

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
December 12, 2017**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on December 12, 2017 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Ken Hitchler, Trustee
Garry Lee, Trustee

ABSENT: Jeremy Pojar, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:03 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Lee, seconded by Rotert, to approve the November 28, 2017 Regular Meeting minutes. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Hitchler. Voting NO: none, Pojar was absent. Motion carried.

Motion by Rotert, seconded by Hitchler, to approve the November Treasurer Report. Upon roll call vote, voting YES: Lee, Hitchler, Harlow, Rotert. Voting NO: none, Pojar was absent. Motion carried.

ACCOUNTS PAYABLE

Motion by Rotert, seconded by Lee, to approve accounts payable. Upon roll call vote, voting YES: Hitchler, Rotert, Harlow, Lee. Voting NO: none, motion carried. The following bills were approved be paid: ASD Stanley How Architects-town hall project 448, Barnes & Noble-books 541.15, Benke, Cheryl-cleaning 300, BiState-supplies 54.24, Black Hills-heat 357.38, Bunger, Ken-attorney fees 1275, Core & Main-water meters 3552.88, Cox-phone 782.45, DC Gazette-publications 205.56, DC West-liquor license fees 3400, DXP Enterprises-repair 1634.37, Foundation One Bank-brush truck 2298.84, Gall's-police uniforms 191.55, Hamel-supplies 101.28, Hike, Jeremy-IT support 200, Iowa Pump Works-repairs 1280, Joe Brokaw Estate-UB deposit refund 75, Lincoln National-life insurance 304.79, Marco-copier 97.52, Marksman-ammo 61.25, Menards-supplies 254.69, MUD-cost of water 6310, Micromarketing-books 588.40, NHS-animal enforcement 454.50, NE Sweeping-street cleaning 1858.79, NMPP-software 4765, OPPD-electricity 3606.60, OWH-publication 116.21, Orkin-fd building

maintenance 60.96, Papillion Sanitation-trash 144.70, PeopleService-maintenance 11901, Rob's Oil-fuel 1953.81, Sid Dillon-cruiser 10504.69, Verizon-cell 156.19, WDCCC-dues 200
Total Accounts Payable: \$60,036.80 **Total Payroll: \$34,785.25**

REORGANIZATION

Motion by Lee, seconded by Rotert, to appoint Travis as Chairperson. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Harlow. Voting NO: none, Pojar was absent. Motion carried.

Motion by Hitchler, seconded by Harlow, to appoint Rotert as Vice-Chairperson. Upon roll call vote, voting YES: Lee, Hitchler, Harlow, Rotert. Voting NO: none, Pojar was absent. Motion carried.

Motion by Harlow, seconded by Rotert, to approve Appointed Officials as listed below. Upon roll call vote, voting YES: Lee, Hitchler, Harlow, Rotert. Voting NO: none, Pojar was absent. Motion carried.

Village Attorney	Ken Bunger
Village C.P.A.	Ed Schroeder
Administrator/Clerk/Treasurer	Melissa Johnson
Maintenance Supervisor	Jamie Bednar
Zoning Administrator	Melissa Johnson
Chief of Police	Tim Donahue
Village Engineer	JEO Consulting
Street Superintendent	Julie Ogden
Civil Defense/Emergency Management	Fire Chief
Underwriter	Ameritas Investments
Insurance Agency	Inspro Insurance

Harlow assigned Trustee duties as follow:

Ken Hitchler	Office Buildings
Garry Lee	Water/Sewer Levee
Bill Rotert	Police Fire
Travis Harlow	Maintenance Streets/Parks
Jeremy Pojar	Planning Board Library

DEPARTMENT REPORTS

Department reports were presented.

Hitchler commended Bednar for going to a local company, Hamel Manufacturing, to have special sign brackets made instead of ordering them at a much higher price.

DISCUSSION/CONSIDERTION/ACTION

Motion by Hitchler, seconded by Harlow, to approve winter firework stand application for United Methodist Church. Upon roll call vote, voting YES: Hitchler, Harlow, Lee, Rotert. Voting NO: none, Pojar was absent. Motion carried.

Motion by Rotert, seconded by Hitchler, to approve payment of \$45,447.16 to T. Hurt Construction for the new town hall project. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Hitchler. Voting NO: none, Pojar was absent. Motion carried

Motion by Rotert, seconded by Hitchler, to approve payment of \$12,900 to Miller and Associates for the Blondo Street project. Upon roll call vote, voting YES: Hitchler, Harlow, Lee, Rotert. Voting NO: none, Pojar was absent. Motion carried

Harlow introduced and read Resolution 12-12-17-01, to approve placement of lien on 410 Jefferson in the amount of \$500 for unpaid nuisance clean up. Motion by Hitchler, seconded by Rotert to approve. Upon roll call vote, voting YES: Rotert, Hitchler, Harlow, Lee. Voting NO: none, Pojar was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 12-12-17-02, to approve loan for playground equipment in the amount of \$113,332.59. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Rotert, Hitchler, Harlow, Lee. Voting NO: none, Pojar was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 12-12-17-03, to set the number of firework stands and permit fees for 2018. Motion by Harlow, seconded by Hitchler to approve. Upon roll call vote, voting YES: Lee, Rotert, Harlow, Hitchler. Voting NO: none, Pojar was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Rotert, seconded by Hitchler, to donate \$250 to the WDCCC Holiday Basket program. Upon roll call vote, voting YES: Hitchler, Pojar, Rotert, Lee, Harlow. Voting NO: none, Pojar was absent. Motion carried.


Motion by Rotert, seconded by Lee, to enter executive session at 7:48pm to discuss employee wages. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler. Voting NO: none, Pojar was absent. Motion carried. Harlow restated that executive session was to discuss employee wages. Executive session ended at 8:28pm.

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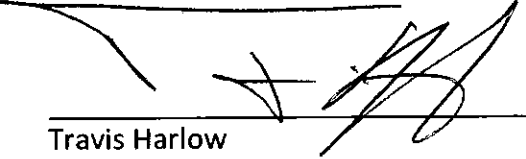
Harlow introduced and read Ordinance 783, to approve employee wages. Motion by Rotert, seconded by Lee to waive the three readings. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler. Voting NO: none, Pojar was absent. Motion carried. Motion by Hitchler, seconded by Rotert to approve Ord. 783. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rotert. Voting NO: none, Pojar was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:33pm. The next regular meeting is scheduled for January 9, 2018.



Melissa Johnson
Clerk/Treasurer



Travis Harlow
Chairperson