

December 11, 2012

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
December 11, 2012**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on December 11, 2012 at 7:00 p.m. at the Village Office, 509 S. Front Street.

PRESENT: Stanley E. Benke Jr., Chairperson
Garry Lee, Chairperson pro tempore
Tom Harrie, Trustee
Bill Rotert, Trustee
Ken Hitchler, Trustee

ABSENT: Jeff Barnes, Trustee

ALSO PRESENT: Nancy Hert, Village Clerk
Ken Bunger, Village Attorney

OPEN MEETING

Chairperson Benke called the meeting to order at 7:03 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

PUBLIC COMMENTS

There were no public comments.

MOTIONS TO APPROVE

Minutes from the November 27, 2012 Meeting and the Treasurer's Report were approved as presented.

ACCOUNTS PAYABLE

Motion by Lee, second by Rotert to pay the bills, including the bills presented at the meeting. (Listed below). All in favor, the following bills will be paid:

Alamar-Police uniforms 79.98, Barnes & Noble-Library books 386.14, Black Hills-Heat 644.86, BlueCross BlueShield-Health Insurance 2744.19, Bunger-Attorney fees 1275.00, Cox-Internet/Phones 674.83, Custom Electric-Fire Department 97.50, D.C. West School-License fees 1700.00, D.C. West Post Prom Donation 500.00, Danko-Fire Dept. equipment 4575.00, Douglas County Gazette-Publications 79.43, Elkhorn Hardware-Supplies 72.23, Fireguard-Fire Extinguisher Inspections 291.35, Ford Motor-Police SUV 629.72, FSH-Payphone 63.90, Galls-Police Uniforms 124.48, Hike-Library IT Support 160.00, JQ Office-Copier 76.35, JEO Consulting-Miscellaneous Engineering 4956.25, Johnson-Postage reimbursement 50.56, Jorgensen-Mileage 79.75, Lincoln National-Fire & Rescue insurance 137.70, Menards-Miscellaneous supplies 180.42, MUD-Cost of water 9758.67, Capital Facility fees 10,420.00, Michael Todd & Company-Snow plow blades 632.92, NDEQ-Water

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loan payment 13,274.61, Nebraska Sweeping-Street Cleaning 1527.79, NMPP Energy-Software licenses 4354.00, Office Depot-Supplies 292.32, Office Net-Library copier 478.00, OPPD-Electricity 4079.01, Papillion Sanitation-Trash Pick-up 114.75, Parkson Corp.-Repairs at Wastewater Treatment Facility 6441.48, PeopleService-Utility Contract 11,048.00, Pinnacle HTG. & Cooling-Fire & Rescue Bldg-228.00, Rob's Oil-Village Fuel 2119.09, Speedtech Lights-Police Truck 2203.45, Staples-Supplies 42.29, Ty's Outdoor Power-Snow Plow 33.50, Verizon-Cell Phones 92.75, Walvoord-Maintenance work on N. Front St. 150.00 and Widhelm Trucking-Sand 148.18.

Total Bills: \$ 87,190.30

Total Payroll: \$ 35,513.74

2013 REORGANIZATION

Chairperson Benke swore in newly elected Ken Hitchler and incumbents Garry Lee and Bill Rotert as Board Trustees.

Ken Hitchler then nominated Stan Benke for Chairperson of the Board, which nomination was seconded by Trustee Harrie. Upon roll call voting YES: Lee, Harrie, Rotert and Hitchler. Voting NO: None. Benke abstained. Motion carried.

Benke then nominated Garry Lee for Vice-chairperson; Rotert seconded the nomination and upon roll call voting YES: Hitchler, Harrie, Rotert and Benke. Voting NO: None. Lee abstained. Motion carried.

Chairperson Benke moved to approve the following appointments; second by Rotert. On roll call voting YES: Harrie, Lee, Hitchler, Rotert and Benke. Voting NO: None. Motion carried.

Appointments

Village Attorney	Ken Bunger
Village C.P.A.	Ed Schroeder
Administrator/Clerk/Treasurer	Nancy Hert
Maintenance Supervisor	Jamie Bednar
Zoning Administrator	Mark Ekberg
Building/Plumbing Inspector	Mark Ekberg
Mechanical Inspector	Mark Ekberg
Electrical Inspector	Sam Scarpello
Chief of Police	Tim Donahue
Village Engineer	JEO Consulting
Street Superintendent	Julie Ogden
Civil Defense/Emergency Management	Troy Peterson
Fiscal Agent	Ameritas Investments
Insurance Agency	Inspro Insurance

Chairperson Benke then assigned Trustee responsibilities as follows:

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Garry Lee	Water/Sewer/Levee
Bill Rotert	Maintenance Streets/Parks
Tom Harrie	Police/Fire
Ken Hitchler	Library/Planning Board
Stan Benke	Office/Levee

REPORTS

Utilities: Mike Goddard provided the PeopleService Report

Fire/Rescue: Chief Harlow reported on Fire & Rescue

Police: Chief Donahue provided the Police Report

Maintenance: Supervisor Bednar provided the Maintenance Report

Library: Director Jorgensen provided the Library Report

Planning Board: Trustee Rotert gave an update from the last meeting

Clerk's Report: Administrator Hert provided the Clerks' Report

CONSIDERATION AND ACTION

(The Board may take action to hear testimony in favor of or in opposition to, discuss/limit discussion and take action to approve/not approve or table any item presented under this title)

Streets Report/Julie Ogden: Julie reviewed the different facets of the Waterloo Road Program including the One & Six Year Road Plan, which is basically a planning tool that is submitted to the State; Lane Mile Reports and Highway Allocation Dollars. She handed out and reviewed a Street Repairs Priority Report presented in August and asked for any changes to the Board's priorities. Although the sales tax proposition passed and the increased revenue expected to begin in April, 2013, Benke suggested that we issue bonds and bid the entire 10 year project at the same time, with sales tax revenue assigned to it. Julie said this could be done, but it was probably too late to get the project bid for this fiscal period. She will revise the One & Six Year Plan which will be presented at the January meeting.

Benke asked Department Heads to provide their input to him by January 7, 2013 for the annual Gazette Progress Report.

Bank Stabilization Project: Motion by Benke, second by Lee to approve JEO Invoice #71074 for \$2298.63, for the Bank Stabilization Project with a 50% cost share with the NRD. On roll call voting YES: Rotert, Lee, Hitchler and Benke. Voting NO: None. Motion carried. Lee provided a brief update on the pre-construction meeting for the Bank Stabilization Project stating that the contractors probably won't get started until after the first of the year, but they should be able to complete the project in a couple of weeks.

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Fireworks' Sales: Benke introduced, read and moved for approval of **Resolution No. 12-11-12-01** setting the fees and number of Fireworks Sales' Permits for the 2013 season. Before the motion was seconded, Trustee Hitchler asked if the Board had ever come up with a definition for a "non-profit" stand. After some discussion, this topic was tabled until the Clerk can get information as to how Omaha handles their applications.

Depository Bank: Benke introduced, read and moved for approval of **Resolution No. 12-11-12-02**, a resolution naming Foundation First Bank as the depository for Village funds. Lee seconded the motion and on roll call voting YES: Rotert, Lee, Hitchler and Benke. Voting NO: None. Motion carried.

Municipal Clerk Institute & Academy: Motion by Benke, second by Rotert to approve Johnson's attendance at the Clerk Institute from March 17-22nd in Columbus at a cost of \$393 and Hert's attendance at the Clerk Academy from March 20-22 for \$223, plus expenses. On roll call voting YES: Hitchler, Harrie, Rotert, Lee and Benke. Voting NO: None. Motion carried.

West Shores SID Interlocal Agreement: Attorney Bunger provided a brief overview of a revised agreement to provide water services to West Shores property owners. The Board would like to invite PeopleService Representative Dwayne Grashorn to our next meeting before any further discussion on this.

CORRESPONDENCE

The following correspondence was reviewed:

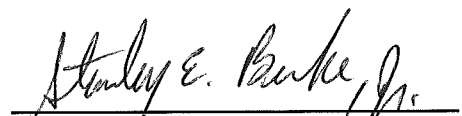
- Letter from Mesner Development Co. regarding a new housing project
- Letter from State confirming receipt of sales tax documents
- Holiday Newsletter from Monke Brothers

EXECUTIVE SESSION: Motion by Benke, second by Rotert to go into Executive Session at 9:00 pm to discuss a legal matter. On roll call voting YES: Harrie, Lee, Rotert, Hitchler and Benke. Voting NO: None. Motion carried. Benke repeated they were going into Executive Session to discuss legal matters.

Motion by Benke, second by Rotert to return to Regular Session at 9:13 pm. On roll call voting YES: Lee, Hitchler, Harrie, Rotert and Benke. Voting NO: None. Motion carried.

Meeting was adjourned at 9:25 p.m. The next Regular Meeting is scheduled for January 8, 2012 at 7:00 p.m.


Nancy Hert, Village Clerk


Stanley E. Benke, Jr., Chairperson