

January 14, 2014

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
January 14, 2014**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on January 14, 2014 at 7:00 p.m. at the Village Office, 509 S. Front Street.

PRESENT: Stanley E. Benke, Jr, Chairperson
Garry Lee, Vice-Chairperson
Tom Harrie, Trustee
Ken Hitchler, Trustee
Bill Rotert, Trustee

ALSO PRESENT: Melissa Johnson, Clerk
Ken Bunger, Attorney

OPEN MEETING

Chairperson Benke called the meeting to order at 7:00pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

PUBLIC COMMENTS

No public comments were made

MOTIONS TO APPROVE

Minutes from the December 10, 2013 Regular Meeting and the Treasurer's reports were approved as presented.

ACCOUNTS PAYABLE

Motion by Lee, seconded by Rotert to pay the following bills: All Makes Office Equipment-police supplies 190, Astro Buildings-salt shed 7829, Barnes & Noble-books 597.35, Bi-state-repairs 44.06, Black Hills-heat 2083.51, Bluecross Blueshield-employee health insurance 2358.18, Bunger-attorney fees 1275, Cox-phone & internet 696.18, DC West Schools-liquor licenses 1700, DC West Post Prom-donation 250, DC Post Gazette-publications 92.31, Fireguard-fire extinguishers 352.00, First State Bank-Redevelopment tax distribution 1661.49, Ford Motor Credit-FD & Maintenance vehicles 14534.35, HD Supply waterworks-meters 1116.49, Hike-Library IT support 300, Hornady-police ammo 75.40, Jelinek Hardware-supplies 21.94, JEO Consulting-road program 1000, Jones Automotive-cruiser repairs 221.68, Jorgensen, Julie-petty cash 100, JP Cooke-police badge 22.80, Kirby-cruiser repairs 194, Lincoln Financial-FD life insurance 183.60, Matthew Bender-police software 123.87, Menards-supplies 95.21, MUD-cost of water 3660.98, MUD-capital facility 1226, Micromarketing-books 178.93, Miller Monroe Farrell-insurance 779, NE Sweeping-street cleaning 1588.90, NE Iowa supply-salt 219.40, Office Depot-supplies 252.07, OPPD-electricity 4272.99, Omaha Tractor-maintenance equipment 17200, Papillion Sanitation-trash pickup 118.75, PeopleService-maintenance contract 10967,

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Schroeder-audit submittal 189, Staples-supplies 308.74, Three River's Clerks Association-membership fee 10, Ty's Outdoor Power-street equipment repairs 443.08, United Methodist Church-firework stand refund 2500, Verizon-cell phone 165.21, Wimactel-payphone 63.90

Total Accounts Payable: \$81,262.37

Total Payroll: \$26,122.73

REPORTS

Reports were provided by department heads and Mike Goddard from PeopleService. Copies are on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

Jim Lang, attorney for SID 453, Gary Demmel, SID 453 Board member and Mike Goddard and Duane Grashorn with PeopleService discussed the West Shores Interlocal Agreement with the board.

The board reviewed the One and Six Year plan to be approved at a hearing in February.

Benke introduced and read Resolution 01-14-14-01, to decrease mileage rate to \$0.56. Motion by Benke, seconded by Rotert to approve. Upon roll call vote, voting YES: Hitchler, Lee, Benke, Rotert, Harrie. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Benke introduced and read Resolution 01-14-14-02, to approve appointment of Jamie Mitchell to the Fire Department. Motion by Rotert, seconded by Benke to approve. Upon roll call vote, voting YES: Lee, Benke, Rotert, Harrie, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Benke introduced and read Resolution 01-14-14-03, to approve purchase of meeting room chairs. Motion by Hitchler, seconded by Benke to approve. Upon roll call vote, voting YES: Benke, Rotert, Hitchler. Voting NO: Harrie, Lee abstained, motion carried. A true, correct and complete copy is on file at the Village Office.

Benke introduced and read Resolution 01-14-14-04, to approve employment of Samantha Clifton as Assistant Librarian at a rate of \$11.25. Motion by Hitchler, seconded by Rotert to approve. Upon roll call vote, voting YES: Rotert, Harrie, Hitchler, Lee, Benke. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Hitchler, seconded by Benke to approve JEO invoice #75922 in the amount of \$10,108 for the Street Improvement Project. Upon roll call vote, voting YES: Harrie, Hitchler, Lee, Benke, Rotert. Voting NO: none, motion carried.

The board discussed possible dates for the Employee Appreciation Dinner.

CORRESPONDENCE

The following correspondence was reviewed:

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- Western Douglas County Chamber of Commerce-Thank you for donation
- JEO-request to close Bank Stabilization Project with the Corps of Engineers
- MUD-rate increase
- 2014 Midwinter Conference

CHAIRMAN'S TOPICS

Benke requested the maintenance department shovel around the bollards on the trail.

TRUSTEE'S TOPICS

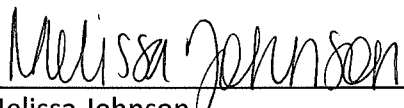
Johnson was asked to invite Bert from OPPD to the next meeting regarding the street lights. Hitchler asked that the maintenance department organize the salt shed. Hitchler and Rotert will bring a plan to the next meeting regarding the mini park.

Motion by Benke, seconded by Rotert to go into executive session to discuss personnel issues at 9:03pm. Upon roll call vote, voting YES: Benke, Rotert, Harrie, Lee, Hitchler. Voting NO: none, motion carried. Benke restated that the executive session was to discuss personnel issues.

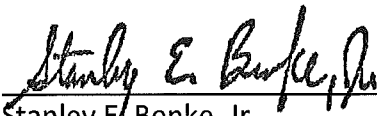
Motion by Harrie, seconded by Rotert to leave executive session at 9:06pm. All in favor, motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:09pm. The next regular meeting is scheduled for January 28, 2014 at 7:00pm.



Melissa Johnson
Clerk/Treasurer



Stanley E. Benke, Jr.
Chairperson