

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
November 22, 2011**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on November 22, 2011 at 7:00 p.m. at the Village Office, 509 S. Front Street.

PRESENT:

Stanley E. Benke, Jr., Chairman
Garry Lee, Vice-Chairman
Bill Rotert, Trustee
Tom Harrie, Trustee

ABSENT:

Jeff Barnes, Trustee

ALSO PRESENT:

Nancy Hert, Village Clerk
Ken Bunger, Attorney

OPEN MEETING

Chairman Benke called the meeting to order at 7:03 p.m. and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

PUBLIC COMMENTS

No public comments were heard.

MOTIONS TO APPROVE

Minutes from the November 8, 2011 Regular Meeting were approved as presented.

Motion by Rotert, second by Lee to pay Invoice #004416 from Nielsen Enterprises for \$1664.00 for road salt. All in favor, motion carried.

DISCUSSION/CONSIDERATION/ACTION

Inspro Insurance Renewal Package: Jeff Jorgensen, Account Executive for Village liability insurance was on hand to answer questions about the renewal package. Motion by Rotert, second by Benke to approve Renewal Policy #SBP803223, effective 11/26/2012 to 11/26/2012, presented by Jeff Jorgensen, INSPRO Insurance. Any changes or updates can be endorsed at a later date. All in favor, motion carried.

Offer to purchase old library: The Board reviewed an email from Martie Law making a formal offer to purchase the old library for her business. After some discussion Benke asked Attorney Bunger to put together a plan for future use and what the Village needs to get out of the building with recent improvements. The Board tabled Martie's offer until further research is done.

Fire Department: Motion by Rotert, second by Lee to approve adding Kevin Oldenkamp as a new member of Waterloo's Fire & Rescue. All in favor, the motion carried.

Motion by Rotert, second by Benke to purchase a budget approved 2012 SUV Emergency Command Vehicle from McMullen Ford, fully equipped for \$28,323.15. All in favor, motion carried.

Police Department: Motion by Benke, second by Rotert to approve hiring Matt Kowleski as a new part-time officer for the Waterloo Police Department. All in favor, the motion carried.

Maintenance: Trustee Lee discussed the need for hiring seasonal employees for snow removal. Some of the Trustees offered to provide temporary help during seasonal or emergency situations. According to State Statutes, trustees may perform and receive compensation for seasonal or emergency work. Hert will research further.

Levee Certification: Motion by Benke, second by Rotert to approve Change Order #14 for an increase of \$577.49. Roll call voting YES: Lee, Rotert, Benke and Harrie. Voting NO: None. The motion carried.

Motion by Benke, second by Harrie to table approval of Pay Application #14 and Final for \$101,779.29 from M.E. Collins Construction for Levee work through November 19, 2011 until the report from the Corps of Engineers is received. All in favor, motion carried.

Motion by Benke, second by Lee to table approval of the "Recommendation of Acceptance" for the Levee Project from M.E. Collins Construction until the CORPS Report is received and final payment is made. All in favor, motion carried.

Motion by Benke, second by Harrie to table approval of the M.E. Collins Financial Audit. All in favor, motion carried.

Level Payment Plan for Utilities: The Board reviewed documentation from other utilities as to how their level payment plans work. The Board agreed to review the Village policy prior to the end of the next fiscal year.

Todd Anderson's Property on Washington St.: Benke asked Hert to make sure Todd received a copy of the inspector's report telling him he needs to request an extension on his permit.

One-call Charges: An email from Great Plains One-Call Services states that they normally do not charge a property owner or contractor for a private locate-anything else is outside of the One Call Process. Benke said we still need to charge the West Shores SID for locates since this is beyond our contract with PeopleService. Hert will pull the information from PeopleService, on their costs for the next meeting.

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December Meetings: Hert reported that the first December Meeting would include the audit overview by Ed Schroeder and the 2012 Reorganization. The second December meeting needs to remain on the calendar in case we receive the Levee paperwork from the CORPS.

ORDINANCES/RESOLUTIONS

Resolution No. 11-22-11-01-Approve OPPD proposed streetlight proposal for 1st & S. Front St. Motion by Rotert, second by Benke to table approval of Resolution No. 11-22-11-01. All in favor, the motion carried.

Resolution No. 11-22-11-02-Resolution to approve U.P. Right of Way Agreement for construction of a pipeline for water line repairs was tabled until the Trustees have the opportunity to review the contract line by line.

ATTORNEY'S TOPICS

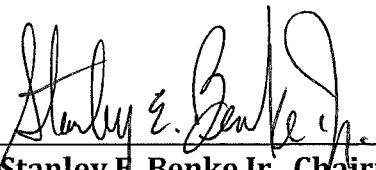
Bunger said "Homes at River Road" is waiting for a copy of the "Lot 80 Agreement". They will hire their own engineer and let the Village know what their plans are for fixing the retention pond.

CHAIRMAN'S TOPICS

Benke reported that he received a call from Attorney Gilloon stating that the Attorney for Mrs. Lamprecht is waiting for a check for \$32,427.18 for payment in full of the judgment in favor of the Lamprechts. Hert said the check is done, just needs Benke's signature before sending.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:10 p.m. The next Regular Meeting is scheduled for December 13, 2011.



Stanley E. Benke Jr., Chairperson



Nancy Hert, Village Clerk