

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
November 17, 2015**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on November 17, 2015 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Ken Hitchler, Chairperson  
Garry Lee, Vice-Chairperson  
Bill Rotert, Trustee  
Travis Harlow, Trustee-arrived at 7:07 pm  
Jeremy Pojar, Trustee-arrived at 7:07 pm

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Johnson, Clerk

**OPEN MEETING**

Chairperson Hitchler called the meeting to order at 7:01 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Minutes from the October 27, 2015 Regular Meeting and October's Treasurer's Report were approved as presented.

**ACCOUNTS PAYABLE**

Motion by Lee, seconded by Rotert to pay the following bills. Upon roll call vote, voting YES: Hitchler, Rotert, Lee. Voting NO: none, motion carried. Alamar-pd uniforms 50.98, Benke, Cheryl-cleaning 300, Bilden Glass-fd bldg repair 270, Black Hills-heat 168.31, Bunger, Ken-attorney fees 1275, Consolidated Maintenance-pd training meals 69.75, Cox-phone 577.77, Danko-bunker gear 7795.71, Donahue, Tim-reimbursement 60.71, DC Gazette-publications 196.65, DC Treasurer-pd supplies 41.20, Ed Feld-bunker gear 1871, Electronic Engineering-fd equipment repair 1803.05, Fireguard-bunker gear 685, First State Bank-redev dist 2661.72, Galls-pd supplies 64.72, HD Supply-water meters 2128, Hike, Jeremy-Library IT 300, Jelinek Hardware-levee supplies 104.33, JEO-street project 2785, Johnson, Melissa-petty cash 192.38, Jorgensen, Julie-mileage 84.53, Lincoln National-FD life insurance 438.60, Marco-copier 97.85, Menards-supplies 365.89, Micromarketing-library books 294.95, Nebraska Humane Society-contracted animal enforcement 428, O'Reilly Auto-park/street supplies 51.16, Office Net-library copier 281.71, OPPD-electricity 4343.16, Pacha, Lane-mileage 161, Papillion Sanitation-trash 126.05, PeopleService-contracted maintenance 12038, Pinnacle Htg & Cooling-office repair 4188, Publication Printing-pd supplies 78.50, Rob's Oil-fuel 3671.19, Thiele Geotech-street project 387, Training Under Fire-fd training 1800, Ty's Outdoor Power-park repairs 99.62, United Electric Supply-police repairs 22.10, Univar-spraying supplies 2145, Verizon Wireless-cell 143.89, Weaver, Jennifer-utility deposit refund 40.87, Wimactel-payphone 129.30

**Total Accounts Payable: 54,817.65**

**Total Payroll: 42,074.07**

## **DEPARTMENT REPORTS**

Department reports were presented.

Hitchler introduced Resolution 11-17-15-01, to approve the purchase of a light bar for the police department. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Harlow, Pojar. Voting NO: none. Motion carried. A true, correct and complete copy is on file at the Village Office.

## **DISCUSSION/CONSIDERTION/ACTION**

Jake Vasa with JEO gave the Board an update on the progress of the street project punch list items. Motion by Rotert, seconded by Lee to approve payment of JEO invoice# 85703 in the amount of \$2,785 for the street project. Upon roll call vote, voting YES: Lee, Hitchler, Harlow, Pojar, Rotert. Voting NO: none, motion carried.

Kevin Kruse with JEO gave the board an update on the letter sent to the USACE for review of the plans for the Fire Department training building and the Donahue Drainageway Project. Motion by Rotert, seconded by Jeremy to approve payment of JEO invoice# 89546 in the amount of \$160 for the preparation of the USACE letter. Upon roll call vote, voting YES: Hitchler, Harlow, Pojar, Rotert, Lee. Voting NO: none, motion carried.

John Alden approached the Board about environmental safety concerns regarding the dust coming from Blondo Street. The board informed Alden that there have been plans to pave Blondo but funds have not been available.

Motion by Harlow, seconded by Lee to approve the Winter Firework Stand Application submitted by United Methodist Church. Upon roll call vote, voting YES: Harlow, Pojar, Rotert, Lee, Hitchler. Voting NO: none, motion carried.

The board reviewed the current snow emergency policy. Police chief Donahue will get prices on signs to notify residents when a snow emergency is in effect and that street parking is not permitted.

Hitchler introduced Resolution 11-17-15-03, to approve renewal of Nebraska Humane Society contract. Motion by Rotert, seconded by Pojar to approve. Upon roll call vote, voting YES: Pojar, Rotert, Lee, Hitchler, Harlow. Voting NO: none, Harlow abstained. Motion carried. A true, correct and complete copy is on file at the Village Office.

Hitchler introduced Resolution 11-17-15-04, to approve appointment of Mike Mikulicz to the Fire Department. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Pojar. Voting NO: none, Harlow abstained. Motion carried. A true, correct and complete copy is on file at the Village Office.

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**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:21 pm. The next regular meeting is scheduled for November 24, 2015 at 7:00pm.



Melissa Johnson  
Clerk/Treasurer



Ken Hitchler  
Chairperson