

May 14, 2019

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
May 14, 2019**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on May 14, 2019 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Ken Hitchler, Trustee (arrived at 7:32p)  
Garry Lee, Trustee

**ABSENT:** David Rochford, Trustee

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Johnson, Clerk

**OPEN MEETING**

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Lee, seconded by Rotert, to approve the April 9, 2019 Regular Meeting minutes. Upon roll call vote, voting YES: Rotert, Harlow, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried.

Motion by Lee, seconded by Rotert, to approve the April 22, 2019 Special Meeting minutes. Upon roll call vote, voting YES: Lee, Harlow, Rotert. Voting NO: none, Hitchler and Rochford were absent. Motion carried.

Motion by Rotert, seconded by Lee, to approve the April Treasurer Report. Upon roll call vote, voting YES: Harlow, Rotert, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried.

**ACCOUNTS PAYABLE**

Motion by Lee, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Harlow, Lee, Rotert. Voting NO: none, Hitchler and Rochford were absent. Motion carried. The following bills were approved be paid: Andersen Plumbing-repairs 1602.62, Asphalt & Concrete Materials-cold patch 354.66, Benke, Cheryl-cleaning 625, BiState-supplies 129.58, Black Hills-heat 505.75, Bunger, Ken-attorney fees 1275, Chrisman, Wes-supplies 54.16, Containers to go-dumpster 185, Cox-phone 905.94, Danko-supplies 56.79, Donahue, Tim-supplies 305.95, DC Gazette-publication 333.38, Farmer Browns-FD banquet 1450.50, First

State Bank-redevelopment distribution 115769.67, Galls-uniforms 117.98, Garage Door Services-repairs 77.98, Great Plains Uniforms-uniforms 387, Heritage Nursery-tree 245, Hike, Jeremy-IT support 70, JEO-engineering 13106.25, Lincoln National-life insurance 310.10, Marco-copier 8177.45, Menards-supplies 261.41, MUD-cost of water 6449, Micromarketing-books 261.41, NE Mosquito and Vector Assoc-training 95, NE Salt and Grain-salt 1584.38, NE Sweeping-street sweeping 1933.14, Notary Assoc-dues 150, Office Depot-supplies 352.23, Office Net-library copier 289.48, OPPD-electricity 4004.46, O'Reilly-supplies 17.26, Orkin-bldg maintenance 121.57, Papillion Sanitation-trash 197.30, PeopleService-contracted maintenance 12246, Properties Unlimited-redevelopment tax distribution 7419.87, Publication Printing-supplies 223.10, Rob's Oil-fuel 2385.88, Smith, Adam-mileage 107.88, The Daily Record-publication 13.70, Ty's Outdoor-mower 6171.41, UF-Fill-it-clean up day 2048, Verizon-cell phones 156.09, Waterloo Fire and Rescue-reimbursement 18733.70  
**Total Accounts Payable: \$211,286.47** **Total Payroll: \$42,450.25**

### DEPARTMENT REPORTS

Department reports were presented.

Police Chief Donahue presented meritorious service awards to Sargent Tom Lamb, Officers Lane Pacha, Wes Chrisman, Douglas County Sheriff's Office and DCSO Capitan Wayne Hudson and Sargent Tim Owens for work done during the 2019 Flood. The Village Board presented one to Chief Donahue.

Harlow introduced and read Resolution 05-14-19-08, to approve bid from BDB Walls to repair WWTF wall at a cost of \$8,632.25. Motion by Harlow, seconded by Lee to approve. Upon roll call vote, voting YES: Rotert, Harlow, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-14-19-09, to approve bid from Fine Line Striping for line striping at various locations throughout town at a cost of \$1,106. Motion by Lee, seconded by Rotert to approve. Upon roll call vote, voting YES: Harlow, Lee, Rotert. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-14-19-10, to approve purchase of a case of 90 day mosquito dunks from Univar at a cost of \$752.40. Motion by Lee, seconded by Rotert to approve. Upon roll call vote, voting YES: Lee, Harlow, Rotert. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

### DISCUSSION/CONSIDERTION/ACTION

Harlow introduced and read Resolution 05-14-19-11, to approve contract with Miller and Associates to perform the bidding for the demolition of the old town hall building at a cost not to exceed \$3,200. Motion by Lee, seconded by Rotert to approve. Upon roll call vote, voting

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YES: Rotert, Lee, Harlow. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-14-19-12, to approve loan for new town hall building with First State Bank for a term of 10 years with interest rates of 4.5% and 4.9%. Motion by Lee, seconded by Rotert to approve. Upon roll call vote, voting YES: Harlow, Rotert, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-14-19-13, to prohibit parking on north side of South Front Street during firework sales. Motion by Rotert, seconded by Lee to approve and make placement of signs permanent. Upon roll call vote, voting YES: Lee, Rotert, Harlow. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-14-19-14, to approve closure of Madison Street from 6<sup>th</sup> to 7<sup>th</sup> on May 19, 2019 from 3pm-5pm for Viaduct Gardens. Motion by Lee, seconded by Harlow to approve. Upon roll call vote, voting YES: Harlow, Rotert, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

#### **DEPARTMENT REPORTS-continued**

Harlow introduced and read Resolution 05-14-19-01, to approve appointment of Jacob Rohr to the Fire Department. Motion by Rotert, seconded by Lee to approve. Upon roll call vote, voting YES: Rotert, Harlow, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-14-19-02, to approve appointment of Andrew Kubik to the Fire Department. Motion by Rotert, seconded by Lee to approve. Upon roll call vote, voting YES: Lee, Rotert, Harlow. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-14-19-03, to approve appointment of Chuck Trofholz to the Fire Department. Motion by Rotert, seconded by Lee to approve. Upon roll call vote, voting YES: Harlow, Lee, Rotert. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-14-19-04, to approve appointment of David Sobotka, Jr. to the Fire Department. Motion by Rotert, seconded by Lee to approve. Upon roll call vote, voting YES: Rotert, Harlow, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-14-19-05, to approve appointment of Amanda Platt to the Fire Department. Motion by Rotert, seconded by Lee to approve. Upon roll call vote,

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voting YES: Lee, Rotert, Harlow. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-14-19-06, to approve appointment of Nathan Murphy to the Fire Department. Motion by Rotert, seconded by Lee to approve. Upon roll call vote, voting YES: Harlow, Lee, Rotert. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 05-14-19-07, to approve appointment of Jeffrey Heath to the Fire Department. Motion by Rotert, seconded by Lee to approve. Upon roll call vote, voting YES: Rotert, Harlow, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Ordinance 794, to approve increase of fire department members to a maximum of 60. Motion by Rotert, seconded by Lee to waive the three readings. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler. Voting NO: none, Rochford was absent. Motion approved. Motion by Rotert, seconded by Lee to approve. Upon roll call vote, voting YES: Harlow, Hitchler, Rotert, Lee. Voting NO: none, Rochford was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

#### **CHAIRMAN'S TOPIC**

Motion by Harlow, seconded by Rotert to award all full-time employees 32 hours PTO, to be entered as personal holiday hours, for appreciation of work done during the 2019 Flood. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler. Voting NO: none, Rochford was absent. Motion carried.

#### **HEARING**

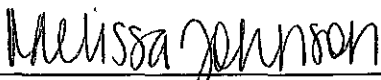
Chairperson Harlow recused himself for the hearing.

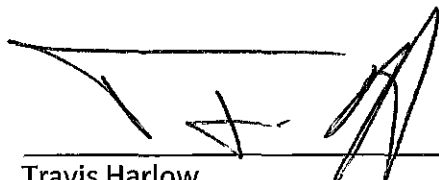
Vice-Chairperson Rotert opened the hearing for the Final Plat of Harvest Heights of Waterloo at 7:44pm. Travis Harlow presented the subdivision plan to the Village Board. The hearing was closed at 7:48pm.

Motion by Hitchler, seconded by Lee to approve the Final Plat of Harvest Heights of Waterloo. Upon roll call vote, voting YES: Rotert, Hitchler, Lee. Voting NO: none, Rochford was absent and Harlow was recused. Motion carried.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:49pm. The next regular meeting is scheduled for June 11, 2019.

  
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Melissa Johnson  
Clerk/Treasurer

  
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Travis Harlow  
Chairperson