taxes would have to reflect what was borrowed the next budget year. Lee asked what would happen if we lost our water revenue. Ed said it would have no impact on our current budget, because no water revenue was budgeted to support the general fund. He also explained how the accounting of water revenues and expenses works and that the procedures in place today are accurate and comprehensive.

BUDGET CALENDAR

Ed said he was meeting with Clerk Hert on July 22nd to begin the budget. Chairperson Benke asked Department Heads to have their budgets ready for review at the July 23rd

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Meeting. Hert will get budget information out to the Board and Department Heads next week.

ACCOUNTS PAYABLE

Motion by Harrie, second by Benke to pay the following bills: Barnes & Noble-Books 393.44, Benke-Cleaning 150.00, Bi-State Motor-Parts 116.49, Black Hills-Heat 104.00, BlueCross BlueShield-Employee Insurance 2744.19, Bungler-Attorney fees 1275.00, City of Valley-Spraying Services 130.00, Cox Business-Internet/Phones 682.58, Douglas County Gazette-Publications 228.26, Douglas County Treasurer-Street Striping 2159.00, Ford Motor-Police SUV 629.72, FSH Communications-Payphone 63.90, Garage Door Services-Police Dept. 142.50, Grass Pro-Fire Dept. 185.15, Hike-Library IT 240.00, IIMC-Dues 230.00, JQ Office-Office copier 149.48, Kirby Auto-Maintenance 30.39, Lincoln National-Fire Life Insurance 137.70, Menards-Miscellaneous supplies 87.32, MUD-Cost of water 13,322.72, Capital Facility Fees 2452.00, Micromarketing-Library 123.91, Monke Brothers-Chemicals 186.24, Mutchie-Park tree care 325.00, O'Reilly Auto-Maintenance 3.98, OPPD-Electricity 4034.26, Omaha Tractor-Bobcat 218.03, Papillion Sanitation-Trash Pick-up 117.79, PeopleService-Utility Contract 10,752.00, Rob's Oil-Vehicle fuel 2835.60, Staples-Supplies 163.45, Verizon-Cell phones 91.72 and Watchguard-Police 18.00. All in favor, motion carried.

Total Bills: \$ 44,523.82

Total Payroll: \$ 25,092.83

REPORTS

Reports were provided by department heads and Mike Goddard from PeopleService. Copies are on file at the Village Office.

Library: Library Director Jorgensen requested approval to attend a four-day Library Conference in September either in Omaha or Kearney. She has applied for a scholarship to pay the \$500 conference fee. Motion by Hitchler, second by Benke to approve Jorgensen's attendance at either the September Conference in Omaha or the October Conference in Kearney. Benke seconded the motion. All in favor. Motion carried.

CONSIDERATION and/or ACTION

JEO INVOICE NO. 73552: After some discussion, payment of this invoice was tabled until John Peterson can attend a meeting and answer some questions about the project.

RESOLUTION NO. 07-09-13-01

Benke introduced, read, and moved for approval of Resolution No. 07-09-13-01, approving the bid from Monte Mueller to complete drainage work at Cedar Hollow at an estimated expense of \$2140.00. Lee seconded and upon roll call voting YES: Harrie, Hitchler, Rotert, Lee and Benke. Voting NO: None. Motion carried. A true, correct and complete copy of said resolution is on file at the Village Office.

RESOLUTION NO. 07-09-13-02

Benke introduced, read, and moved for approval of Resolution No. 07-09-13-02, approving an agreement with Keith Burge to remove the trees on his property no later than

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November 1, 2013. Hitchler seconded the motion and upon roll call voting YES: Rotert, Lee, Benke, Harrie and Hitchler. Voting NO: None. Motion carried. A true, correct and complete copy of said resolution is on file at the Village Office.

RESOLUTION NO. 07-09-13-03

Resolution No. 07-09-13-03 approving the purchase of a mosquito sprayer was tabled until the July 23, 2013 Meeting.

RESOLUTION NO. 07-09-13-04

Benke introduced, read, and moved for approval of Resolution No. 07-09-13-04, approving the bid from Daniel Trost to do electrical work at the Waterloo library at a cost not to exceed \$700.00. Hitchler seconded the motion and upon roll call voting YES: Lee, Harrie, Benke, Hitchler and Rotert. Voting NO: None. Motion carried. A true, correct and complete copy of said resolution is on file at the Village Office.

RESOLUTION NO. 07-09-13-05

Resolution No. 07-09-13-05, approving the bid from Mutchie Tree Service for tree nuisance abatement was tabled until the July 23, 2013 Meeting.

WEST SHORES SID INTERLOCAL

Attorney Bunger working on final details.

CORRESPONDENCE

The following letters were reviewed:

- Letter from NIFA-River Road Townhouses
- Letter from Costello-Cedar Hollow Apartments

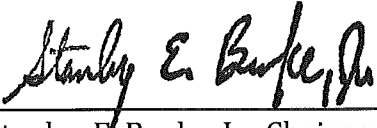
EXECUTIVE SESSION

Motion by Rotert, second by Benke to go into Executive Session at 9:13pm to discuss Personnel Issues. Roll call voting YES: Lee, Hitchler, Harrie, Rotert and Benke. Voting NO: None. Motion carried.

Motion by Harrie, second by Rotert to return to Regular Session at 9:28pm. Roll call voting YES: Hitchler, Benke, Lee, Rotert and Harrie. Voting NO: None. Motion carried.

ADJOURNMENT

There being no further business, meeting was adjourned at 9:28pm. The next Regular Meeting is Tuesday, July 23, 2013.



Stanley E. Benke, Jr., Chairperson

Nancy Hert, Village Clerk