

February 8, 2011

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
FEBRUARY 8, 2011**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on February 8, 2011 at 7:00 p.m. at the Village Office, 509 S. Front St.

PRESENT: Stanley E. Benke, Jr., Chairman
Garry Lee, Vice-Chairman
Bill Rotert, Trustee
Jeff Barnes, Trustee
Tom Harrie, Trustee

ABSENT: Nancy Hert, Administrator

ALSO PRESENT: Melissa Johnson, Clerk's Assistant
Ken Bunger, Attorney

OPEN MEETING

Chairman Benke called the meeting to order at 7:02 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

PUBLIC COMMENTS

The meeting was opened for public comments, but there were none.

Agenda Item #1

Motion by Benke, second by Barnes to approve minutes from January 25, 2011 Regular Meeting as presented. All in favor, motion carried.

Agenda Item #2

Motion by Benke, second by Barnes to approve January Financials as presented. All in favor, motion carried.

Agenda Item #3

Motion by Benke, second by Barnes to pay the bills with the exception of the Lyman Richey bill. All in favor. Motion by Rotert, second by Harrie to pay the Lyman Richey bill. Benke abstained from vote, Rotert, Lee, Barnes and Harrie voted yes. The following bills will be paid:

Barnes & Noble-Library books 348.09, Bi-State- Supplies 196.15, Black Hills-Heat 2189.63, BlueCross/BlueShield-Health Insurance 1193.78, Bunger-Attorney fees 1275.00, City Wide-Fire Dept 130.00, Cox-Phones/Internet 494.51, Cummins Central Power-contract renewal 547.52, Daily Record-Publications- 12.20, Danko-Fire Dept Gear 51.00, Donahue-Police supplies 25.00, Douglas County Gazette-Publications 158.19, Eastern Library Systems-Dues

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34.00, Elkhorn Hardware-Supplies 439.49, Ford Motor-Police car payment 629.72, FSH-Payphone 63.90, Hotsy-Fire Dept 11.50, JQ Office-Repairs/Office copier 110.69, JEO Consulting- Levee 18,529.22, Lincoln Financial-Fire Dept Life Insurance 142.80, Lyman Richey-Sand 490.16, Menards-Supplies 128.13, MUD-Cost of Water 7,212.75, Midwest Right-of-Way-Easement Services 35.50, Miller/Monroe/Farrell-Insurance 6452.00, Nielsen Enterprises-Salt 1590.30, O'Reilly-Auto parts 18.99, Office Depot-Supplies 151.51, Office Net-Library Copier 92.77, OPPD-Electricity 1609.94, Orkin-Fire Dept 53.50, Papillion Sanitation-Trash 90.21, PeopleService-Utility Maintenance Contract 10,115.00, Schroeder-Correspondence 198.00, Thompson Publication- HR Forms 318.95, United Electric-Lights 289.79, USPS-Postage 175.00, Verizon-Cell phones 92.90 and Widhelm Trucking-Salt 325.52.

Total Bills: \$ 56,023.31

Total Payroll: \$ 26,561.33

Agenda Item #4

Jessica Janssen with the Fremont Community Foundation presented information on the option to create a Waterloo Community Foundation under the organization of the Fremont Community Foundation. This would be funded by private donors and would fund items such as scholarships, community betterment projects, etc.

Agenda Item #5

Ryan Costanzo presented "Waterloo Business Park Replat 5" for approval. Because the Planning Board did not meet to make a recommendation to the Board, the Village Board was not able to act on this topic. It will be placed on the agenda for the February 22 meeting.

Agenda Item #6

Street Superintendent Julie Ogden from JEO Consulting presented a description of what the Road Program is and State calculates the funds to be distributed. Benke suggested a tour of the streets in the spring to identify areas in need of repair.

Motion by Benke, second by Rotert to adjourn the Regular Meeting and open the Public Hearing on the One and Six Year Street Plan. All in favor, motion carried.

The hearing was then opened for public comments. No public comments were made.

Motion by Benke, second by Barnes to close the Public Hearing and reopen the Regular Meeting. All in favor, motion carried.

Motion by Benke, second by Barnes to approve passage of Resolution No. 2-08-11-1 to adopt the One and Six Year Street Plan. All in favor, motion carried.

REPORTS

Reports were provided by the following:

Police: Tim Donahue

Water/Sewer: Mike Goddard/PeopleService

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Maintenance: Jamie Bednar reported that the Village has not had to bring contractors in to help with snow removal so far this season. Bednar also presented fuel tracking options to the board for the Village owned fuel tanks.

Planning Board: Rotert reported that the Planning Board still has 2 vacancies. Johnson will post the openings on the next month's utility bills and put flyers up.

Library: Linda Oyster

Motion by Benke, second by Harrie to approve Linda and Julie to attend the Senator's Luncheon. All in favor, motion carried.

Clerk's Report: Melissa Johnson.

Benke informed Johnson that the Village Board has decided to have her attend the second meeting of the month and have Hert attend the first.

DISCUSSION/CONSIDERATION/ACTION ITEMS

Agenda #14

a.) Brian Claycomb with JEO Consulting presented the board with a change order from ME Collins for the Levee Recertification Project.

Motion by Benke, second by Barnes to approve Change Order No. 2 in the amount of \$15,332.19. Upon Roll Call Vote, Voting YES: Lee, Rotert, Benke, Barnes, Harrie. Voting NO: None. Motion carried.

b.) Claycomb also presented a pay application from ME Collins.

Motion by Benke, second by Barnes to approve Pay Application No. 3 from ME Collins in the amount of \$112,930.18, to include a 50% cost share with the NRD. Upon Roll Call Vote, Voting YES: Rotert, Benke, Barnes, Harrie, Lee. Voting NO: None. Motion carried.

c.) Claycomb reviewed the Construction Contingency Plan with the Board. He assured the board that the contractor has personnel responsible for monitoring the water level and equipment and material are on-hand for emergency filling if needed.

d.) Claycomb gave an update on the levee project. The contractor was able to remove most of the trees from the levee and began installing toe drains before the ground froze. They will be working on the gate well structures for the next couple of months and will begin bringing in fill in April. Benke made the suggestion to schedule a Levee Construction Walk Through Meeting. A Special Meeting will be held on Monday, February 14, 2011 at 11:00am for the Board and JEO to tour the levee.

Agenda Item #15

Motion by Benke, second by Harrie to table discussion on water/sewer rate increases until input from the Village CPA is received. All in favor, motion carried.

CORRESPONDENCE

The following correspondence was reviewed:

- Email update-Bert Adams-OPPD issues
- Minutes from Nebraska Cooperative Government Commission
- Invitation to Open House at Methodist Women's Hospital

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- Invitation from Kirkham Michael-Public Funding Workshop
- Invitation to attend Energy Conference-Nebraska City
- Update from FEMA Disaster Recovery Claims
- MAPA January "What's Happening"
- WDCCC-Upcoming events
- Email from League- Loss of State Aid
- Legislative Bulletins #3 and #4
- Letter from Gerry Bowen/NRD-Cost Share Programs
- Keep Nebraska Beautiful invitation


Executive Session

Motion by Benke, second by Rotert to go in to Executive Session at 10:48pm to discuss legal issues. Upon roll call vote, Voting YES: Lee, Rotert, Harrie, Benke, Barnes. Voting NO: None. Motion carried. Benke restated that they were going into Executive Session to discuss legal issues.


Motion by Benke, second by Lee to come out of Executive Session at 11:45pm.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:46 p.m. A Special Meeting is scheduled for February 14, 2011 at 11:00am. The next regular meeting is scheduled for February 22, 2011 at 7:00 p.m.



Stanley E. Benke Jr., Chairman



Melissa Johnson, Clerk's Assistant