

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
March 10, 2020**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on March 10, 2020, at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Garry Lee, Trustee
Ken Hitchler, Trustee
David Rochford, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws. The Pledge of Allegiance was recited.

MOTIONS TO APPROVE

Motion by Rochford, seconded by Lee, to approve minutes from the February 11, 2020 Regular Meetings. Upon roll call vote, voting YES: Rotert, Harlow, Rochford, Hitchler, Lee. Voting NO: none, motion carried.

Motion by Harlow, seconded by Rochford, to approve the February Treasurer Report. Upon roll call vote, voting YES: Harlow, Rotert, Lee, Hitchler, Rochford. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Rochford, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Hitchler, Lee, Rochford, Rotert, Harlow. Voting NO: none, motion carried. The following bills were approved be paid: Andersen Plumbing- repairs 1550, Barnes & Noble- books 940.33, Cheryl Benke- cleaning 340, Black Hills- heat 1065.13, Ken Bunger- attorney fees 1275, Cornhusker Land Title Company- professional fees 150, Cox- phone 635.23, Tim Donahue- reimbursement 613.52, DC Gazette- publications 157.74, EMC- insurance 5,189, Gall's Incorporated- uniforms 171.92, Great Plains Uniforms- uniforms 59.99, Jeremy Hike- IT support 135, Shelby Janke- mileage 14.95, Jd's Carwash- cruiser exp 59.50, JEO-FEMA projects 12195, Melissa Johnson- petty cash 72.35, Jones Automotive- cruiser exp 43.50, Julie Jorgensen- petty cash 109.76, JP Cooke- supplies 65.07, Lincoln National- insurance 252.30, Marco- copier 90.81, Menards- supplies 271.80, MUD- cost of water 6620, Micromarketing Associates- books 243.40, Miller & Associate-lift station 5180, MOCIC- dues 75, Mutchie Lawn & Tree- repairs 223.25, NHS- animal enforcement 457.50, Nebraska Library Commission-dues 500, Nirbuilt Airboats- flood damages 24177, NMPP Energy- software 1191, Office Depot- supplies 13.99, Officenet-

copier 140, OPPD- electricity 3328.87, Orkin- bldg. maintenance 203.11, Papillion Sanitation- trash 200.22, Peopleservice, Inc- contracted maintenance 12466, Publication Printing- supplies 834.78, Rob's Oil- fuel 1232.53, Chris Schendt- reimbursement 160.50, Univar- supplies 160.11, Verizon Wireless- cell phone 156.63

Total Accounts Payable: \$83,021.79 Total GL Entries: \$54,536.56 Total Payroll: \$66,547.72

DEPARTMENT REPORTS

Department reports were presented.

Harlow introduced and read Resolution 03-10-20-01, to approve extension of maintenance agreement with PeopleService. Motion by Harlow, seconded by Lee, to approve. Upon roll call vote, voting YES: Rochford, Harlow, Rotert, Lee, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 03-10-20-02, to approve employment of Nathan Murphy as an on-call maintenance employee. Motion by Harlow, seconded by Rochford, to approve. Upon roll call vote, voting YES: Lee, Rotert, Rochford, Hitchler, Harlow. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 03-10-20-03, to approve purchase of mower from Ty's Outdoor at a cost of \$6,559.69. Motion by Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Rochford, Hitchler, Rotert, Lee, Harlow. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 03-10-20-04, to approve purchase of rock for placement on top of levee not to exceed \$5000. Motion by Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Rotert, Harlow, Hitchler, Rochford, Lee. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 03-10-20-05, to approve installation of automatic door button for town hall. Motion by Harlow, seconded by Rochford, to approve the bid from AR Custom Solutions with a price of \$2,339.53. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rotert, Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

Julie Ogden with JEO presented the recommendation to approve the bid from Yong Construction for the flood damage repairs that the Village is turning into FEMA. Motion by Harlow, seconded by Hitchler, to award Yong Construction the base bid and authorize change orders for the alternate projects. Upon roll call vote, voting YES: Lee, Harlow, Rochford, Hitchler, Rotert. Voting NO: none, motion carried.

Harlow introduced and read Resolution 03-10-20-06, to approve increase to employee insurance contribution to \$550 per month. Motion by Harlow, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Harlow, Hitchler, Rochford, Rotert, Lee. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Ordinance 801, to approve increase to sewer rates. Motion by Rochford, seconded by Hitchler, to waive the three readings. Upon roll call vote, voting YES: Lee, Hitchler, Rochford, Harlow, Rotert. Voting NO: none, motion carried. Motion by Rochford, seconded by Hitchler, to approve Ord. 801 as required by the NDEEE loan. Upon roll call vote, voting YES: Rochford, Lee, Rotert, Harlow, Hitchler. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Ordinance 802, to approve changes to budget section of code book. Motion by Harlow, seconded by Rotert, to waive the three readings. Upon roll call vote, voting YES: Lee, Rochford, Harlow, Rotert, Hitchler. Voting NO: none, motion carried. Motion by Harlow, seconded by Rochford, to approve Ord. 802. Upon roll call vote, voting YES: Harlow, Rotert, Hitchler, Rochford, Lee. A true, correct and complete copy is on file at the Village Office.


Motion by Rochford, seconded by Hitchler, to approve firework stand application submitted by Ka-Boomers. Upon roll call vote, voting YES: Lee, Hitchler, Rochford, Rotert. Voting NO: none, Harlow abstained. Motion carried.

Motion by Harlow, seconded by Rochford, to enter executive session at 7:50pm for 38 minutes to discuss the condemnation of 410 Jefferson Street and to review the maintenance position applications. Upon roll call vote, voting YES: Lee, Rotert, Harlow, Hitchler, Rochford. Voting NO: none, motion carried. Harlow restated the reason for entering executive session was to discuss the condemnation of 410 Jefferson Street and to review the maintenance position applications. Executive session closed at 8:27pm.

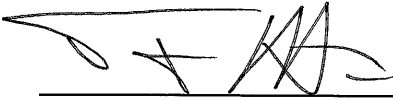
Harlow introduced and read Resolution 03-10-20-07, to approve employment of Mark Wilson as a full-time maintenance employee with a starting wage of \$19/hr. Motion by Hitchler, seconded by Rotert, to approve. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler, Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:29pm. The next regular meeting is scheduled for April 14, 2020.



Melissa Johnson
Clerk/Treasurer



Travis Harlow
Chairperson