

June 12, 2012

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
June 12, 2012**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on June 12, 2012 at 7:00 p.m. at the Village Office, 509 S. Front Street.

PRESENT: Stanley E. Benke, Jr., Chairperson
Garry Lee, Vice-Chairperson
Bill Rotert, Trustee
Tom Harrie, Trustee

ABSENT: Jeff Barnes, Trustee

ALSO PRESENT: Nancy Hert, Village Clerk
Ken Bunger, Village Attorney

OPEN MEETING

Chairperson Benke called the meeting to order at 7:02 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

PUBLIC COMMENTS

The meeting was opened for public comments. Jodi Crone, owner of the Dog House Saloon was present to discuss a potential conflict with the Day of the Hog. She heard that the Depot may apply for a beer garden liquor license for the same day. The Board said they couldn't really do anything about it until an application is received.

MOTIONS TO APPROVE

Minutes from the May 22, 2012 Meeting and the Treasurer's Report were approved as presented.

ACCOUNTS PAYABLE

Motion by Benke, second by Rotert to pay the bills, including the bills presented at the meeting. (Listed below). All in favor, the following bills will be paid:

All Flags-Flag replacements 99.00, Barnes & Noble-Library books 20.05, Bi-State Motor-Repairs 75.34, Black Hills-Heat 103.86, BlueCross BlueShield-Employee Insurance 1277.34, Bunger-Attorney fees 1275.00, Containers-to-go-Clean-up day 1470.00, Cox-Internet/Phones 659.93, Dakota Supply-Meters 2583.00, Denny's Fix It-Repairs 29.90, Douglas County Gazette-Publications 182.68, Eagle Services-Satellites 70.92, Elkhorn Hardware-Miscellaneous supplies 196.77, First State Bank-TIF Reimbursement 8205.34, Ford Motor-Police SUV 629.72, FSH Communications-Payphone 63.90, Grass Pro-Fire Dept. 179.90, JEO Consulting-Water Project 1702.25, General Engineering 380.00, JQ Uniforms-

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Police 137.53, Jorgensen-Mileage 27.20, JP Cooke-Fire & Rescue Awards 224.26, Kirby Auto-Shop 7.98, Lincoln National-Fire & Rescue Insurance 260.10, Menards-Supplies 69.28, MUD-Cost of Water 13,338.60, Capital Facility Fees 5187.00, Micromarketing-Library books 303.36, Miller/Monroe-Liability Insurance 6524.00, Monke Brothers-Chemicals 32.50, Nebraska Sweeping-Street cleaning 1469.03, OPPD-Electricity 3807.78, Omaha Tractor-Mower repairs 543.42, Omaha World-Herald-Publication 88.40, Orkin-Fire Dept. 107.00, Oyster-Mileage 97.18, Papillion Sanitation-Trash pick-up 110.69, PeopleService-Utility services 10,604.00, Properties Unlimited-TIF Reimbursement 6668.08, Quartermaster-Police Uniforms 99.95, Quinn-Library 150.00, Schroeder-C.P.A. Services 168.00, Ty's Outdoor Power-Repairs 278.47, US Post Office-Postage/Utility bills 175.00 and Verizon Wireless-Cell phones 94.52.

Total Bills: \$ 83,743.58

Total Payroll: \$ 23,590.81

PRESENTATION

Brian Smith with the National Weather Service provided a presentation on various options available to receive non-weather and weather emergency alerts. The Board has been looking for an "All Hazards Warning System" for the residents of Waterloo for some time. Brian discussed the recently announced "Wireless Emergency Alerts", available sometime in June. These messages will be sent by emergency officials directly to cell phones. He also discussed the NOAA (National Oceanic & Atmospheric Administration) Weather Radio, which also can send messages of non-weather emergencies, such as hazardous materials incidents, evacuation messages and Amber Alerts.

The Board suggested we survey Waterloo residents to see how many have weather radios for emergency alerts. The Village will also research grant opportunities for purchasing warning devices.

REPORTS

Reports were provided by the following:

Utilities-Mike Goddard from PeopleService provided a report. Trustee Lee asked if we could do a comparison report on water used vs. water billed. Hert said they had done this in the past, but probably should do it on a regular basis. A report will be provided at a future meeting.

Fire & Rescue-Travis Harlow provided a bid for the markings for the new Fire Dept. vehicle. Chairperson Benke said he had already asked for a bid from another party and would prefer to wait until that bid is received before accepting Travis's.

Police-Donahue provided report.

Maintenance-Bednar provided report. He also provided a bid from Mutchie for tree removal and disease treatment. The Board agreed to the treatment only. Motion by Rotert,

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second by Benke to have the trees on 7th Jefferson and 7th Madison treated for pine moth disease by Mutchie at a cost not to exceed \$1200. All in favor, motion carried.

Library-Oyster provided a verbal report, including plans for the Summer Reading Program and her early retirement. Chairperson Benke said that he talked to Library Trustee Harrie before the meeting and proposed that they promote Julie Jorgensen to replace Linda Oyster as Library Director. This was also the recommendation of the Library Board. He suggested that Julie attend the last Board of Trustees' Meeting in July at which time he can appoint Julie to her new position.

Library Board Member Shiyla White gave the clerk a posting for the "Assistant Librarian" position, which will be posted in the Gazette for one edition. The applications will be received and recorded at the Village Office and presented to the Library Board for screening and interviewing.

They reviewed and discussed an email from Richard Miller, from the Nebraska Library Commission regarding responsibilities related to hiring, compensation and personnel administration policies. Village Attorney Bunger explained that although the Library didn't do so in the past, it's the library's responsibility to adopt a compensation policy and present to the governing body for approval if they want to manage their own compensation. The Village appropriates funds at budget time, and those funds would include wages and other operational expenses.

Clerks Report-Hert provided an overview of a detailed audit report of levee expenses and income as requested at a previous meeting. There are funds available to proceed with the Bank Stabilization Project once a bid is awarded

DISCUSSION/CONSIDERATION/ACTION

JEO Project Update: An email from Lalit Jha provided an update on the Levee Accreditation status and the Bank Stabilization Project. Benke asked Hert to get in touch with Todd Taylor of Syngenta to see if we can use their parking lot for a celebration event when we receive the acceptance letter from FEMA. He'd like to invite Lee Terry and other dignitaries for this event and have media coverage.

JEO Invoice: Motion by Benke, second by Rotert to pay JEO Invoice No. 68834 for \$1041.70 for the Bank Stabilization Project, with a 50% cost-share with the NRD. Voting YES: Lee, Rotert, Harrie and Benke. Voting NO: None. Motion carried.

Terracon Invoice: Motion by Benke, second by Rotert to pay Terracon Invoice No. T289088 for \$2771.50 for the Levee Project, with a 50% cost-share with the NRD. Voting YES: Harrie, Benke, Lee and Rotert. Voting NO: None. Motion carried.

Bid for Brick Repairs on Third Street: This bid was not accepted by the Board. Attorney Bunger recommended that the Village hold business owners responsible for their own sidewalk repairs as defined by State Statute. If there is extra expense due to removal and

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replacement of the bricks, they can present these bills to the Village for consideration and payment.

RESOLUTIONS

Benke introduced, read and moved for approval of **Resolution No. 06-12-12-02**, a resolution to amend Resolution No. 05-22-12-04, extending the street closing for the MDA "Day of the Hog" event from N. Front St. to Washington Street, to N. Front St. to Lincoln Street. Lee seconded the motion. Voting YES: Rotert, Lee, Benke and Harrie. Voting NO: None. Motion carried. A true, complete and correct copy of Resolution No. 06-12-12-02 is on file at the Village Office.

CHAIRPERSON'S TOPICS

Benke asked Attorney Bunger to thoroughly research the ½¢ sales tax bill and what we need to do to get it on the ballot. He also suggested talking to John Trecek of Ameritas on the financial impacts.

Benke asked Hert to invite Grant Peterson and his engineer to attend a Board Meeting with their proposal for the drainage issues at Homes at River Road.

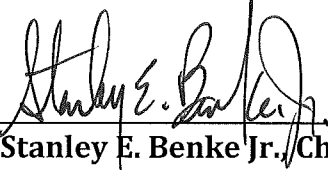
Benke also asked that the Board receive copies of nuisance letters prior to them going out to residents. Hert and Johnson will email copies.

Benke asked Hert for clarification of her overtime hours on Sunday, May 20th. He was under the impression that she was donating her time to work with her grandson on the flowers and benches outside the office. She responded that she donated several hours on Saturday and more on Sunday to complete the project. She did punch in and work on office work for three hours.

CORRESPONDENCE

The Board reviewed a letter from the Election Commissioner with the official results of the May 15th Ballot issue, related to retaining the Village form of government. Those voting in favor of retaining village government-126 and those voting against-32.

Meeting was adjourned at 9:33 p.m. The next regular meeting is scheduled for June 26, 2012 at 7:00 p.m.



Stanley E. Benke Jr., Chairperson



Nancy Hert, Village Clerk