

March 12, 2013

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
March 12, 2013**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on March 12, 2013 at 7:00 p.m. at the Village Office, 509 S. Front Street.

**PRESENT:** Stanley E. Benke Jr., Chairperson  
Garry Lee, Vice-Chairperson  
Tom Harrie, Trustee  
Bill Rotert, Trustee  
Ken Hitchler, Trustee

**ALSO PRESENT:** Nancy Hert, Village Clerk

**OPEN MEETING**

Chairperson Benke called the meeting to order at 7:03 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**PUBLIC COMMENTS-None**

**MOTIONS TO APPROVE**

Minutes from the March 5, 2013 Special Meeting and the Treasurer's Report were approved as presented.

**ACCOUNTS PAYABLE**

Motion by Benke, second by Harrie to pay the following bills; all in favor, motion carried.  
Barnes & Noble-Books 494.30, Bi-State Motor-Parts 8.70, Black Hills-Heat 1500.91, BlueCross BlueShield-Employee Insurance 2744.19, Bunger-Attorney fees 1275.00, Cox Business-Internet/Phones 670.94, Douglas County Gazette-Publications 61.76, Elkhorn Hardware-Supplies 21.56, EPolice Supply-Badges 138.80, Follett Software-Library 769.00, Foundation First Bank-Safe Deposit Box 20.00, Ford Motor-Police SUV 629.72, Harrie-Mileage Reimb.-League Conference 134.17, Hike-Library IT Support 160.00, JQ Office-Office copier 165.17, Kirby Auto-Shop 69.76, Lichty-Police Equip. 50.00, Lincoln National -Fire & Rescue Insurance 275.40, Market Klean-Fire Bldg. Cleaning 476.00, Menards-Supplies 123.89, Micromarketing-Library books 115.95, Nebraska Library Commission-Training 10.00, O'Reilly Auto-Parts 16.97, Omaha Tractor-Repairs & Maintenance 734.55, OPPD-Electricity 4248.81, Omaha Tractor-Bobcat 734.55, Orkin-Fire & Rescue Bldg. 113.42, Papillion Sanitation-Trash pick-up 114.75, PeopleService-Utility Contract 10,752.00, Publication Printing-Envelopes 112.00 Quartermaster-Police uniforms 154.99, Rob's Oil-Fuel 3026.97, Speedtech Lights-Police SUV 184.40, Stalker Radio-Police 119.00, Staples-Supplies 10.96 and Verizon-Cell phones 91.75.

**Total Bills: \$ 29,691.39**

**Total Payroll: \$ 24,503.88**

**REPORTS**

**Utilities:** Mike Goddard provided the PeopleService Report. Lee told Hert to have Attorney Bunger draft an interlocal document for board approval that includes the four items discussed in the special meeting, prior to presentation to the West Shores SID.

**Fire/Rescue:** Harrie provided update. Fire & Rescue purchased a new airboat with Federal Grant money to be used for water rescues. Their annual pancake breakfast is April 14<sup>th</sup> and their banquet will be held sometime in May or June.

**Police:** Report provided. Police Chief Donahue responded to Rotert that he had contacted the state about adding warning signs on the US-275 Waterloo Viaduct, but hadn't heard back yet. Donahue said there is a training seminar the first part of April that he would like to attend as well as officer Pacha. He said it's in the budget. Trustee Harrie made a motion, which motion was seconded by Benke to approve Donahue's and Pacha's attendance at the training seminar in April. All in favor, motion carried.

**Maintenance:** Report provided. Harrie thanked Jamie & his crew for doing a good job on snow removal. The Board reviewed the documentation related to the upcoming levee inspection.

**Library:** Library Director Jorgensen reported that they are focusing on getting a more active "Friends of the Library" Group.

**Planning Board:** Nothing to report.

**Clerk's Report:** Report provided.

**FIREWORKS' PERMITS**

Motion by Harrie, second by Hitchler to approve the "Non-Profit" Fireworks' Permit Application from Dale Polak representing United Methodist Church. All voted in favor, motion carried.

Motion by Harrie, second by Hitchler to approve the "For-Profit" Fireworks' Permit Applications from the following:

- Rich Ludvik for Ka-Boomers
- Kirk Meyers for Kracklin Kirks
- Vince Bellino for Bellino Fireworks

All voted in favor, the motion carried.

**MISFELDT TRUST REQUEST**

Motion by Hitchler, second by Benke to approve the request from the Misfeldt Trust. All in favor, motion carried.

**JEO INVOICE FOR BANK STABILIZATION**

Motion by Benke, second by Rotert to approve JEO Invoice #72060 for \$3800.75 for the Bank Stabilization Project with a 50% cost-share with the NRD. All in favor, motion carried.

**BID FOR CLEANING SERVICES**

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Motion by Hitchler, second by Lee to table a bid from Cheryl Benke for cleaning services for the Village Office at a cost of \$60 bi-weekly, including all supplies. All in favor, motion carried. The Board discussed the feasibility of hiring Cheryl to clean the library and the police department and agreed that they will ask Cheryl to submit bids for these two offices and present all three at the next meeting.

**MUTCHIE BID FOR TREE TREATMENTS**

The Board reviewed a proposal from Brian Mutchie to provide treatment for trees at 7<sup>th</sup> Madison & 7<sup>th</sup> Jefferson at a one-time cost of \$325. They did not see the necessity to treat trees that were already trimmed down because the tops were dead. Motion by Hitchler, second by Harrie not to accept the bid for tree treatments from Brian Mutchie. All voted in favor, motion carried.

**ZONING ORDINANCE**

Motion by Benke, second by Harrie to introduce and waive the three readings of Ordinance No. 728, AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE VILLAGE OF WATERLOO; TO AMEND SECTION 512 "SIGN REGULATIONS"; TO ADD A NEW SECTION 902 "CIVIC, COMMERCIAL AND OFFICE DESIGN GUIDELINES"; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE THE EFFECTIVE DATE HEREOF. All voted in favor, the motion carried.

Motion by Benke, second by Lee to approve Ordinance No. 728. All voted in favor, motion carried. A true, correct and complete copy of Ordinance No. 728 is on file at the Village Office.

Correspondence was reviewed.

Meeting was adjourned at 8:25 p.m. The next Regular Meeting is scheduled for March 26, 2013 at 7:00 p.m.

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Stanley E. Benke, Jr., Chairperson

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Nancy Hert, Village Clerk