

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
November 28, 2017**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on November 28, 2017 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Garry Lee, Trustee
Ken Hitchler, Trustee
Jeremy Pojar, Trustee

ALSO PRESENT: Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:01 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Pojar, seconded by Rotert, to approve minutes from the October 24, 2017 Regular Meeting with corrected AP listed. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler, Pojar. Voting NO: none, motion carried.

Motion by Pojar, seconded by Rotert, to approve minutes from the November 14, 2017 Regular Meeting. Upon roll call vote, voting YES: Harlow, Hitchler, Pojar, Lee, Rotert. Voting NO: none, motion carried.

HEARINGS

Serving as the Board of Adjustment, Harlow opened the public hearing for a Re-zoning application to change 1540 River Road Drive from Residential to Commercial at 7:02pm. Cindy Mackinster, applicant, presented her application to the Board stating that in her attempts to sell the property, a majority of the interested parties would like to use the property as commercial. Several members of the Board stated their opinion that they felt it may be better for the interested parties to apply for a conditional use permit. A neighboring property owner stated his objections to the property being rezoned and agreed that a special use permit would be better. The Planning Board recommended that the Board not approve the application.

The hearing was closed at 7:19pm. Harlow introduced and read Ordinance 781, to approve changing zoning for 1540 River Road Drive from residential to commercial. Motion by Harlow, seconded by Pojar to waive the three readings. Upon roll call vote, voting YES: Lee, Rotert, Hitchler, Harlow, Pojar. Voting NO: none, motion carried. Ordinance 781 failed for lack of a motion to approve.

November 28, 2017

Still serving as the Board of Adjustment, Harlow opened the public hearing for a Re-zoning application to change 306 N Front St from Residential to Commercial at 7:20pm. Scott Nigro, applicant, presented his application to the Board showing plans to build a large commercial building with multiple bays. Public input from neighboring property owners included concerns on proximity to alley, deterioration of the alley, safety concerns to the children living nearby, and concerns of a reduction of property values. Harlow stated that the any approvals would be for the zoning only, no building plans would be approved at the meeting. The Planning Board recommended that the Board approve the application.

The hearing was closed at 7:35pm. Harlow introduced and read Ordinance 782, to approve changing zoning of 306 N Front St from residential to commercial. Motion by Pojar, seconded by Hitchler, to waive the three readings. Upon roll call vote, voting YES: Rotert, Pojar, Hitchler, Lee. Voting NO: none, Harlow abstained. Motion carried. Motion by Lee, seconded by Pojar, to approve Ordinance 782. Upon roll call vote, voting YES: Pojar, Lee, Hitchler, Rotert. Voting NO: none, Harlow abstained. Motion carried. A true, correct, and complete copy is on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

Jeff Jorgensen with Inspro presented the 2018 insurance policy renewal.

Harlow introduced and read Resolution 11-28-17-01, to approve changes to the Employee Personnel Manual. Motion by Hitchler, seconded by Rotert, to approve. Upon roll call vote, voting YES: Lee, Harlow, Pojar, Rotert, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 11-28-17-02, to approve finance paperwork for the new police cruiser. Motion by Rotert, seconded by Pojar, to approve. Upon roll call vote, voting YES: Harlow, Hitchler, Lee, Rotert, Pojar. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

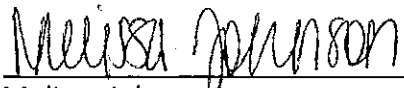
Harlow introduced and read Resolution 11-28-17-03, to approve contract with T. Hurt Construction for the new town hall building. Motion by Pojar, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Lee, Pojar, Rotert, Harlow, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Pojar, seconded by Rotert to enter executive session at 8:20pm to discuss employee wages. Upon roll call vote, voting YES: Lee, Rotert, Harlow, Hitchler, Pojar. Voting NO: none, motion carried. Harlow restated the purpose for executive session was to discuss employee wages. Executive session ended at 8:56.

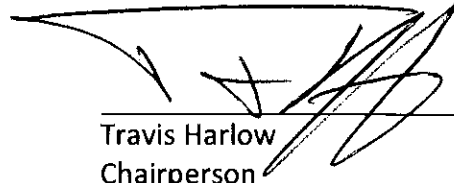
ADJOURNMENT

There being no further business, the meeting was adjourned at 9:10pm. A special meeting is scheduled for December 12, 2017 at 6:00pm. The next regular meeting is scheduled for December 12, 2017 at 7:00pm.

November 28, 2017



Melissa Johnson
Clerk/Treasurer



Travis Harlow
Chairperson