

February 14, 2017

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
February 14, 2017**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on February 14, 2017 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Garry Lee, Trustee
Jeremy Pojar, Trustee

ABSENT: Bill Rotert, Vice-Chairperson
Ken Hitchler, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Pojar, seconded by Lee to approve minutes from the January 24, 2017 Regular Meeting. Upon roll call vote, voting YES: Harlow, Lee, Pojar. Voting NO: none, Rotert and Hitchler were absent. Motion carried.

Motion by Pojar, seconded by Lee to approve the January Treasurer's Report. Upon roll call vote, voting YES: Harlow, Lee, Pojar. Voting NO: none, Rotert and Hitchler were absent. Motion carried.

ACCOUNTS PAYABLE

Motion by Lee, seconded by Pojar to pay the following bills. Upon roll call vote, voting YES: Harlow, Lee, Pojar. Voting NO: none, Rotert and Hitchler were absent. Motion carried. Barnes & Noble-library books 499.93, Benke, Cheryl-cleaning 300, BiState-supplies 102.01, Black Hills-heat 1715.71, Bunger, Ken-attorney fees 1275, Cox-phone 849.46, Davis, Susan-library book 16, Demco-supplies 368.02, DC Gazette-publications 127.58, Elliott, Teresa-Utility deposit refund 75, First State Bank-Redevelopment tax dist 3276.94, Galls-police uniforms 222.96, Hike, Jeremy-Library IT 200, JEO-professional fees 236, JP Cooke-supplies 30.56, Lincoln National-FD Life Insurance 254.84, Lord Abbett-professional fees 250, Lyman Richey-supplies 334, Marco-copier 76.60, Menards-supplies 283.67, MUD-cost of water 6132.20, Michael Todd-supplies 49.05, Micromarketing-library books 116.98, Mutchie Lawn and Tree-maintenance 170, NHS-contracted animal enforcement 468.50, O'Reilly-supplies 14.32, Office Depot-supplies 91.34, Old Republic Surety-100, OPPD-electricity 4174.43, Orkin-maintenance 300.30, Papillion Sanitation-trash pickup 137.81, PeopleService-contracted maintenance 11702, RS Technologies-software 300, Rob's Oil-fuel 1726.95, Staples-supplies 398.72, Verizon-cell 15.83, Webco-supplies 64.95

Total Accounts Payable: 37,207.66

Total Payroll: 29,305.54

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DEPARTMENT REPORTS

Department reports were presented.

Harlow introduced and read Resolution 02-14-17-01, to approve purchase of police taser at a cost of \$599 plus shipping costs. Motion by Pojar, seconded by Lee, to approve. Upon roll call, voting YES: Harlow, Lee, Pojar. Voting NO: none, Rotert and Hitchler were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

HEARING

Harlow opened the public hearing at 7:19pm and requested public input on the One and Six Year Plan. No public comments were made. The public hearing was closed at 7:20pm.

Harlow introduced and read Resolution 02-14-17-02, to approve One & Six Year Plan. Motion by Pojar, seconded by Lee, to approve. Upon roll call, voting YES: Harlow, Lee, Pojar. Voting NO: none, Rotert and Hitchler were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

Aaron Luneke with Foundation One Bank was present to discuss the Letter of Credit used to secure Village funds at the bank. The Board agreed that a letter of credit securing 105% was sufficient.

Dan Kutilek, Douglas County Engineer, was presented to update the Board on the plans for the River Road Drive project.

Michael Bash with JEO was present to discuss the issues that arose with the inspection of the levee trench drains.

Harlow introduced and read Resolution 02-14-17-03, to approve the increase in the Nebraska Humane Society impoundment fees from \$13/day to \$16/day. Motion by Pojar, seconded by Lee, to approve. Upon roll call, voting YES: Lee, Harlow, Pojar. Voting NO: none, Rotert and Hitchler were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 02-14-17-04, to approve participation in the Housing Rehabilitation Program administered by MAPA. Motion by Pojar, seconded by Lee, to approve. Upon roll call, voting YES: Pojar, Lee, Harlow. Voting NO: none, Rotert and Hitchler were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 02-14-17-05, to change 457 Plan Trustees and Administrator. Johnson will confirm the requirements for Trustees and the Administrator before the next meeting.

Harlow introduced and read Resolution 02-14-17-06, to approve the bank loan for the brush truck. The resolution was tabled until the next meeting.

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CORRESPONDENCE

The Board reviewed another invitation from Douglas County to participate in their comprehensive plan update. Johnson was directed to forward the invitation on to the Planning Board.

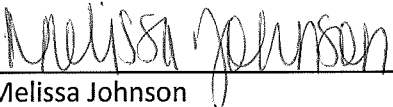
The Board reviewed a registration form for participation in Keep America Beautiful-Great American Cleanup. Johnson was directed to forward this to the Park and Tree Board.

TRUSTEE'S TOPICS

Motion by Harlow, seconded by Lee, to go into executive session at 8:23pm to discuss employee wages and the River Road sidewalk. Upon roll call vote, voting YES: Pojar, Lee, Harlow. Voting NO: none, Hitchler and Rotert were absent. Motion carried. Harlow restated that executive session was to discuss employee wages and the River Road sidewalk. Executive session ended at 9:41pm.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:42pm. The next regular meeting is scheduled for February 28, 2017 at 7:00pm.



Melissa Johnson
Clerk/Treasurer



Travis Harlow Bill Rotert
Vice-Chairperson