

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
November 12, 2019**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on November 12, 2019, at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Garry Lee, Trustee
Ken Hitchler, Trustee
David Rochford, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws. The Pledge of Allegiance was recited.

MOTIONS TO APPROVE

Motion by Harlow, seconded by Rotert, to approve minutes from the November 8, 2019 Regular Meeting. Upon roll call vote, voting YES: Lee, Hitchler, Rotert, Harlow, Rochford. Voting NO: none, motion carried.

Motion by Rotert, seconded by Lee, to approve the October Treasurer Report. Upon roll call vote, voting YES: Hitchler, Rochford, Rotert, Harlow, Lee. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Harlow, seconded by Rochford, to approve accounts payable. Upon roll call vote, voting YES: Rotert, Rochford, Lee, Harlow, Hitchler. Voting NO: none, motion carried. The following bills were approved be paid: Andersen Plumbing-repairs 850, Barnes & Noble-books 1306.63, Cheryl Benke-cleaning 340, Bi-state-supplies 219.41, Black Hills-heat 89.88, Wes Chrisman-mileage 141.72, Core & Main-meters 4687.97, Cox-phone 1,405.57, Cunningham Associates-supplies 2,130.42, Custom Electric-repairs 461.38, Commercial Recreation Specialists-splash pad 41,040, Daily Record-publication 13.70, Danko-equipment 21,027.21, DC Gazette-publications 9.68, DC Register of Deeds-lien release 10, Econo Signs-signs 82.35, Embroidery Connection-uniforms 85, Gall's-uniforms 245.95, Great Plains Uniforms-uniforms 514.96, Jeremy Hike-it support 200, Infosafe Shredding-shredding 125, JD's Carwash-cruiser 83.50, Jelinek Hardware-supplies 91.55, JEO-engineering 3,641.25, JP Cooke-supplies 25, Shelby Janke-mileage 15.08, Kirby Auto-supplies 198.62, Marco-copier 94.06, Menards-supplies 194.16, MUD-cost of water 9,026.36, Micromarketing-books 364.69, Miller and Associate-engineering 2,833.20, Motorola-supplies 5,909.10, NHS-animal enforcement 458, NMPP-

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training 75, Nebraska Salt-salt 1834, Office Depot-supplies 311.74, Officenet-copier 261.41, OPPD-electricity 3,468.28, Orkin-repairs 395.55, Papillion Sanitation-trash 174.11, Peopleservice-contracted maintenance 24191, Rob's Oil- fuel 2417.15, Travelers-insurance 40, Ty's Outdoor-supplies 2147.62, United laboratories-supplies 150, Verizon-cell 157.13
Total Accounts Payable: \$133,544.39 **Total Payroll: \$40,669.59**

DEPARTMENT REPORTS

Department reports were presented.

After some discussion, Clerk Johnson was directed to send Two Rivers Pumping a letter that the Village no longer wishes to continue to allow outside use of the wastewater treatment facility.

Harlow introduced and read Resolution 11-12-19-01, to approve the appointment of Joel Dizona to the Fire Department. Motion by Rochford, seconded by Rotert to approve. Upon roll call vote, voting YES: Rochford, Hitchler, Rotert, Lee. Voting NO: none, Harlow abstained. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 11-12-19-02, to approve appointment of Mike Morton, Jr. to the Fire Department. Motion by Rotert, seconded by Rochford to approve. Upon roll call vote, voting YES: Rotert, Rochford, Lee, Hitchler. Voting NO: none, Harlow abstained. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 11-12-19-03, to approve the purchase of 4 cutting edges from Ty's Outdoor Power in the amount of \$1,996.34. Motion by Rotert, seconded by Harlow to approve. Upon roll call vote, voting YES: Hitchler, Lee, Rotert, Harlow, Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 11-12-19-04, to approve bid from Andersen Plumbing to complete work necessary for the installation of the splash pad in the amount of \$9,925. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Harlow, Rochford, Rotert, Lee, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 11-12-19-05, to approve bid from Walvoord Excavation to complete work necessary for the installation of the splash pad in the amount of \$2,600. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Lee, Hitchler, Rotert, Rochford. Voting NO: none, Harlow abstained. Motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Harlow, seconded by Rotert, to allow the Parks and Tree Board to spend up to \$1,500 on lights for the maintenance department to install on trees in the main park. Upon roll call vote, voting YES: Lee, Hitchler, Rochford, Harlow, Rotert. Voting NO: none, motion carried.

Harlow introduced and read Resolution 11-12-19-07, to approve purchase of service order module for utility billing software from NMPP in the amount of \$1,204. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Rotert, Rochford, Hitchler, Harlow, Lee. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

Jeff Jorgensen was present to go over the insurance renewal. Motion by Harlow, seconded by Rotert, to approve renewal of policy. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rochford, Rotert. Voting NO: none, motion carried.

Harlow introduced and read Resolution 11-12-19-08, to approve payment of Highway Allocation bonds issued July 29, 2014. Motion by Harlow, seconded by Rochford to approve. Upon roll call vote, voting YES: Rochford, Harlow, Rotert, Lee, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Ordinance 796, to issue Highway Allocation bonds in the amount of \$880,000 with an immediate effective date. Motion by Harlow, seconded by Rochford, to waive the three readings. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Harlow, Rochford. Voting NO: none, motion carried. Motion by Harlow, seconded by Hitchler, to approve Ord. 796. Upon roll call vote, voting YES: Hitchler, Harlow, Rochford, Rotert, Lee.

Motion by Harlow, seconded by Rochford, to approve Pay Application #3 from Yong Construction for the Blondo Street Project in the amount of \$200,209.50. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler, Rochford. Voting NO: none, motion carried.

Motion by Harlow, seconded Hitchler, to approve the Pave the Way invoice #3775 for the paving of Town Hall parking in the amount of \$29,585. Upon roll call vote, voting YES: Lee, Rochford, Hitchler, Harlow, Rotert. Voting NO: none, motion carried.

Motion by Hitchler, seconded Harlow, to approve the Pave the Way invoice #3776 for the paving of sidewalk, dumpster area and entrance in the amount of \$9,307.15 to be paid out of the water fund. Upon roll call vote, voting YES: Rotert, Harlow, Hitchler, Rochford, Lee. Voting NO: none, motion carried.

Motion by Hitchler, seconded Harlow, to approve the Pave the Way invoice #3777 for the paving on North side of parking lot in the amount of \$5,858.80 to be paid out of the water fund. Upon roll call vote, voting YES: Hitchler, Harlow, Rochford, Rotert, Lee. Voting NO: none, motion carried.

Harlow introduced and read Resolution 11-12-19-09, to approve signing of the municipal annual certification of program compliance from for the 1 and 6 year street plan. Motion by Hitchler, seconded by Rochford, to approve. Upon roll call vote, voting YES: Lee, Harlow, Rochford, Hitchler, Rotert. Voting NO: none, motion carried.

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Harlow recused himself from the meeting at 7:54pm.

HEARINGS

Vice-Chairperson Rotert opened the Variance Hearing at 7:56pm. The Board reviewed the Variance application submitted by Harvest Heights. The hearing was closed at 8:02pm.

Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Lee, Rotert, Rochford, Hitchler. Voting NO: none, motion carried.

DISCUSSION/CONSIDERTION/ACTION-con't

Rotert introduced and read Resolution 11-12-19-10, to approve amendment of redevelopment plan for Harvest Heights. Motion by Rotert, seconded by Lee, to approve. Upon roll call vote, voting YES: Rochford, Lee, Hitchler, Rotert. Voting NO: none, motion carried.

Rotert introduced and read Resolution 11-12-19-11, to approve amendment of redevelopment contract for Harvest Heights. Motion by Rochford, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Rotert, Hitchler, Rochford, Lee. Voting NO: none, motion carried.

Harlow returned to the meeting at 8:07pm.

CORRESPONDENCE

Motion by Rotert, seconded by Harlow, to approve donation of \$250 to DC West Post Prom from Keno funds. Upon roll call vote, voting YES: Harlow, Rotert, Rochford, Lee, Hitchler. Voting NO: none, motion carried.

Motion by Rotert, seconded by Harlow, to approve donation of \$250 to West O Chamber food basket program. Upon roll call vote, voting YES: Rotert, Rochford, Hitchler, Lee, Harlow. Voting NO: none, motion carried.

DISCUSSION/CONSIDERTION/ACTION-con't

Motion by Harlow, seconded by Hitchler, to enter executive session at 8:15pm until 9:00pm to discuss personnel. Upon roll call vote, voting YES: Rochford, Hitchler, Lee, Rotert, Harlow. Voting NO: none, motion carried. Harlow restated the reason for the executive session is to discuss personnel.

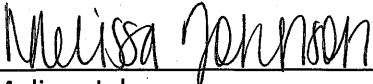
Executive session ended at 9:02pm

Motion by Rotert, seconded by Rochford, to reconsider and approve Resolution 11-12-19-06, to approve bid for decorative lighting of trees in park from Elkhorn Lawn care contingent on if the Village will ultimately own the lights, with a total supply, installation and removal cost of \$1,610. Upon roll call vote, voting YES: Rotert, Harlow, Rochford, Hitchler, Lee. Voting NO: none, motion carried.

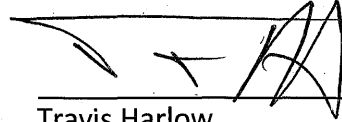
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ADJOURNMENT

There being no further business, the meeting was adjourned at 9:08pm. The next regular meeting is scheduled for December 11, 2018.



Melissa Johnson
Clerk/Treasurer



Travis Harlow
Chairperson