

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
February 11, 2020**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on February 11, 2020, at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Garry Lee, Trustee
Ken Hitchler, Trustee
David Rochford, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:03 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws. The Pledge of Allegiance was recited.

MOTIONS TO APPROVE

Motion by Rochford, seconded by Hitchler, to approve minutes from the January 14, 2020 Special and January 14, 2020 Regular Meetings. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler, Rochford. Voting NO: none, motion carried.

Motion by Hitchler, seconded by Lee, to approve the January Treasurer Report. Upon roll call vote, voting YES: Harlow, Rochford, Rotert, Lee, Hitchler. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Rochford, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Hitchler, Lee, Rotert, Rochford, Harlow. Voting NO: none, motion carried. The following bills were approved be paid: Andersen Plumbing-flood damage repairs 3,150, Advanced Heating-repairs 89, Barco-supplies 281.32, Barnes & Noble-books 1,230.78, Cheryl Benke-cleaning 340, Bi-State-supplies 148.76, Biblionix-software 1,400, Black Hills-heat 1,457.85, Blue360 Media-supplies 150.28, Bobcat of Omaha-repairs 290.81, Ken Bunger-attorney fees 1,275, Cox-phone 1,525.01, DJ Gongol-supplies 70, Tim Donahue-reimbursement 87.83, DC Gazette-publication 128.34, Elkhorn Lawn Care-tree lighting 225, First State Bank-redevelopment tax dist 2,110.32, Gall's-uniforms 119.95, Iowa Pump-repairs 2,639, Jelinek Hardware-supplies 78.97, Jensen Tire-cruiser 540.88, JEO-engineering 6,906.25, Julie Jorgensen-reimbursement, petty cash 466.25, Lincoln National-insurance 337.26, Lyman-Richey-sand 429.50, Marco-copier 62.75, Menards-supplies 137.20, MUD-cost of water 7,036.73, Micromarketing-books 350.93, Miller & Associate-engineering 1,082, NHS-contracted animal control 457.50, Office Depot-supplies 142.59, Officenet-copier 374.04, Old Republic Surety-

insurance 100, OPPD-electricity 3,352.50, Orkin-maintenance 203.11, Papillion Sanitation-trash 174.11, Peopleservice-contracted maintenance 13,346, Properties Unlimited-redevelopment tax dist 14,618.30, R.S. Technologies-software 300, Rob's Oil-fuel 1,696.19, United Methodist Church-firework stand deposit refund 2,500, UNO-training 223, Verizon-phone 156.61
Total Accounts Payable: \$91,661.28 **Total Payroll: \$66,547.72**

HEARING

A hearing was opened at 7:06pm to review the final plat application from Thrive Space to subdivide the commercial property.

Ryan Gratopp, property owner, was in attendance to explain the project and answer questions.

The hearing ended at 7:15pm.

Motion by Rochford, seconded by Hitchler, to approve the final plat application as submitted. Upon roll call vote, voting YES: Rotert, Hitchler, Rochford, Lee. Voting NO: none, Harlow abstained. Motion carried.

DEPARTMENT REPORTS

Department reports were presented.

Harlow introduced and read Resolution 02-11-20-01, to approve the purchase of an extendable boom for the bobcat. Motion by Rotert, seconded by Hitchler to approve the bid with the price of \$1729.99. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rochford, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 02-11-20-05, to approve on-call employment of Charles Trufholz for the maintenance department. Motion by Harlow, seconded by Hitchler to approve. Upon roll call vote, voting YES: Rotert, Rochford, Harlow, Lee, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 02-11-20-02, to approve appointment of Kyle Rotert as an alternate on the Park Board. Motion by Harlow, seconded by Hitchler to approve. Upon roll call vote, voting YES: Lee, Harlow, Rochford, Hitchler. Voting NO: none, Rotert abstained. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 02-11-20-02, to approve appointment of Nikki Ewing on the Park Board. Motion by Harlow, seconded by Rochford to approve. Upon roll call vote, voting YES: Harlow, Hitchler, Lee, Rochford. Voting NO: none, Rotert abstained. Motion carried. A true, correct and complete copy is on file at the Village Office

DISCUSSION/CONSIDERTION/ACTION

Julie Ogden with JEO presented the plans and engineer estimates for the flood damage repairs that the Village is turning into FEMA.

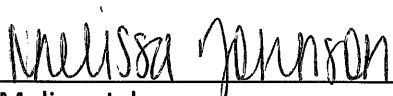
Motion by Harlow, seconded by Hitchler, to approve giving JEO permission to advertise for bids. Upon roll call vote, voting YES: Lee, Rotert, Harlow, Hitchler, Rochford. Voting NO: none, motion carried.

Harlow introduced and read Resolution 02-11-20-04, to approve NDEE Clean Water Loan for the lift station project. Motion by Rochford, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Rochford, Lee, Harlow, Hitchler, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

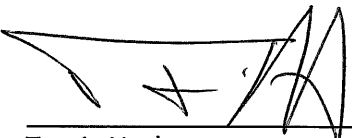
Harlow introduced and read Ordinance 800, to set police department wages. Motion by Rochford, seconded by Hitchler, to waive the three readings. Upon roll call vote, voting YES: Rotert, Harlow, Lee, Rochford, Hitchler. Voting NO: none, motion carried. Motion by Harlow, seconded by Hitchler, to approve Ord. 800. Upon roll call vote, voting YES: Hitchler, Rochford, Rotert, Lee, Harlow. A true, correct and complete copy is on file at the Village Office.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:24pm. The next regular meeting is scheduled for March 10, 2020.



Melissa Johnson
Clerk/Treasurer



Travis Harlow
Chairperson