

August 13, 2019

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
August 13, 2019**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on August 13, 2019 at 7:00 pm in the Village Office, 509 S. Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Ken Hitchler, Trustee  
Garry Lee, Trustee  
David Rochford, Trustee

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Johnson, Clerk

**OPEN MEETING**

Chairperson Harlow called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Motion by Lee, seconded by Rochford, to approve the July 9, 2019 Regular Meeting minutes. Upon roll call vote, voting YES: Rotert, Harlow, Rochford, Hitchler, Lee. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve the July Treasurer Report. Upon roll call vote, voting YES: Lee, Hitchler, Rochford, Harlow, Rotert. Voting NO: none, motion carried.

**ACCOUNTS PAYABLE**

Motion by Lee, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Rochford, Rotert, Lee, Hitchler, Harlow. Voting NO: none, motion carried. The following bills were approved be paid: Andersen Plumbing-Repairs 1,250, Ar Custom Solutions-Repairs 2,157.50, Donnie Andersen-Building Demo 20,790, Barnes & Noble-Books 1,379.68, Cheryl Benke-Cleaning 170, Black Hills-Heat 4.27, Bobcat Of Omaha-Repairs 515.96, Ken Bunger-Attorney Fees 1,275, Barnyard & Backyard-Supplies 234.55, Cox Business Services-Phone 907.69, Custom Electric-Repairs 372.20, Danko Emergency Equipment-Supplies 9,364.03, Demco, Inc-Supplies 92.37, Douglas County Post-Gazette-Publications 80.81, Econo Signs-Supplies 88.55, Fine Line Striping-Repairs 1,106, Great Plains Uniforms-Supplies 58.50, Hexagon Helicopters-Flood Assistance 2,340, Jeremy Hike-It Support 240, Husker Helicopter-Flood Assistance 6,700, Hydro Optimization & Automation Solution-Repairs 5,160, Jamco Abatement Services-Building Demo 900, Jd's Carwash And Detailing-Cruiser Expenses 163.20, Jensen Tire Company-Cruiser Expenses 545.68, Jeo Consulting Group-Engineering Fees 990, Julie Jorgensen-Mileage 49.90, Reimbursement 275, Jp Cooke Company-Supplies 350.20, Kirby Auto Parts-

Supplies 63.45, Lincoln National Life Insurance-Insurance 362.12, Marco-Copier 62.75, Menards-Supplies 440.15, Metropolitan Utilities District-Cost Of Water 23,474.35, Micromarketing Associates-Books 192.50, Mutchie Lawn And Tree-Repairs 145, Nebraska Sweeping-Contracted Street Cleaning 1,933.14, Office Depot-Supplies 131.18, Officenet-Copier 3,245.77, Omaha Public Power Dist-Electricity 3,616.34, Orkin-Repairs 366.26, Papillion Sanitation-Trash 175.50, Peopleservice-Contracted Maintenance 12,246, Rob's Oil-Fuel 2,048.62, Security Equipment-Repairs 432, Sid Dillon-Maintenance Truck 59,182, Standard Heating & Air-Repairs 157.06, Staples-Supplies 282.12, The Daily Record-Publications 14.30, Trekk Design Group-Repairs 4,382.05, Ty's Outdoor Power-Supplies 295.99, Univar-Supplies 2,145, Verizon-Cell Phone 157.04, Waterloo Rural Fire District-Squad 15,000  
**Total Accounts Payable: \$97,338.95** **Total Payroll: \$41,231.11**

### DEPARTMENT REPORTS

Harlow introduced and read Resolution 08-13-19-01, to approve purchase of equipment from Danko at a total cost of \$11,386.46. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Hitchler, Rochford, Harlow, Rotert, Lee. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 08-13-19-02, to approve purchase of bunker gear from Danko at a total cost of \$30,550.80. Motion by Rotert, seconded by Rochford to approve. Upon roll call vote, voting YES: Harlow, Rotert, Lee, Hitchler, Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 08-13-19-03, to approve purchase of radios and software from Motorola at a total cost of \$31,857.10. Motion by Rotert, seconded by Rochford to approve. Upon roll call vote, voting YES: Lee, Hitchler, Rotert, Harlow, Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 08-13-19-04, to approve bid from Yong Construction to concrete the park bathrooms at a total cost of \$2,900. Motion by Harlow, seconded by Hitchler to approve. Upon roll call vote, voting YES: Rotert, Hitchler, Rochford, Lee, Harlow. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 08-13-19-08, to approve NO PARKING on both sides of 7<sup>th</sup> Street from Madison to South Front Street. Motion by Harlow, seconded by Rochford to approve. Upon roll call vote, voting YES: Lee, Hitchler, Rotert, Harlow, Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Hitchler, seconded by Rochford, to approve library personnel attendance of the ILA/NLA/NSLA Joint Conference at a cost of \$125 each. Upon roll call vote, voting YES: Lee, Rotert, Harlow, Rochford, Hitchler. Voting NO: none, motion carried.

Harlow introduced and read Resolution 08-13-19-05, to approve bid from Commercial Recreation Specialists for construction of a splash pad in the main park at a cost of \$137,000,

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including the upgraded features. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Rochford, Harlow, Rotert, Lee, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 08-13-19-06, to approve appointment of Nikki Ewing as an alternate to the Park and Tree Board. Motion by Harlow, seconded by Hitchler to approve. Upon roll call vote, voting YES: Lee, Hitchler, Rochford, Harlow. Voting NO: none. Rotert abstained, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 08-13-19-07, to approve purchase of hydrant meter at a cost of \$1,995. Motion by Harlow, seconded by Rochford to approve. Upon roll call vote, voting YES: Hitchler, Rotert, Harlow, Lee, Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

### **HEARING**

Chairperson Harlow opened the hearing for a Liquor License Application for a Class I-123217 for Rude Shrimp Co-Shrimp Deck LLC dba Shrimp Deck at 800 N Front Street at 7:20pm. The hearing ended at 7:22pm. Motion by Rochford, seconded by Rotert to approve the liquor license application. Upon roll call vote, voting YES: Lee, Hitchler, Rochford, Rotert. Voting NO: none, Harlow abstained. Motion carried.

Chairperson Harlow opened the hearing for a Variance Application submitted by Steve Huber at 606 Washington to allow a side yard setback of 5' instead of the required 7' to attach a 2-car garage to the house at 7:23pm. The board was given the minutes from the Planning Board hearing that stating the following:

Mr. Huber discussed his plans for his 2-car garage. He stated neighbors on both sides had been notified and were in complete agreement. He said he had it surveyed and inspected by the Douglas County inspector.

The hearing ended at 7:24pm. Motion by Harlow, seconded by Hitchler to approve the variance application. Upon roll call vote, voting YES: Harlow, Hitchler, Rochford, Lee, Rotert. Voting NO: none, motion carried.

### **DISCUSSION/CONSIDERTION/ACTION**

Harlow introduced and read Ordinance 795, to approve changes to the personnel manual pertaining to punching in and out. Motion by Rochford, seconded by Hitchler to waive the three readings. Upon roll call vote, voting YES: Rotert, Harlow, Rochford, Hitchler, Lee. Voting NO: none, motion carried. Motion by Harlow, seconded by Rotert to approve Ordinance 795. Upon roll call vote, voting YES: Rochford, Harlow, Rotert, Lee, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:30pm. The next regular meeting is scheduled for September 10, 2019.

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*Melissa Johnson*

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Melissa Johnson  
Clerk/Treasurer

*Bill Rotert*

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Bill Rotert  
Vice-Chairperson