

June 12, 2018

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
June 12, 2018**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on June 12, 2018 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Ken Hitchler, Trustee  
Garry Lee, Trustee

**ABSENT:** Jeremy Pojar, Trustee

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Johnson, Clerk

**OPEN MEETING**

Chairperson Harlow called the meeting to order at 7:04 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Rotert, seconded by Lee, to approve the May 8, 2018 Regular Meeting. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler. Voting NO: none, Pojar was absent. Motion carried.

Motion by Lee, seconded by Rotert, to approve the May Treasurer Report. Upon roll call vote, voting YES: Hitchler, Lee, Rotert, Harlow. Voting NO: none, Pojar was absent. Motion carried.

**ACCOUNTS PAYABLE**

Motion by Lee, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Rotert, Harlow, Lee, Hitchler. Voting NO: none, Pojar was absent. Motion carried. The following bills were approved be paid: Barnes and Noble-library books 53.56, Benke, Cheryl-cleaning 300, Bistate-supplies 97.78, Black Hills-heat 671.31, Bunger, Ken-attorney fees 1275, Choice Homes-UB refund 153.24, Cone, Kari-UB deposit 39.48, Core and Main-water meters 3507.37, Cornhusker State Industries-new town hall 995, Cox-phones 802.68, Custom Electric-repairs 663.44, Demco-supplies 87.89, DC Gazette-publication 74.78, EMC-insurance 48, Enterprise Locksmith-new town hall 2827, Fireplace Stone and Patio-new town hall 6131.76, First State Bank-TIF distribution 23789.87, Galls-supplies 73.76, Gomel, Debra-UB deposit 37.18, Hike, Jeremy-IT support 200, JEO-engineering 212.50, Lincoln National-insurance 299.16, Marco-copier 62.75, Menards-supplies 536.71, MUD- cost of water 12419.56, Micromarketing-library books 68.89, NHS-animal enforcement 454.50, NE Sweeping-street cleaning 1858.79, Office Depot-supplies 147.38, Officenet-copier 510.57, OPPD-electricity 3786.55, Orkin-repairs

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61.57, Papillion Sanitation-trash 154.10, PeopleService-contracted maintenance 11901, Pierce, Danielle-UB deposit 31.17, Properties Unlimited-TIF Distribution 23695.04, Rob's Oil-fuel 2628.90, Royal Lawns-repairs 2120, Sid Dillon-repairs 104.08, Slaughter, Heidi-UB deposit 5.89, The Marksman-training 271.50, Three River's Clerk's Association-dues \$20, U Fill It-Clean up day 2520, United Electric Supply-supplies 19.71, Univar-supplies 2749.80, Verizon-phones 156.24  
**Total Accounts Payable: \$109,235.46** **Total Payroll: \$37,446.10**

## HEARINGS

A public hearing for a rezoning request of Parcel #0106860003 on 240<sup>th</sup> Street was opened at 7:06pm. Applicant Tim Geis explained that his plan was to build an outbuilding and move his maintenance business from Papillion to Waterloo. Opponents were concerned that once zoned commercial, anything could be built. The public hearing was closed at 7:25pm.

Motion by Lee, seconded by Rotert to table Ordinance 787 until the next meeting and have a development agreement drawn up to discuss. Upon roll call vote, voting YES: Harlow, Lee, Hitchler, Rotert. Voting NO: none, Pojar was absent. Motion carried.

## DEPARTMENT REPORTS

Department reports were presented.

Harlow introduced and read Resolution 06-12-18-01, to approve installation of stop sign at 1<sup>st</sup> and Lincoln. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Hitchler, Rotert, Lee, Harlow. Voting NO: none, Pojar was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-12-18-02, to approve employment of Meagan Lasiter as part-time library employee. Motion by Rotert, seconded by Harlow to approve. Upon roll call vote, voting YES: Lee, Harlow, Rotert, Hitchler. Voting NO: none, Pojar was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-12-18-03, to approve the Douglas County Library interlocal agreement. Motion by Harlow, seconded by Hitchler to approve. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler. Voting NO: none, Pojar was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Troy Ogden presented receipts for materials used on his Eagle Scout project in Ralph Wilson Park. Motion by Harlow, seconded by Rotert, to pay \$448.55 out of keno funds. Upon roll call vote, voting YES: Lee, Hitchler, Harlow, Rotert. Voting NO: none, Pojar was absent. Motion carried.

## DISCUSSION/CONSIDERTION/ACTION

Julie Ogden was present to go over a plan to repair the North/South streets.

Harlow introduced and read Resolution 06-12-18-04, to approve bid for engineering fees for lift station repairs. The resolution was tabled until the bids could be reviewed by PeopleService.

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Gary Steele with Miller and Associates gave an update on the Blondo Street Project. The Board directed him to move forward with the bidding process.

Harlow introduced and read Resolution 06-12-18-05, to approve bid for cleaning new town hall building. Motion by Harlow, seconded by Hitchler to approve the bid from Cheryl Benke at a cost of \$95 twice a month for a term of 1 year. Upon roll call vote, voting YES: Harlow, Hitchler, Rotert, Lee. Voting NO: none, Pojar was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Harlow, seconded by Hitchler to approve T. Hurt invoice #7 in the amount of \$23,946.28 for the new town hall building. Upon roll call vote, voting YES: Hitchler, Rotert, Lee, Harlow. Voting NO: none, Pojar was absent. Motion carried.

Motion by Harlow, seconded by Hitchler to approve T. Hurt invoice #8 in the amount of \$23,507.24 for the new town hall building contingent on passing inspection and Board walk through. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rotert. Voting NO: none, Pojar was absent. Motion carried.

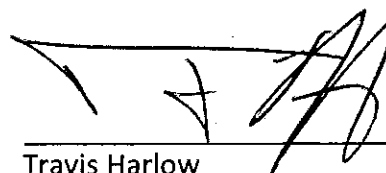
Motion by Harlow, seconded by Lee to go into Executive Session at 8:39pm to discuss future litigation. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler. Voting NO: none, Pojar was absent. Motion carried. Harlow stated the purpose of Executive Session was to discuss future litigation. Executive Session ended at 8:48pm.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:48pm. The next regular meeting is scheduled for July 10, 2018.

  
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Melissa Johnson  
Clerk/Treasurer

  
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Travis Harlow  
Chairperson