

July 9, 2019

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
July 9, 2019**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on July 9, 2019 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Ken Hitchler, Trustee  
Garry Lee, Trustee  
David Rochford, Trustee

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Johnson, Clerk

**OPEN MEETING**

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Rotert, seconded by Rochford, to approve the June 11, 2019 Regular Meeting minutes. Upon roll call vote, voting YES: Hitchler, Rotert, Lee, Rochford, Harlow. Voting NO: none, motion carried.

Motion by Lee, seconded by Rotert, to approve the June Treasurer Report. Upon roll call vote, voting YES: Lee, Rochford, Rotert, Harlow, Hitchler. Voting NO: none, motion carried.

**ACCOUNTS PAYABLE**

Motion by Rochford, seconded by Hitchler, to approve accounts payable. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler, Rochford. Voting NO: nonemotion carried. The following bills were approved be paid: BDB Waterproof-Repairs 7575.00, Cheryl Benke-Cleaning 340.00, Bi-State-Supplies 78.09, Bobcat Of Omaha-Repairs 206.52, Ken Bunger-Attorney Fees 1275.00, Brad Perkons-Repairs 227.50, Cox-Phone 903.60, Dj Gongol-Repairs 1494.99, Tim Donahue-Supplies 94.05, Dc Gazette-Publications 9.68, First State Bank-Tif Distribution 36658.66, Garage Door Services-Repairs 188.00, Great Plains Uniforms-Uniforms 669.00, Jeremy Hike-It Support 230.00, Iimc-Dues 280.00, Jd's Carwash-Cruisers 37.40, Jeo-Engineer 783.75, Melissa Johnson-Meals, Mileage 90.40, 234.82, Lincoln National-Life Insurance 310.10, Marco-Copier 198.50, Menards-Supplies 190.68, Mud-Cost Of Water 10876.84, Micromarketing-Books 210.46, Miller And Associate-Engineer 2774.40, Mutchie Lawn And Tree-Repairs 90.00, Office Depot-Supplies 210.92, Oppd-Electricity 3789.58, Orkin-Repairs 200.00, Papillion Sanitation-Trash 174.11, Peopleservice-Contracted Maintenance 12246.00, Properties Unlimited-Tif Distribution 7210.99, Meagan Pruitt-Mileage 38.63, Rob's Oil-Fuel 1000.78,

July 9, 2019

Standard Heating & Air-Repairs 380.02, Ty's Outdoor Power & Service-Repairs 118.20, U-Fill-It-Clean Up Day 256.00, Verizon-Cell Phones 156.07, West-E-Con-Repairs 5503.45

**Total Accounts Payable: \$97,338.95**

**Total Payroll: \$42,768.72**

### **DEPARTMENT REPORTS**

Harlow introduced and read Resolution 07-09-19-01, to approve purchase of equipment from Danko at a total cost of \$10,575.36. Motion by Rotert, seconded by Rochford to approve. Upon roll call vote, voting YES: Lee, Rotert, Rochford, Hitchler. Voting NO: none, Harlow abstained. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 07-09-19-09, to approve appointment of Chris White to the fire department and Resolution 07-09-19-10, to approve appointment of Kristy White to the fire department. Motion by Rotert, seconded by Rochford to approve. Upon roll call vote, voting YES: Rochford, Hitchler, Rotert, Lee, Harlow. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 07-09-19-02, to approve purchase, mounting and balancing of tire for police cruiser from Jensen Tire at a cost of \$545.58. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Harlow, Lee, Hitchler, Rochford, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 07-09-19-03, to approve purchase of mosquito spray from Univar at a cost of \$2145. Motion by Harlow, seconded by Rochford to approve. Upon roll call vote, voting YES: Rotert, Harlow, Rochford, Hitchler, Lee. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 07-09-19-04, to approve installation of a single door access control solution at the Village of Waterloo Maintenance Building. Motion by Rotert, seconded by Rochford to approve. Upon roll call vote, voting YES: Lee, Rotert, Rochford, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 07-09-19-05, to approve appointment of Erin Dowling to the Park and Tree Board. Motion by Rotert, seconded by Rochford to approve. Upon roll call vote, voting YES: Lee, Rotert, Rochford, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Harlow, seconded by Hitchler to approve purchase of 6 bat boxes from Barnyard Backyard at a cost of \$45.99 less 15% each, to be purchased with keno funds. Upon roll call vote, voting YES: Harlow, Lee, Hitchler, Rotert, Rochford. Voting NO: none, motion carried.

July 9, 2019

### **DISCUSSION/CONSIDERTION/ACTION**

Harlow introduced and read Resolution 07-09-19-08, to approve amendment of Homes at River Road TIF agreement to add certification of Lot 38. Motion by Harlow, seconded by Lee to approve. Upon roll call vote, voting YES: Harlow, Lee, Hitchler, Rochford, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Harlow, seconded by Rotert, to approve JEO to perform work FEMA projects related to the 2019 Flooding based on their qualifications. Upon roll call vote, voting YES: Hitchler, Rochford, Rotert, Lee, Harlow. Voting NO: none, motion carried.

The board set budget meetings for 8/13 at 6pm with department heads and 8/27 at 6pm with the Village accountant.

### **HEARING**

Chairperson Harlow recused himself for the hearing.

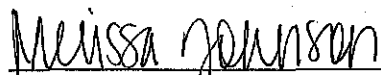
Vice-Chairperson Rotert opened the hearing for a Liquor License Application for a CK-123090 for Farmer's of Waterloo, LLC dba Farmer Browns Steak House at 7:55pm. The hearing ended at 7:56pm. Motion by Rochford, seconded by Hitchler to approve the liquor license. Upon roll call vote, voting YES: Rochford, Rotert, Lee, Hitchler. Voting NO: none, Harlow was recused. Motion carried.

Chairperson Harlow returned to the meeting

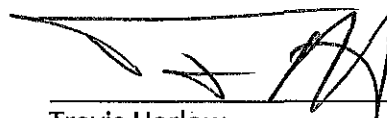
Motion by Hitchler, seconded by Rotert, to enter executive session to discuss personnel matters at 7:56pm. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler, Rochford. Voting NO: none, motion carried. Harlow restated the purpose of the executive session was to discuss personnel matters. Executive session ended at 8:12pm.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:13pm. The next regular meeting is scheduled for August 13, 2019.



Melissa Johnson  
Clerk/Treasurer



Travis Harlow  
Chairperson