

May 24, 2011

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
MAY 24, 2011**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on May 24, 2011 at 7:00 p.m. at the Village Office, 509 S. Front St.

PRESENT: Stanley E. Benke, Jr., Chairman
Garry Lee, Vice-Chairman
Bill Rotert, Trustee
Tom Harrie, Trustee
Jeff Barnes, Trustee (arrived at 7:28)

ALSO PRESENT: Melissa Johnson, Clerk's Assistant
Ken Bunger, Attorney

OPEN MEETING

Chairman Benke called the meeting to order at 7:03 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

PUBLIC COMMENTS

The meeting was opened for public comments, but there were none.

MOTION TO APPROVE AND/OR AMEND

Motion by Benke, second by Rotert to approve May 10, 2011 Regular Meeting Minutes. All in favor, motion carried.

DISCUSSION/CONSIDERATION/ACTION ITEMS

Randy Burns, President of Foundation First Bank introduced himself to the board and apologized for the payroll problem that occurred last week. Burns explained what happened and provided solutions to prevent the same issue from occurring again. He also stressed the dedication and appreciation of the bank to the community.

Brian Claycomb provided an update on the Levee Recertification project to the board. Benke stated he would like the board to schedule a walk-through of the project. A special meeting is scheduled for June 9 at 5:30pm.

Claycomb submitted a letter from ME Collins formally requesting an end date extension to August 19.

Motion by Benke, second by Barnes to extend the completion date for ME Collins to August 8 contingent upon receiving a letter from ME Collins that they are waiving future claims regarding permit issues condition on signed change orders. Upon roll call vote, voting YES: Harrie, Lee, Benke, Rotert, Barnes. Voting NO: none, motion carried.

May 24, 2011

Motion by Benke, second by Harrie to approve pay request from the Village Attorney in the amount of \$1,453.50 with a 50% cost share with the NRD. Upon roll call vote, voting YES: Lee, Rotert, Benke, Barnes, Harrie. Voting NO: none, motion carried.

The board reviewed a Special Designated Liquor License from the Firebarn for the Easton Lowenstein Fundraiser on June 4th. Police chief Donahue will verify the fencing requirements for an outside event with the Liquor Commission and get back to the Firebarn and Clerk's Assistant Johnson will verify that snow fence will be used instead of chain link as stated on the application.

Motion by Rotert, second by Benke to approve the liquor license for the Easton Lowenstein Memorial Fundraiser at the Firebarn on June 4th providing that everything is in compliance with state statutes. All in favor, motion carried.

Motion by Benke, second by Rotert to designate September 10, 2011 as a 'Community Day' with the Nebraska Cooperative Government. All in favor, motion carried.

Motion by Benke, second by Rotert to award bid to TDH Homes, Inc. for repairs to the roof and gutters of old library. All in favor, motion carried.

Motion by Rotert, second by Barnes to table the topic of Billing for Locates until Duane Grashorn with PeopleService can get some information together for the board. All in favor, motion carried.

Motion by Benke, second by Harrie to approve Resolution #05-24-11-1 to accept the FIRM maps that became effective 5/3/2010. All in favor, motion carried.

Motion by Benke, second by Barnes to approve the purchase of software for the office for building permits, code enforcement, pet license and website design in the amount of \$3294.00. All in favor, motion carried.

Motion by Benke, second by Rotert to table Internal Controls until June 28 for a draft review. All in favor, motion carried.

CORRESPONDENCE

The following correspondence was reviewed:

- Legislative Bulletins #18 & #19
- NeFSMA Conference
- Nuisance letter sent
- League of Municipalities-Topics for Consideration
- JEO-Client Appreciation Golf Scramble
- FEMA letter-Letter of Map Revision

EXECUTIVE SESSION

Motion by Benke, second by Harrie to go into Executive Session at 9:18pm to discuss personnel issues. Upon roll call vote, voting YES: Benke, Barnes, Rotert, Harrie, Lee. Voting NO: none, motion carried. Chairman Benke restated that they were going into Executive Session to discuss

May 24, 2011

personnel issues. Motion by Harrie, second by Benke to go out of Executive Session at 9:37pm. All in favor, motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:40pm. A special meeting is scheduled for June 9, 2011 at 5:30pm and the next regular meeting is scheduled for June 14, 2011 at 7:00 pm.

Melissa Johnson
Melissa Johnson, Clerk's Assistant

Stanley E. Benke Jr.
Stanley E. Benke Jr., Chairman