

May 08, 2012

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
May 08, 2012**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on May 8, 2012 at 7:00 p.m. at the Village Office, 509 S. Front Street.

**PRESENT:** Stanley E. Benke, Jr., Chairperson  
Garry Lee, Vice-Chairperson  
Tom Harrie, Trustee

**ABSENT:** Jeff Barnes, Trustee  
Bill Rotert, Trustee

**ALSO PRESENT:** Nancy Hert, Village Clerk  
Ken Bunger, Village Attorney

**OPEN MEETING**

Chairperson Benke called the meeting to order at 7:03 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**PUBLIC COMMENTS**

The meeting was opened for public comments. Residents Steve and Donna Woodward voiced their concerns about the loud music from the Dog House as well as bar patrons speeding on Third Street. They think the town needs more of a police presence to control these situations. Chairperson Benke said he would send a letter to the bar owners reminding them of their previous agreements with the Village to control the noise and their patrons.

**MOTIONS TO APPROVE**

Minutes from the April 24 2012 Meeting and the Treasurer's Report were approved as presented.

**ACCOUNTS PAYABLE** The Board asked Hert to check with OPPD about the high electricity bills for the new fire station. Hert will report back. A purchase order for \$200 was approved for Donahue to purchase a desk he found on Craig's list. He will provide the Board a receipt when he picks the desk up.

Motion by Benke, second by Lee to pay the bills, including the bills presented at the meeting. (Listed below) All in favor, the following bills will be paid:

May 08, 2012

Barnes & Noble-Books 351.88, Black Hills-Heat 205.40, BlueCross, BlueShield-Employee Insurance 1277.34, Bravenet-Domain Registration 44.97, Bunger-Attorney fees 1275.00, Compliance-Signs 104.00, Cox-Internet & Phones 662.44, Douglas County Gazette-Publications 447.00, Elkhorn Hardware-Supplies 366.62, EPoliceSupply-Police 108.95, Ford Motor-Police SUV 629.72, Forsberg-Police Desk 200.00, Fricke & Associates-Bond 100.00, FSH Communications-Payphone 63.90, JQ Office-Office copier 127.52, JEO Consulting-Bank Stabilization Project 24,260.00, Johnson-Mileage 51.95, Jorgensen-Mileage 12.21, JP Cooke-Pet licenses 57.64, Law-Harvest Days 44.00, League of Municipalities-Directory 57.50, Lincoln National-Fire & Rescue Insurance 255.00, Menards-Supplies 58.27, MUD-Cost of Water 7462.16, Miller-Monroe-Liability Insurance 5885.00, Monke Brothers-Chemicals 72.50, Notary Association-Memberships 104.00, Office Depot-Supplies 124.51, Office Net-Library copier 156.28, OPPD-Electricity 3790.47, Omaha World-Herald-Advertising 119.62, Papillion Sanitation-Trash 102.87, PeopleService-Utility Services 10,604.00, Rob's Oil-Fuel 2369.78, Verizon-Cell phones 94.54 and Watton-Deposit refund 75.54.

**Total Bills: \$ 63,148.49**

**Total Payroll: \$ 23,936.05**

## **REPORTS**

Reports were provided for the following:

**Utilities**-Written report provided. Benke asked if we had heard anything from JEO about the water main project. Hert reported that JEO wanted to hold the bid letting on June 6<sup>th</sup> from their Omaha office if the Board approves. The Board said they wanted to hold off until JEO can present the specs. at a meeting.

**Fire & Rescue:** No one present to provide report. Benke said he will contact Ken Hitchler to get a bid on marking the new Fire vehicle since he had done this work in the past.

**Police**-Donahue provided copies of letters of appreciation for work done by Waterloo Officers Lane and Bonifas. He also reported that part-time police officer Steve Miserez has resigned. The Board told Donahue to follow up with a letter of resignation since Miserez resigned verbally.

**Maintenance**-Written report provided. The Board discussed the need to repair the bricks on Third Street. Benke suggested that the Board get together on a Saturday morning to review the damage and recommend the next steps at a future meeting. They will determine a date at the meeting on May 22<sup>nd</sup> and find out how many board members will be attending.

**Library**-Trustee Harrie provided a verbal report in addition to a written report from Director Oyster. Benke suggested that the Village designate the proceeds from the sale of the old library for a future historical museum. Benke asked Hert to have Village C.P.A. Ed Schroeder contact Attorney Bunger about this.

May 08, 2012

**Planning Board-**Harrie provided a brief report on the first meeting of the new Planning Board.

**Clerks Report-**Hert reported that the Edmisters, owners of Venice Antiques have cancelled their plans to hold a flea market on Third Street May 19<sup>th</sup> and 20<sup>th</sup> because there is a poker run the same weekend, and they don't believe the two functions will mesh.

Motion by Benke, second by Harrie to approve Hert's attendance at the BlueCross BlueShield Informational Meeting for City Clerks on May 23, 2012 in Ashland, Nebraska. All in favor, the motion carried.

Motion by Benke, second by Harrie to approve Hert's and Johnson's attendance at the 2012 Municipal Accounting & Finance Conference June 20-22<sup>nd</sup> in Kearney, Nebraska. All in favor, the motion carried. Trustee Harrie may attend the Preconference Seminar on Labor Relations, but will decide at a later date.

Hert recognized the work Clerk's Assistant Johnson did on the updated Village website. She encouraged the Board to take a look at it because she did an excellent job at no additional cost to the Village.

#### **DISCUSSION/CONSIDERATION/ACTION**

**JEO Invoice:** Motion by Benke, second by Lee to approve JEO Invoice #68543 for \$24,260.00 for the Riverbank Stabilization Project with a 50% cost share with the Papio-Missouri River NRD. All in favor, the motion carried.

The Board discussed some of the outstanding issues related to the new levee-wanting to make sure the Village tracks time and equipment costs for work done by the Village, that was part of the contract with M.E. Collins. Lee reported that JEO staked the entire levee instead of the two areas requested by the Village. Benke said we need to ensure we are not billed for the extra work.

Lee reported that he and Jamie Bednar would attend the annual levee inspection by the Corps of Engineers on May 9<sup>th</sup> at 9 am.

**Special Designated Liquor License:** Motion by Benke, second by Harrie to approve an Application for a Special Designated Liquor License from the Fire Barn, LLC for a fundraiser on June 2, 2012 from 1pm until 1am. All in favor, the motion carried.

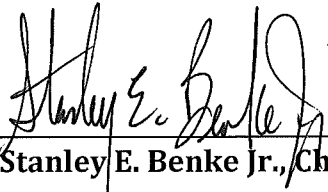
**CHAIRPERSON'S TOPICS:** Benke addressed an anonymous complaint received about him dumping tree branches after the 2 p.m. cut-off on clean-up day. Benke said he had a family emergency Saturday morning and asked the owner of "Mutchie's" if he could bring two loads after 2 p.m., and he didn't have a problem with it.

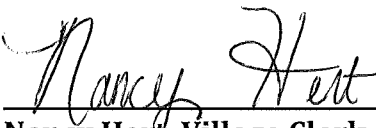
**TRUSTEES' TOPICS:** Trustee Lee suggested that we contact the National Weather Service about their "All Hazards Warning System" and invite them to a meeting to provide an over-

May 08, 2012

view. Benke suggested the second May meeting if they are available. Hert will contact them.

Meeting was adjourned at 9:23 p.m. The next regular meeting is May 22, 2012 at 7:00 p.m.

  
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Stanley E. Benke Jr., Chairperson

  
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Nancy Hert, Village Clerk