

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
October 22, 2013**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on October 22, 2013 at 7:00pm at the Village Office, 509 S. Front Street.

**PRESENT:** Stanley E. Benke, Jr., Chairperson  
Garry Lee, Chairperson pro tempore  
Bill Rotert, Trustee (arrived at 7:43pm)  
Ken Hitchler, Trustee

**ABSENT:** Tom Harrie, Trustee

**ALSO PRESENT:** Melissa Johnson, Acting Clerk  
Ken Bunger, Attorney

**OPEN MEETING**

Chairperson Benke called the meeting to order at 7:01pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**PUBLIC COMMENTS**

The meeting was opened for public comments but there were none.

**MOTIONS TO APPROVE**

Minutes from the October 8 regular meeting were approved as presented.

**DISCUSSION/CONSIDERTION/ACTION**

Jeff Jorgensen from Inspro Insurance was present to go over any changes needed to the insurance policy scheduled to be renewed November 26, 2013. Motion by Hitchler, seconded by Benke to approve the policy. Upon roll call vote, voting YES: Lee, Benke, Hitchler. Voting NO: none. Motion carried.

Julie Ogden with JEO presented the One and Six Year Street Plan. Ogden also presented an amendment to the 2013 Street Improvements. The amendment included a sidewalk along the west side of River Road Drive. Motion by Lee, seconded by Hitchler to approve the amendment with a reduced maximum engineering cost of \$13,000. Upon roll call vote, voting YES: Benke, Hitchler, Lee. Voting NO: none.

Tim Proskel with Black Hills Energy submitted plans to place a utility pole on the north side of South Front St at South Front and River Road Drive. Motion by Hitchler, seconded by Rotert to approve the placement of the pole. Upon roll call vote, voting YES: Benke, Lee, Rotert, Hitchler. Voting NO: none, motion carried.

October 22, 2013

Benke introduced and read Resolution 10-22-13-01, to approve the appointment of Eric Larson to the Fire Department. Motion by Hitchler, seconded by Rotert to approve. Upon roll call vote, voting YES: Hitchler, Lee, Benke, Rotert. Voting NO: none, motion carried. A true, correct and complete copy of said resolution is on file at the Village Office.

Benke introduced and read Resolution 10-22-13-02, to approve appointment of Bryan Steckelberg to the Fire Department. Motion by Rotert, seconded by Benke to approve. Upon roll call vote, voting YES: Lee, Benke, Rotert, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy of said resolution is on file at the Village Office.

Benke introduced and read Resolution 10-22-13-03, to approve a bid to replace the lights on the water tower. Motion by Hitchler, seconded by Rotert to approve. Upon roll call vote, voting YES: Benke, Rotert, Hitchler, Lee. Voting NO: none, motion carried. A true, correct and complete copy of said resolution is on file at the Village Office.

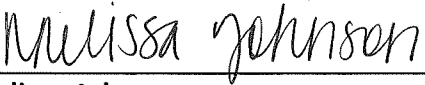
**CORRESPONDENCE**


An email from a Homes at River Road resident regarding speed bumps on Denton Street was reviewed. Johnson will email Ogden to have speed bumps added as an alternative project in the Street Improvement Project.

The USACE Levee Inspection report was reviewed. Lee would like a copy sent to JEO and would like to meet with them.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:25pm. The next regular meeting is scheduled for November 12, 2013 at 7:00 p.m.

  
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Melissa Johnson  
Acting Clerk

  
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Stanley E. Benke, Jr.  
Chairperson

October 8, 2013

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
October 8, 2013**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on October 8, 2013 at 7:00 p.m. at the Village Office, 509 S. Front Street.

**PRESENT:** Stanley E. Benke, Jr., Chairperson  
Garry Lee, Vice-Chairperson  
Tom Harrie, Trustee  
Ken Hitchler, Trustee  
Bill Rotert, Trustee (left at 7:53)

**ALSO PRESENT:** Melissa Johnson, Acting Clerk

**OPEN MEETING**

Chairperson Benke called the meeting to order at 7:00pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**PUBLIC COMMENTS**

No public comments were made.

**MOTIONS TO APPROVE**

Minutes from the September 10, 2013 Budget Hearing, September 10, 2013 Special Meeting, September 24, 2013 Regular Meeting and the Treasurer's reports were approved as presented.

**ACCOUNTS PAYABLE**

Motion by Lee, seconded by Rotert to pay the following bills: Barnes & Noble-library books 5.31, Bi-state-repairs 35.35, Black Hills-heat 102.61, Bluecross Blueshield-employee health insurance 3073.49, Cox-phone & internet 779.08, DC Post Gazette-publications 229.52, Eastern Library System-Library dues 17, Enterprise Locksmith-library repair 302.75, First State Bank-TIF tax distribution 53,409.78, Ford Motor-cruiser 629.72, George Thomas Realty-deposit refund 75, Great Plains-police uniforms 253.50, Hike-library IT support 170, Jorgensen-book and supply reimbursement 201.57, Menards-supplies 15.96, NMCA-office dues 25, NE Sweeping-street cleaning 1,527.79, Papillion Sanitation-trash pickup 118.79, Properties Unlimited-redevelopment tax distribution 5,765.23, Verizon-cell phone 92.58

**Total Accounts Payable: \$66,830.03**

**Total Payroll: \$27,164.23**

**REPORTS**

Reports were provided by department heads and Mike Goddard from PeopleService. Copies are on file at the Village Office.

October 8, 2013

Bednar notified the board that Blondo Street needs graded. He will call Monte Mueller to get this done. He will also get prices from Mueller to bring rock in to place on Blondo and present these at the next meeting.

Motion by Hitchler, seconded by Benke to let the Library Director purchase an Apollo program, 7 computers and an AE with donation money. Upon roll call vote, voting YES: Rotert, Lee, Benke, Harrie, Hitchler. Voting NO: none, motion carried.

**DISCUSSION/CONSIDERTION/ACTION**

Benke introduced and read Resolution 10-08-13-01, to approve the purchase of software for the Clerk's office in the amount of \$559.98. Motion by Rotert, seconded by Benke to approve. Upon roll call vote, voting YES: Benke, Harrie, Hitchler, Lee. Voting NO: none, motion carried.

Police Chief Donahue approached the board about increasing the Village contribution on the employee health insurance premiums. The Board directed Johnson to invite our representative from the insurance company to come to a meeting to answer questions the board may have.

Resolution 10-08-13-02, to approve purchase of supplies, was tabled until the November 12 meeting.

**CORRESPONDENCE**

The board reviewed an email from the insurance company regarding the Library AC repair and a letter from Olsson Associates.

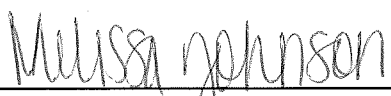
**CHAIRMAN'S TOPICS**

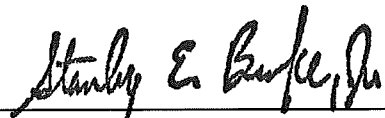
Benke asked Johnson to invite Bob Hall to the next meeting to discuss his plans on work being done near the levee.

**TRUSTEE'S TOPICS**

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:09pm. The next regular meeting is scheduled for October 22, 2013 at 7:00pm.

  
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Melissa Johnson, Acting Clerk

  
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Stanley E. Benke, Jr.  
Chairperson