

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
January 8, 2019**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on January 8, 2019 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Ken Hitchler, Trustee  
Garry Lee, Trustee  
David Rochford, Trustee

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Johnson, Clerk

**OPEN MEETING**

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Lee, seconded by Rotert, to approve the December 11, 2018 Regular Meeting minutes. Upon roll call vote, voting YES: Hitchler, Harlow, Lee, Rotert, Rochford. Voting NO: none, motion carried.

Motion by Lee, seconded by Rotert, to approve the December Treasurer Report. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Rochford, Hitchler. Voting NO: none, motion carried.

**ACCOUNTS PAYABLE**

Motion by Lee, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Lee, Rotert, Rochford, Hitchler, Harlow. Voting NO: none, motion carried. The following bills were approved be paid: Barnes & Noble-books 389.67, Benke, Cheryl-cleaning 340, Bistate-supplies 15.76, Black Hills-heat 1545.26, Blue360-supplies 141.05, Bobcat-repairs 4942, Bunger, Ken-attorney fees 1275, West O Chamber-dues 250, Core & Main-supplies 2340.20, Cox-phones 1033.90, DC West-liq license fees 1700, Demco-supplies 494.57, DC Gazette-publications 30, Eckerman, Cheryl-mileage 104.26, Fireguard-repairs 408.96, First State Bank-redevelopment 1588.13, Hike, Jeremy-IT support 200, JEO-engineer 1900, Johnson, Melissa-petty cash 106.86, mileage 32.37, Jorgensen, Julie-petty cash 99.45, Lincoln National-insurance 310.10, Lyman Richey-sand 351.23, Marco-copier 144.63, Menards-supplies 587.81, MUD-cost of water 6449, Micromarketing-184.82, Mutchie Lawn-tree trimming 15660, OReilly-supplies 42.93, Office Depot-supplies 511.58, OPPD-electricity 3950.25, Orkin-maintenance 64, Papillion Sanitation-trash 154.10, PeopleService-contracted maintenance 13281, Publication Printing-supplies

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30.40, Ri-tec-snow removal supplies 150, Rob's Oil-fuel 1587.45, Royal Lawns-spraying 2320, Staples-supplies 67.77, Verizon-cell 156.25, West E Con-repairs 1761.64  
**Total Accounts Payable: \$66,702.40** **Total Payroll: \$39,722.15**

## **DEPARTMENT REPORTS**

Department reports were presented.

Harlow introduced and read Resolution 01-08-19-01, to approve appointment of Nick Gonzalez to the Fire Department. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Rotert, Rochford, Hitchler, Harlow, Lee. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 01-08-19-02, to approve appointment of employment of John Wilson at \$19 per hour. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Rochford, Hitchler, Harlow, Lee, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 01-08-19-03, to purchase of new maintenance truck from Sid Dillon at a cost of \$59,182. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Hitchler, Harlow, Lee, Rotert Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 01-08-19-04, to approve relocation of AC and coil from old town hall building to maintenance shop. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Rochford, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

## **DISCUSSION/CONSIDERTION/ACTION**

Motion by Lee, seconded by Harlow, to approve Pay Application #1 for the Blondo Street Project in the amount of \$8,100. Upon roll call vote, voting YES: Lee, Rotert, Rochford, Hitchler, Harlow. Voting NO: none, motion carried.

Harlow introduced and read Ordinance 789, to change the regular meeting dates. Motion by Rotert, seconded by Lee, to waive the two remaining readings. Upon roll call vote, voting YES: Rotert, Rochford, Hitchler, Harlow, Lee. Voting NO: none, motion carried. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Rochford, Hitchler, Harlow, Lee, Rotert. Voting NO: none. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Ordinance 790, to set salaries for on-call maintenance employees. Motion by Hitchler, seconded by Rotert, to waive the three remaining readings. Upon roll call vote, voting YES: Hitchler, Harlow, Lee, Rotert, Rochford. Voting NO: none, motion carried. Motion by Hitchler, seconded by Lee to approve setting wages for on-call maintenance at \$20

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per hour. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Rochford, Hitchler. Voting NO: none. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Ordinance 791, to amend the municipal code book regarding snow removal. Motion by Hitchler, seconded by Rotert, to waive the three remaining readings. Upon roll call vote, voting YES: Lee, Rotert, Rochford, Hitchler, Harlow. Voting NO: none, motion carried. Motion by Lee, seconded by Hitchler to approve. Upon roll call vote, voting YES: Rotert, Rochford, Hitchler, Harlow, Lee. Voting NO: none. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 01-08-19-05, to set number of firework stands and fees for 2019. Motion by Lee, seconded by Rochford to approve. Upon roll call vote, voting YES: Rochford, Hitchler, Harlow, Lee, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

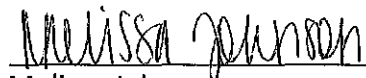
Harlow introduced and read Resolution 01-08-19-06, to approve increase in mileage reimbursement from \$0.545 to \$0.58. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Hitchler, Harlow, Lee, Rotert, Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.


Harlow introduced and read Resolution 01-08-19-07, to approve and certify list of volunteer fire department members who qualify for the Volunteer Emergency Responders Incentive for 2018. Motion by Lee, seconded by Rotert to approve. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Rochford, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Harlow, seconded by Lee, to reconsider Resolution 01-08-19-02. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler, Rochford. Voting NO: none, motion carried. Motion by Harlow, seconded by Lee to approve and set starting wage at \$20 per hour. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rochford, Rotert. Voting NO: none, motion carried.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:14pm. The next regular meeting is scheduled for February 12, 2019.

  
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Melissa Johnson  
Clerk/Treasurer

  
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Travis Harlow  
Chairperson