

April 12, 2011

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
April 12, 2011**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on April 12, 2011 at 7:00 p.m. at the Village Office, 509 S. Front Street. Roll call was taken.

PRESENT: Stanley E. Benke, Jr., Chairman
Garry Lee, Trustee-Vice-Chairman
Bill Rotert, Trustee
Tom Harrie, Trustee

ABSENT: Jeff Barnes, Trustee

ALSO PRESENT: Nancy Hert, Village Administrator
Ken Bunger, Attorney

OPEN MEETING

Chairman Benke called the meeting to order at 7:03pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws. Chairman Benke announced that an item of an emergency nature (NDOR Contract) was added to the agenda less than 24 hours before the meeting.

PUBLIC COMMENTS

The meeting was opened for public comments, but there were none.

MOTIONS TO APPROVE

Minutes from the March 22, 2011 Regular Meeting and the March Financials were accepted as presented. Benke reminded trustees and department heads that we are six months into the budget and they need to watch their Income/Expense reports closely to ensure they stay within the budget.

Accounts Payable: Motion by Benke, second by Rotert to pay the bills including the bills presented at the meeting. (Listed below) All in favor, the following bills will be paid:

Atkinson Floral-Funeral flowers (Pacha) 53.25, Barnes & Noble-Books 386.38, Bi-State Motor-Shop supplies 221.72, Black Hills-Heat 960.33, BlueCross BlueShield-Insurance 1193.78, Boothe-Water deposit 75.00, Bunger-Attorney fees 1275.00, Cox Business Services-Phones & Internet 580.77, Crouch Recreational-Replacement swings for parks 248.00, Donahue-Police supplies 36.90, Douglas County Gazette-Publications 219.49, Electronic Engineering-Fire Dept. antenna 623.60, Fireguard-Fire supplies 49.50, First State Bank-Homes at RR Redevelopment taxes 4725.66, Ford Motor-Police car payment 629.72, Fricke & Associates-Bond 100.00, FSH Communications-Payphone 63.90, Galls-

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Police back-up batteries 214.16, Hert-Mileage 17.85, Holiday Inn-Hotel Clerk's Academy 149.90, Hotsy supplies-Fire Department 173.94, JQ Office-Office Copier 54.89, JP Cooke-Memorial Plaque 50.00, Kirby Auto-Mowers 30.00, Lincoln National Life Insurance-Fire Department Members 142.80, Menards-Shop 200.49, MUD-Cost of Water 7114.10, NMPP-Membership Dues 560.00, Nebraska Storage-Fencing 363.00, Nebraska Sweeping Service-Street Cleaning 1401.38, O'Reilly Auto Parts-Shop 7.97, Office Depot-Supplies 293.11, OPPD-Electricity 4155.01, Orkin-Fire Department 53.50, Oyster-Petty Cash 97.92, Papillion Sanitation-Trash pick-up 89.56, PeopleService-Utility Maintenance Services 10,115.00, Properties Unlimited-Redevelopment taxes 560.50, Quartermaster-Police Uniforms 89.96, Rob's Oil-Gas-Village vehicles 1129.82, Schroeder-C.P.A. Services 289.00, US Asphalt-Streets 538.11,-Streets, Postmaster-Postage for utility bills 190.00 and Verizon-Police/Maintenance cell phones 92.55.

Total Bills: \$ 41,839.59

Total Payroll: \$ 22,611.01

REPORTS

Fire & Rescue: Nothing to report

Police: Activity report provided. Motion by Benke, second by Harrie to accept the resignation of part-time Police Officer Rob Gray. All in favor, the motion carried. Motion by Benke, second by Rotert to approve hiring Jason Owens as a replacement for Gray. All in favor, the motion carried.

Water/Sewer: Mike Goddard from PeopleService provided the monthly report on water/sewer. The Board asked Mike to continue to track the number of locates and other services provided to West Shores utility customers.

Public Works: Jamie Bednar provided the monthly report. Board Members briefly reviewed a 2011 Street Review Report provided by the Village Street Superintendent.

Planning Board: The Board decided to place an ad in the Gazette to attract more Planning Board Members.

Library: Trustee Harrie reviewed the written report presented by the Library Director. Harrie reported that 3M Employee Bill Curtis has repaired the Library mailbox that was hit by a car and left in pieces. He said it was a great deal of work and wondered if the office could draft a thank you letter in addition to one from the Library.

The Library is asking for approval to purchase a plaque to recognize Ed and Donna Robinson for donating the library and continuing to support it. Motion by Harrie, second by Benke to order a plaque from J.P. Cooke Company for \$1100.00, which is below cost. All in favor, the motion carried. KENO funds will pay for the plaque.

Clerk's Report: Hert provided the clerk's report. Motion by Benke, second by Harrie to approve Hert's attendance at the annual Municipal Accounting and Finance Conference in Kearney June 15-17. All in favor, the motion carried.

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DISCUSSION/CONSIDERTION/ACTION

Ryan Costanzo Plat: Motion by Benke, second by Rotert to accept the final plat presented by Waterloo Business Owner Ryan Costanzo for his property at 2101 River Road Drive. All in favor, the motion carried.

Levee Project: Motion by Benke, second by Rotert to approve payment of JEO Invoice #64077 for \$56,142.30 for levee construction services with a 50% cost share with the NRD. All in favor, the motion carried.

Motion by Benke, second by Lee to approve Pay Application No. 5 for \$189,680.52 from M.E. Collins for levee construction through April 4, 2011, with a 50% cost share with the NRD. All in favor, the motion carried.

Benke gave Hert documentation regarding a Hazard Mitigation Grant Program and asked her to have Melissa start working on it immediately. This is an opportunity to purchase the "Code Red" System that was looked at last year.

Levee Permits: Mark Augustine presented a letter from JEO Vice-President Lalit Jha related to permitting for the levee projects, explaining that getting these agreements finalized is vital to the project, and additional delays could result in time extensions and additional costs. Benke agreed that all parties have worked diligently to get these permits done, and they are finally ready for review and approval.

After some discussion, Rotert made a motion, which motion was seconded by Benke to approve the "Levee Facility Agreement" between Union Pacific Railroad Company and the Village of Waterloo. All in favor, the motion carried.

Motion by Benke, second by Rotert to approve the Agreement between the Village of Waterloo and the Nebraska Department of Roads to proceed with the construction of the levee south of Highway 64, within the boundaries as defined by Village engineers. All in favor, the motion carried.

Easements: Motion by Lee, second by Benke to approve the final easements for the Levee Project. All voted in favor, the motion carried.

Old Library: Gene Ludwick was unable to attend this meeting, but did call the clerk's office to report that his grant to support the Veteran's group did not get approved. After some discussion the Board decided in would be in the best interests of the Village and the Veterans' group to terminate the current lease agreement as the Veterans are unable to pay the utilities on the old library. Trustee Lee suggested we let them use the Community Center Room for meetings whenever it is available, at no cost.

Chairman Benke asked the Trustees if any of them had any interest in starting a Waterloo Historical Society to preserve the history of Waterloo. He suggested that perhaps the old

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DISCUSSION/CONSIDERTION/ACTION

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Levee Project: Motion by Benke, second by Rotert to approve payment of JEO Invoice #64077 for \$56,142.30 for levee construction services with a 50% cost share with the NRD. All in favor, the motion carried.

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library could be fixed up and used to house Waterloo's history. They decided to tour the old library on April 19th to see what repairs would be needed to get started.

Motion by Harrie, second by Benke to authorize Attorney Bunger to write a letter to Gene Ludwick, stating that the Village is terminating the lease agreement between the Village and the Veterans of Foreign Wars Post 7915 dated June 23, 2009 and offering his group the use of the Community Center. All in favor, the motion carried.

CORRESPONDENCE

The following correspondence was reviewed:

- Letter from FEMA-Disaster Recovery/Canoe Landing
- Letter from Election Commissioner-Redistricting
- Letter from Boy Scouts-June Clean-up
- U.S. Census Bureau "Count Resolution (CQR) Program"
- Chamber Scholarship Golf Outing
- MAPA "What's Happening"
- Legislative Bulletins #11, #12 & #13

ATTORNEY TOPICS

Motion by Benke, second by Lee to approve Invoice No. Wat-12 for \$1947.50 for Legal Services to date on the Levee Project. All in favor, the motion carried.

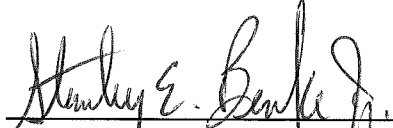
CHAIRMAN'S TOPICS

Benke reported that on May 16, 2011 at 1:00 pm, Senator Beau McCoy, John Winkler and Marlin Petermann from the Papio-Missouri River NRD and possibly Congressman Lee Terry will be in Waterloo to tour the levee. Benke invited Board Members to attend.

Benke said we need to put "Internal Controls" on the agenda for the next meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:05 p.m. The next regular meeting is scheduled for April 26, 2011 at 7:00 p.m.



Stanley E. Benke Jr., Chairman



Nancy Hert, Village Clerk