

**VILLAGE OF WATERLOO
SPECIAL MEETING MINUTES
July 16, 2013**

The Board of Trustees of the Village of Waterloo met for a Special Meeting on July 16, 2013 at 7:00 p.m. at the Village Office, 509 S. Front Street to discuss personnel issues.

PRESENT: Stanley E. Benke, Jr., Chairperson
Garry Lee, Vice-Chairperson
Tom Harrie, Trustee
Bill Rotert, Trustee
Ken Hitchler, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Deputy Clerk

OPEN MEETING

Chairperson Benke called the meeting to order at 7:04pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

DISCUSSION/CONSIDERTION/ACTION

Motion by Benke, seconded by Rotert to go into executive session at 7:05pm to discuss personnel issues. Upon roll call vote, voting YES: Hitchler, Lee, Harrie, Rotert, Benke. Voting NO: none, motion carried. Benke restated they were going into executive session to discuss personnel issues.

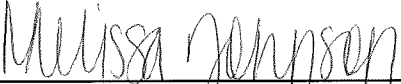
Motion by Benke, seconded by Rotert to go out of executive session at 7:39pm. All in favor, motion carried.

Motion by Rotert, seconded by Benke to accept the resignation of Nancy Hert effective September 4, 2013. Hert will be on paid administrative leave during this time and will maintain availability to assist the office by phone. Hert will maintain her health insurance through September 4. Upon roll call vote, voting YES: Hitchler, Harrie, Benke, Lee, Rotert. Voting NO: none, motion carried.

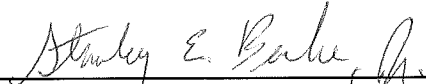
Motion by Benke, seconded by Rotert to remove Hert as a signatory on the bank accounts and add Melissa Johnson. Upon roll call vote, voting YES: Lee, Benke, Rotert, Harrie, Hitchler. Voting NO: none, motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:50pm. The next regular meeting is scheduled for July 30, 2013 at 7:00 p.m.



Melissa Johnson, Deputy Clerk



**Stanley E. Benke, Jr.
Chairperson**