

July 26, 2011

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
July 26, 2011**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on July 26, 2011 at 7:00 p.m. at the Village Office, 509 S. Front St.

**PRESENT:** Stanley E. Benke, Jr., Chairman  
Garry Lee, Vice-Chairman  
Bill Rotert, Trustee  
Tom Harrie, Trustee

**ABSENT:** Jeff Barnes, Trustee

**ALSO PRESENT:** Melissa Johnson, Clerk's Assistant  
Ken Bunger, Attorney

**OPEN MEETING**

Chairman Benke called the meeting to order at 7:03 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**PUBLIC COMMENTS**

The meeting was opened for public comments, but there were none.

**MOTION TO APPROVE AND/OR AMEND**

Motion by Benke, second by Rotert to approve July 12, 2011 Regular Meeting Minutes. All in favor, motion carried.

**DISCUSSION/CONSIDERATION/ACTION ITEMS**

Grant Pedersen with First State Bank and Larry Welch, attorney representing First State Bank approached the board with a request to extend the time to designate lots in the Homes at River Road TIF (tax increment financing) project to 9 years. This would give the bank an incentive to give to builders to encourage more homes to be built.

In addition to the lot designation extension, Pedersen introduced the idea of quit claiming the 5 outlots in the Homes at River Road subdivision to the Village. The board would like to have time to discuss these topics with the Village attorney and make a decision at a later date.

Motion Benke, second by Harrie to approve Terracon Invoice #T218840 in the amount of \$3,897.50 with a 50% cost share request to Papio-Missouri Natural Resource District. Upon roll call vote, voting YES: Harrie, Lee, Rotert, Benke. Voting NO: none, motion carried.

Motion by Lee, second by Benke to authorize Work Change Directive #13. Upon roll call vote, voting YES: Benke, Harrie, Rotert, Lee. Voting NO: none, motion carried.

Motion by Benke, second by Harrie to approve Work Change Directive #14. Upon roll call vote, voting YES: Rotert, Harrie, Benke, Lee. Voting NO: none, motion carried.

Brian Claycomb gave an update on the levee project. The Board has scheduled a walk-through of the Levee Recertification Project for August 18 at 5:00pm.

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Motion by Harrie, second by Rotert to approve the recommendation of two new library board members, Shiyla White and Jodi Christiansen. All in favor, motion carried.

Jeff Ray, Planning Department Manager at JEO came to the board to discuss services he can offer to assist the Village with updating Zoning Regulations and Planning Board questions. Ray will prepare a proposal for the Board to include in Budget discussions.

Motion by Benke, second by Rotert to approve new fire department member Sarai Page. All in favor, motion carried.

The Board reviewed an MUD water rate increase. They will wait for budget meetings to get a recommendation from the accountant about how much to increase Waterloo's water rates, if at all.

Chairman Benke, Trustee Hert, Chief Donahue, Clerk Hert and Clerk's Assistant Johnson attended a Mayor/Council Forum about Nuisance Abatement on July 21. Benke summarized the Forum for the board and a step-by-step procedure was developed for nuisances in the Village. A resolution needs passed at the next meeting to designate the Police and Maintenance supervisor as Code Enforcement officers.

Village accountant Ed Schroeder made suggestions to change some Village checking accounts. The board will wait until Schroeder is at a meeting before approving the changes.

Motion by Lee, second by Rotert to hire JEO to study possible solutions to water main repairs under 3<sup>rd</sup> Street railroad tracks. All in favor, motion carried.

Motion by Benke, second by Rotert to approve bid from TDH Home Building in the amount of \$995.00 to repair old library. All in favor, motion carried.

Johnson presented procedure and application changes to the Solicitor Permit. A Resolution will be drafted for a later meeting.

### **CORRESPONDENCE**

The following correspondence was reviewed:

- Douglas County Clerk-Transforming Real Property System Initiative
- Letter to Union Pacific
- USACE Rehabilitation Assistance for Flood-Damaged Flood Control Projects

### **CHAIRMANS TOPICS**

Benke informed the Board that the 2<sup>nd</sup> St lawsuit will begin July 27 and he is scheduled to testify.

### **TRUSTEES TOPICS**

Lee asked how the CodeRed grant was coming along. The office has not heard back yet, Johnson will follow-up with Clerk Hert.

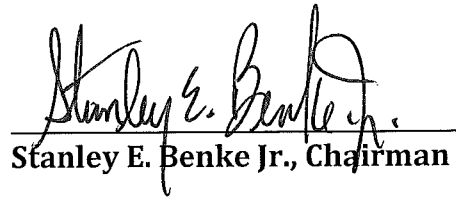
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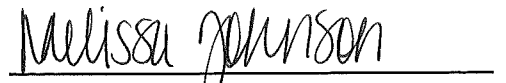
**EXECUTIVE SESSION**

Motion by Benke, second by Harrie to go into Executive Session at 10:15 pm to discuss personnel issues. Upon roll call vote, voting YES: Benke, Rotert, Harrie, Lee. Voting NO: none, motion carried. Chairman Benke restated that they were going into Executive Session to discuss personnel issues. Motion by Benke, second by Rotert to go out of Executive Session at 10:35 pm. All in favor, motion carried.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:38 pm. The next meeting is scheduled for August 2, 2011 at 6:00 pm.

  
Stanley E. Benke Jr., Chairman

  
Melissa Johnson, Clerk's Assistant