

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
December 10, 2019**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on December 10, 2019 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Ken Hitchler, Trustee
Garry Lee, Trustee

ABSENT: David Rochford, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Lee, seconded by Rotert, to approve the November 12, 2019 Regular Meeting minutes. Upon roll call vote, voting YES: Hitchler, Lee, Rotert, Harlow. Voting NO: none, Rochford was absent. Motion carried.

Motion by Rotert, seconded by Lee, to approve the November Treasurer Report. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rotert. Voting NO: none, Rochford was absent. Motion carried.

ACCOUNTS PAYABLE

Motion by Lee, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Harlow, Rotert, Hitchler, Lee. Voting NO: none, Rochford was absent. Motion carried. The following bills were approved be paid: Advanced Htg- repairs 518.99, Barnes & Noble- books 761.42, Cheryl Benke- cleaning 340, Bi-state-supplies 16.02, Black Hills- heat 685.52, Bobcat of Omaha- repairs 5811.79, Ken Bunger- attorney fees 1275.00, Core & Main- supplies 3314.09, Cox- phone 922.39, DC West- 2019 liquor license fees 1962.50, DC West Post Prom- donation 250.00, Daily Record- publications 15.50, Denali Homes- deposit refund 100, Tim Donahue- reimbursement 78.91, DC Gazette- publications 56.93, EMC- insurance 54632, Elkhorn Lawn Care- tree lighting 1832.07, Fine Line Striping-repairs 350, Galls- uniforms 67.99, Jeremy Hike-IT support 180, Inspro- insurance 1863, Shelby Janke- mileage 23.20, JD's Carwash- cruiser 42.50, JEO-engineering 1371.25, Julie Jorgensen- reimbursement 100.19, JP Cooke- supplies 29, Kirby Auto- supplies 265.94, Landmark Homes- deposit refund 100, Lyman Richey- sand 400.36, Marco- copier 90.44, Menards- supplies 519.33, MAPA-housing rehab grant 1596, MUD- cost of

water 8045.21, Micromarketing- books 82.48, Miller and Assoc- engineering fees 2760.55, NHS- animal control 457.50, NE Sweeping- street cleaning 2010.47, NMPP-software 4797, O'Reilly Auto Parts- supplies 67.96, Office Depot- supplies 4.99, OPPD- electricity- 3196.42, OWH- books 320.15, Orkin- bldg. maintenance 136.85, Out on a Limb- tree removal 2150, Papillion Sanitation- trash 174.11, Pave the Way- town hall repairs 44750.95, Peopleservice- contracted maintenance 12246, Rob's Oil- fuel 1603.81, Verizon- cell phones 157.09, West O Chamber-dues & donation 450, Yong Construction- Blondo St project 275633.82

Total Accounts Payable: \$438,657.69 Total Payroll: \$40,669.58 Total GL entries: \$61,224.85

REORGANIZATION

Motion by Rotert, seconded by Hitchler, to appoint Harlow as Chairperson. Upon roll call vote, voting YES: Lee, Rotert, Hitchler. Voting NO: none, Harlow abstained and Rochford was absent. Motion carried.

Motion by Harlow, seconded by Lee, to appoint Rotert as Vice-Chairperson. Upon roll call vote, voting YES: Hitchler, Rotert, Lee, Harlow. Voting NO: none, Rochford was absent. Motion carried.

Motion by Rotert, seconded by Hitchler, to approve Appointed Officials as listed below. Upon roll call vote, voting YES: Hitchler, Rotert, Harlow, Lee. Voting NO: none, Rochford was absent. Motion carried.

Village Attorney	Ken Bunger
Village C.P.A.	Ed Schroeder
Administrator/Clerk/Treasurer	Melissa Johnson
Maintenance Supervisor	Jamie Bednar
Zoning Administrator	Melissa Johnson
Chief of Police	Tim Donahue
Village Engineer	JEO Consulting
Street Superintendent	Julie Ogden
Civil Defense/Emergency Management	Fire Chief
Underwriter	Ameritas Investments
Insurance Agency	Inspro Insurance

Harlow assigned Trustee duties as follow:

Ken Hitchler	Office Buildings
Garry Lee	Water/Sewer Park Board
Bill Rotert	Police Fire Levee

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Travis Harlow

Maintenance
Streets/Parks
Levee

David Rochford

Planning Board
Library

HEARING

A conditional use hearing was opened at 7:08pm.

Applicant, Andrew Bowmaker, described his desire to operate a business that will consist of consolidation of scrap metal from businesses and individuals for sale at 2755 River Road Drive, Ste 105. Bowmaker assured the board that there would not be any dump trailers, there should be noise concerns and there would not be any overnight outdoor storage.

The hearing closed at 7:17pm

Motion by Rotert, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Lee, Rotert, Hitchler, Harlow. Voting NO: none, Rochford was absent. Motion carried.

DEPARTMENT REPORTS

Department reports were presented.

Harlow introduced and read Resolution 12-10-19-07, to approve appointment of Michael Anderson to the Fire Department. Motion by Rotert, seconded by Lee to approve. Upon roll call vote, voting YES: Hitchler, Rotert, Lee. Voting NO: none, Harlow abstained and Rochford was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 12-10-19-05, to approve repairs for Police truck by Sid Dillon at an approximate cost of \$7500. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Rotert, Harlow, Lee, Hitchler. Voting NO: none, Rochford was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 12-10-19-06, to approve repairs for the '96 Ford maintenance truck by Elkhorn Automotive at a cost of \$3,980. Motion by Harlow, seconded by Hitchler to approve. Upon roll call vote, voting YES: Rotert, Harlow, Lee, Hitchler. Voting NO: none, Rochford was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

Motion by Hitchler, seconded by Lee, to approve the Winter Firework stand application. Upon roll call vote, voting YES: Hitchler, Harlow, Rotert, Lee. Voting NO: none, Rochford was absent. Motion carried.

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Motion by Harlow, seconded by Rotert, to approve the Final Pay Application from Yong Construction for the Blondo Street Project in the amount of \$78,561. Upon roll call vote, voting YES: Harlow, Lee, Hitchler, Rotert. Voting NO: none, Rochford was absent. Motion carried.

Harlow introduced and read Resolution 12-10-19-01, to approve loan for new maintenance truck in the amount of \$50,000 with Foundation One Bank. Motion by Harlow, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler. Voting NO: none, Rochford was absent. Motion carried.

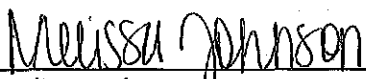
Harlow introduced and read Resolution 12-10-19-02, to approve agreement with JEO for engineering work from design through construction phase on the FEMA projects in the amount of \$42,650. Motion by Harlow, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Rotert, Harlow, Hitchler, Lee. Voting NO: none, Rochford was absent. Motion carried.

Harlow introduced and read Ordinance 797, to set employee wages. Motion by Hitchler, seconded by Rotert, to waive the three readings. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rotert. Voting NO: none, Rochford was absent. Motion carried. Motion by Harlow, seconded by Lee, to approve Ordinance 797. Upon roll call vote, voting YES: Rotert, Hitchler, Harlow, Lee. Voting NO: none, Rochford was absent. Motion carried.

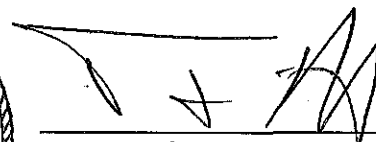
Harlow introduced and read Resolution 12-10-19-08, to approve year end certification of street superintendent. Motion by Harlow, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler. Voting NO: none, Rochford was absent. Motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:50pm. The next regular meeting is scheduled for January 14, 2020.


Melissa Johnson
Clerk/Treasurer




Travis Harlow
Chairperson