

**VILLAGE OF WATERLOO  
SPECIAL MEETING MINUTES  
October 13, 2015**

The Board of Trustees of the Village of Waterloo met for a Special Meeting on October 13, 2015 at 6:00 p.m. at the Village Office, 509 S. Front Street to perform a final walkthrough of the street and sidewalk projects.

**PRESENT:** Ken Hitchler, Chairperson  
Garry Lee, Vice-Chairperson  
Bill Rotert, Trustee  
Travis Harlow, Trustee

**ABSENT:** Jeremy Pojar, Trustee

**ALSO PRESENT:** Melissa Johnson, Village Clerk  
Julie Ogden, JEO

**OPEN MEETING**

Chairperson Hitchler called the meeting to order at 6:03pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**DISCUSSION/CONSIDERTION/ACTION**

All present left the office to perform a walkthrough of the improvement projects. A punch list will be created by Ogden and approved by the Board to be presented to the contractor.

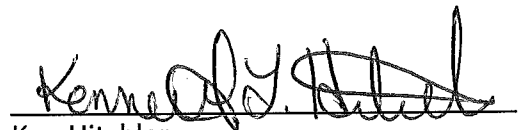
Motion by Lee, seconded by Rotert to approve Change Order #5 for a net increase of \$6,552.01. Upon roll call vote, voting YES: Harlow, Hitchler, Lee, Rotert. Voting NO: none, motion carried.

Motion by Lee, seconded by Rotert to approve Pay Application #4 in the amount of \$147,549.35. Upon roll call vote, voting YES: Lee, Rotert, Hitchler, Harlow. Voting NO: none, motion carried.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:16pm. The next regular meeting is scheduled immediately following.

  
Melissa Johnson  
Village Clerk

  
Ken Hitchler  
Chairperson