

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
December 9, 2014**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on December 9, 2014 at 7:00 p.m. at the Village Office, 509 S. Front Street.

PRESENT: Stanley E. Benke, Jr, Chairperson
Garry Lee, Vice-Chairperson
Ken Hitchler, Trustee
Bill Rotert, Trustee

ABSENT: Tom Harrie, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk
Jeremy Pojar, newly elected Trustee
Travis Harlow, newly elected Trustee

OPEN MEETING

Chairperson Benke called the meeting to order at 7:00pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

PUBLIC COMMENTS

Chairperson Benke wanted to express appreciation to all those that have served and are currently serving for our country.

MOTIONS TO APPROVE

Minutes from the November 25, 2014 Regular Meeting and November Treasurer's Report were approved as presented.

ACCOUNTS PAYABLE

Motion by Lee, seconded by Benke to pay the following bills: Barnes & Noble-library books 289.78, Better Business Equipment-copier 64, Bi-state Motor-supplies 293.78, BilDen Glass-office repair 123, Black Hills-heat 897.32, Bunger-attorney fees 1275, Castillo-deposit refund 39.14, Cox-phone 743.65, Curt Hofer-deposit refund 100, DC West-liquor license fees 1850, Donahue-supplies 17.98, DC Gazette-48.41, DC Treasurer-566.27, Eckerman-mileage 95.99, Fireguard-fd bldg 417.50, Follett-supplies 84.64, Gall's-police uniforms 326.40, Garage Door Services-police repair 110, HD Supply Waterworks-water meters 1424.42, Hemphill-utility bill refund 2.39, Hike-library IT support 160, Industrial Electric Motors-sewer repairs 1454.32, Jelinek Hardware-supplies 123.78, Johnson-mileage 211.29, petty cash 82.42, Jorgensen, Julie-mileage 38.64, Lyman Richey-sand 174.63, Market Klean-fd bldg maintenance 2250, Matthew Bender-police software 125.91, Menards-supplies 487.09, Micromarketing-library books 441.46, Millard Sprinkler-fd bldg maintenance 80, National Safety Council-membership dues 395, NDEQ-water loan 13053.11, Nebraska Humane Society-contracted services 428, Nielsen

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Enterprises-salt 2227, NMPP-software 4545, Office Depot-supplies 571.49, Orkin-fd bldg maintenance 58.30, Papillion Sanitation-trash pickup 121.13, Rob's Oil-fuel 2222.73, The Daily Record-publications 13.10, Thiele Geotech-street project 2156, Verizon-cell phones 91.95

Total Accounts Payable: 40,282.02

Total Payroll: 29,526.20

REORGANIZATION

Stanley E. Benke stepped down as Trustee and Chairperson of the Board with the following remarks: "We got a lot accomplished in the 12 years I have been on the Board of Trustees. The first year, at budget time, we had to raise the budget 15¢ per \$100 valuation. We, as a board, vowed to get to the tax rate as before. The next four years, we got the tax rate to what it was before at 49¢ per \$100 valuation. The next four years, we as a board, got the levee certified by the Corps of Engineers and FEMA. That was a trying four years. The last four years, we got the Village to stay a Village and not a second class city. We also got the streets overlaid. Remember, be fiscally responsible for the property tax. It has remained the same for the last 8 years. It has been a pleasure serving the citizens of Waterloo with all of you."

The meeting was adjourned at 7:09 and the new meeting opened at 7:10.

Vice-Chairperson Lee gave new board members Travis Harlow and Jeremy Pojar the oath of office.

Rotert nominated Lee for Chairperson. Lee declined and nominated Hitchler. Harlow seconded. Upon roll call vote, voting YES: Pojar, Harlow, Lee, Rotert. Voting NO: none, Hitchler abstained. Motion carried.

Rotert nominated Lee for Vice-Chairperson, Hitchler seconded. Upon roll call vote, voting YES: Harlow, Pojar, Hitchler, Lee, Rotert. Voting NO: none, motion carried.

Motion by Rotert, seconded by Lee to approve the following appointments. Upon roll call vote, voting YES: Rotert, Hitchler, Harlow, Pojar, Lee. Voting NO: none, motion carried.

Appointed Offices

Village Attorney	Ken Bunger
Village C.P.A.	Ed Schroeder
Administrator/Clerk/Treasurer	Melissa Johnson
Maintenance Supervisor	Jamie Bednar
Zoning Administrator	Mark Ekberg
Building/Plumbing	Mark Ekberg
Mechanical Inspector	Mark Ekberg
Electrical Inspector	Sam Scarpello
Chief of Police	Tim Donahue
Village Engineer	JEO Consulting
Street Superintendent	Julie Ogden
Civil Defense/Emergency Management	Fire Chief

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Underwriter
Insurance Agency

Ameritas Investments
Inspro Insurance

Chairperson Hitchler assigned the following Trustee responsibilities:

Ken Hitchler

Office

Garry Lee

Water/Sewer/Levee

Bill Rotert

Police/Fire

Travis Harlow

Maintenance/Streets/Parks

Jeremy Pojar

Planning/Zoning/Library

Motion by Rotert, seconded by Harlow to remove Stanley E. Benke, Jr. as a signer on the Village bank accounts and add Ken Hitchler. Upon roll call vote, voting YES: Hitchler, Lee, Rotert, Harlow, Pojar. Voting NO: none, motion carried.

HEARINGS

The Hearing was opened to public comments regarding the zoning change request. No comments were made.

Hitchler introduced Ordinance 750, to change zoning on the north part of lot 7 block 11 from Industrial to Commercial. Motion by Hitchler, seconded by Rotert to waive the three readings. Upon roll call vote, voting YES: Pojar, Lee, Hitchler, Harlow, Rotert. Voting NO: none, motion carried.

Motion by Hitchler, seconded by Rotert to approve Ordinance 750. Voting YES: Harlow, Rotert, Pojar, Lee, Hitchler. Voting NO: none, motion carried.

Hearing was closed.

REPORTS

Reports were provided by department heads. Copies are on file at the Village Office.

Motion by Hitchler, seconded by Rotert to allow Village Clerk and Deputy Clerk to attend the annual Clerk's Institute and Academy in March 2015. Upon roll call vote, voting YES: Hitchler, Harlow, Rotert, Lee, Pojar. Voting NO: none, motion carried.

DISCUSSION/CONSIDERTION/ACTION

John Trecek with Ameritas Investments presented the plan to reissue the flood control bonds. Lee discussed that the Village will need to issue additional bonds for the street project. Trecek asked for final numbers from JEO and he will complete the necessary paperwork.

Hitchler introduced and read Resolution 12-09-14-01, to reissue flood control bonds. Motion by Hitchler, seconded by Harlow to approve. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Pojar, Harlow. Voting NO: none. Motion carried. A true, correct and complete copy is on file at the Village Office.

Hitchler introduced Ordinance 749, to reissue flood control bonds, and moved to waive the three readings. Rotert seconded. Upon roll call vote, voting YES: Lee, Hitchler, Pojar, Harlow, Rotert. Voting NO: none, motion carried. Motion by Hitchler, seconded by Lee to approve

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Ordinance 749 Upon roll call vote, voting YES: Hitchler, Pojar, Harlow, Rotert, Lee. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Hitchler introduced and read Resolution 12-09-14-02, to place a lien on 23270 Kelsey Lane for unpaid utility bills. Motion by Rotert, seconded by Pojar to approve. Upon roll call vote, voting YES: Pojar, Harlow, Rotert, Lee, Hitchler. Voting NO: none. Motion carried. A true, correct and complete copy is on file at the Village Office.

Hitchler introduced and read Resolution 12-09-14-03, to place a lien on 23276 Kelsey Lane for unpaid utility bills. Motion by Rotert, seconded by Lee to approve. Upon roll call vote, voting YES: Harlow, Rotert, Lee, Hitchler, Pojar. Voting NO: none. Motion carried. A true, correct and complete copy is on file at the Village Office.

Hitchler introduced and read Resolution 12-09-14-04, to approve appointment of Betty Brengelman to the Planning Commission. Motion by Rotert, seconded by Pojar to approve. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Pojar, Harlow. Voting NO: none. Motion carried. A true, correct and complete copy is on file at the Village Office.

Hitchler introduced and read Resolution 12-09-14-05, to approve appointment of Corey Morford to the Planning Commission. Motion by Rotert, seconded by Pojar to approve. Upon roll call vote, voting YES: Lee, Hitchler, Lee, Harlow, Rotert. Voting NO: none. Motion carried. A true, correct and complete copy is on file at the Village Office.

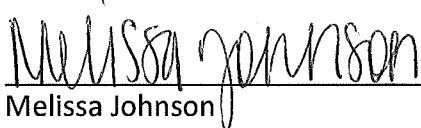
Hitchler introduced and read Resolution 12-09-14-06, to approve appointment of Tyler Davidson to the Fire Department. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Hitchler, Pojar, Rotert, Lee. Voting NO: none, Harlow abstained. Motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Hitchler, seconded by Rotert to approve JEO Invoice#80555 in the amount of \$4693.20 for the Donahue Drainageway Project with a 20% cost share with the NRD. Upon roll call vote, voting YES: Pojar, Harlow, Rotert, Lee, Hitchler. Voting NO: none, motion carried.

Motion by Rotert, seconded by Lee to donate \$250 to DC West Post Prom. Upon roll call vote, voting YES: Harlow, Rotert, Lee, Hitchler, Pojar. Voting NO: none, motion carried.

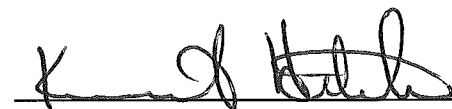
ADJOURNMENT

There being no further business, the meeting was adjourned at 8:16 pm. The next regular meeting is scheduled for December 23, 2014 at 7:00pm.



Melissa Johnson

Clerk/Treasurer



Ken Hitchler

Chairperson