

VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
June 9, 2020

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on June 9, 2020, at 7:00 pm via virtual meeting using Zoom.com.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Garry Lee, Trustee – arrived at 7:10 pm
David Rochford, Trustee – left at 7:35 pm

ABSENT: Ken Hitchler, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:01 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Rotert, seconded by Rochford, to approve minutes from the May 12, 2020 Regular Meeting. Upon roll call vote, voting YES: Rochford, Harlow, Rotert. Voting NO: none, Hitchler and Lee were absent. Motion carried.

Motion by Rochford, seconded by Rotert, to approve the May Treasurer Report. Upon roll call vote, voting YES: Harlow, Rotert, Rochford. Voting NO: none, Hitchler and Lee were absent. Motion carried.

ACCOUNTS PAYABLE

Motion by Rotert, seconded by Rochford, to approve accounts payable. Upon roll call vote, voting YES: Rotert, Harlow, Rochford. Voting NO: none, Hitchler and Lee were absent. Motion carried. The following bills were approved be paid: AR Custom Solutions-repairs 2601.24, Barnes & Noble-books 1248, Cheryl Benke-cleaning 510, Bi-State-supplies 120.81, Black Hills-heat 116.68, Ken Bunger-attorney fees 2550, Cox-phone 735.05, Cummins Central Power-repairs 490.27, Custom Electric-repairs 3060.83, Danko-equipment 5339.54, Dave's Auto Body-repairs 4254.36, DC Gazette-publications 93.83, Donnie Andersen-rock 4995, Elevation Graphics-cruiser 155, EMC-insurance 904, First State Bank-TIF distribution 122677.43, Gall's-uniforms 84.99, Great Plains Uniforms-uniforms 73.50, HDS White Cap-supplies 917.62, Jelinek-supplies 0.98, JEO-engineering 7562.70, Julie Jorgensen-reimbursement 154.42, Kirby Auto Parts-supplies 10.28, Library Furniture International-supplies 594, Lincoln National-insurance 294.78, Marco-copier 183.90, Menards-supplies 66.68, MUD-cost of water 12156.95, Micromarketing-books 214.56, Motorola Solutions-equipment 19420.60, NHS-animal control

457.50, Office Depot-supplies 20.54, OPPD-electricity 3,079.58, On-site decals-cruiser 525, Papillion Sanitation-trash 200.22, Police Chief Association Of Nebraska-dues 20, Properties Unlimited-TIF distribution 15724.93, Rob's Oi-fuel 1136.34, Royal Lawns-spraying 2120, Sid Dillon-cruiser 762.50, Standard Heating-repairs 1774.50, Staples-supplies 90.38, U-Fill-It-clean up day 3250, Verizon Wireless-cell phones 171.98, Viaduct Gardens-supplies 700, Waterloo Fire & Rescue-reimbursement 12283.56, Bill Wilson-reimbursement 14.54, Yong Construction-repairs 57651.75

Total Accounts Payable: \$291,571.32 GL Entries: \$22,045.46 Total Payroll: \$45,454.39

DEPARTMENT REPORTS

Department reports were presented.

Motion by Rochford, seconded by Rotert, to put the Ave A well in emergency status. Upon roll call vote, voting YES: Rotert, Harlow, Rochford, Lee. Voting NO: none, Hitchler was absent. Motion carried

Motion by Rotert, seconded by Rochford, to approve moving forward to bids for the lift station project. Upon roll call vote, voting YES: Lee, Harlow, Rochford, Rotert. Voting NO: none, Hitchler was absent. Motion carried.

Harlow introduced and read Resolution 06-09-20-01, to approve purchase of flowers from Viaduct Gardens in the amount of \$700 for planters on Main Street. Motion by Rotert, seconded by Harlow, to approve. Upon roll call vote, voting YES: Rotert, Rochford, Lee, Harlow. Voting NO: none, Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-02, approve bid for installation of sod around splash pad from The Sod Co. at a cost of \$1,380. Motion by Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Rochford, Harlow Rotert, Lee. Voting NO: none, Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-03, to approve bid from Standard Heating and Air for repairs needed to the HVAC system at the town hall building at a cost of \$738.34. Motion by Harlow, seconded by Rochford, to approve. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Rochford. Voting NO: none, Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-04, to approve bid from SteriClean to disinfect library following the primary election at a cost of \$1,079.16. Motion by Rochford, seconded by Harlow, to approve. Upon roll call vote, voting YES: Rotert, Harlow, Lee, Rochford. Voting NO: none, Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-05, to approve bid from Elevation Graphics for 14 pole banners at a cost of \$2,660. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Lee, Rochford, Rotert, Harlow. Voting NO: none, Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-06, to approve Special Designated Liquor License for FireBarn Bar and Grill for Waterloo Days beer garden. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rochford, Rotert, Lee. Voting NO: none, Harlow abstained and Hitchler was absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

HEARINGS

Harlow opened a Conditional Use hearing for Dog House to allow additional dates on their outdoor music permits at 7:40pm. No objections were heard. The hearing was closed at 7:41pm. Motion by Rotert, seconded by Harlow, to approve the permit as presented. Upon roll call vote, voting YES: Lee, Rotert, Harlow. Voting NO: none, Hitchler and Rochford were absent. Motion carried.

Harlow opened a Conditional Use hearing for Waterloo Days to allow outdoor music until 12am on August 29, 2020 at 7:41pm. No objections were heard. The hearing was closed at 7:46pm. The Conditional Use permit application will be placed on the next agenda when there are enough board members present to vote.

DISCUSSION/CONSIDERTION/ACTION

Motion by Harlow, seconded by Lee, to approve Change Order #4 for Yong Construction increasing contract price of \$96,227.27 plus an additional 33 days due to additional work on the library parking lot. Upon roll call vote, voting YES: Rotert, Lee, Harlow. Voting NO: none, Hitchler and Rochford were absent. Motion carried.

Motion by Harlow, seconded by Rochford, to approve Pay Application #3 to Yong Construction for the Flood Damage repair project in the amount of \$69,697.50. Upon roll call vote, voting YES: Lee, Rotert, Harlow. Voting NO: none, Hitchler and Rochford were absent. Motion carried.

Harlow introduced and read Resolution 06-09-20-07, to approve amendment #1 to contract with JEO for flood damage projects increasing the contract price \$8,900 due to additional projects. Motion by Rotert, seconded by Harlow, to approve. Upon roll call vote, voting YES: Harlow, Lee, Rotert. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.


Harlow introduced and read Resolution 06-09-20-08, to approve use of municipal property for sports and recreational activities. Motion by Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Harlow, Rotert, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 06-09-20-09, to approve bid for demolition of 410 Jefferson Street. Motion by Rotert, seconded by Lee, to approve bid submitted by Donnie Andersen in the amount of \$4,800. Upon roll call vote, voting YES: Harlow, Rotert, Lee. Voting NO: none, Hitchler and Rochford were absent. Motion carried. A true, correct and complete copy is on file at the Village Office.

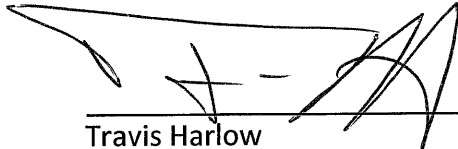
A complaint about a commercial business parking along Lincoln Ave between 6th and 7th Streets was discussed. The zoning administrator will send a letter to the business to try to find parking on their property for their employees.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:08pm. The next regular meeting is scheduled for July 14, 2020.



Melissa Johnson
Clerk/Treasurer



Travis Harlow
Chairperson